

Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925

Regular Meeting
April 10, 2019

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Faist, M. McDonald, S. Keene and A. Grimes. Member absent: S. Kasprzycki.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by A. Faist, to approve minutes of the regular meeting held on March 13, 2019 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

K. Whitney spoke regarding his neighbor on Sayers Road and the unlicensed vehicles on the property. He stated the police told him they have no ordinances to enforce. A. Grimes responded the township does have ordinances that prohibit unlicensed vehicles and that the owner of the property is currently in court with the township for violations. He added the Jackson County Health Department and the land contract holder have also joined the township in the court hearing. The next hearing is April 17, 2019 beginning at 10:30 a.m. He encouraged the neighbors to attend the hearing and let the court know what has occurred on the property.

S. Clow also spoke on the same issue on Sayers Road, and stated the owner is burning next to his property line. R. Wetmore will provide a copy of the burning ordinance to S. Clow.

TREASURER'S REPORT – MARIA MCDONALD

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| General Fund balance 3-31-2019 | \$ 284,167.92 |
| Delinquent Tax Account balance 3-31-2019 | \$ 374.50 |
| Stabilization Fund balance 3-31-2019 | \$ 105,265.06 |
| Public Improvement Fund balance 3-31-2019 | \$ 408,202.47 |
| Vehicle Replacement Fund balance 3-31-2019 | \$ 135,738.39 |
| Total Interest Earned | \$ 1,059.97 |

BUILDING DEPARTMENT – R. TRIPP

In March the building department collected \$850.00 in fees with a construction cost of \$ 54,050. Permits included 4 building permits, 3 electrical permits, 1 mechanical permit, no plumbing permits, no site plan reviews and 1 address sign. No letters were sent for expired permits.

ASSESSOR – JULIE PULLING

J. Pulling reported the March Board of Review was quiet. Board of Review has closed, reports to the County and State are complete and April begins work on developing the 2020 assessment roll.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 27 hours in March, received 6 complaints, verified 6 ordinance violations, issued 6 written warnings, issued no verbal warnings, had 1 civil infraction and drove 128 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 29 calls in March including 19 medical calls, 1 vehicle fire, 3 grass fires, 2 controlled burns, 1 carbon monoxide alarm, 1 cancelled in route and 2 mutual aids for grass fires. R. Wetmore noted the Easter egg hunt will be held at Hankerd’s on April 14th beginning at 1:30.

TRANSFER STATION – A. GRIMES

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|--------------------------|-------------|
| Monthly reported income: | \$ 4,015.00 |
| Modern Waste: | \$ 2,267.91 |
| Salary for Month: | \$ 915.00 |
| Total Expenses: | \$ 3,405.81 |

| | |
|--------------------------|-----------------------------|
| Total recycled for March | 10.72 tons or 21,440 pounds |
| Total recycled for 2019 | 35.03 tons or 70,060 pounds |

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission discussed information regarding the DNR boat cleaning law and invasive species at boat launches. A motion was made and approved to approve the purchase of a shoreline stewardship sign to be placed at the boat launch. They also discussed the Lakeland Trail history meeting and plans on signage at points of interest along the trail.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes announced the fire chief has requested a meeting be scheduled to discuss the proposals for a new fire truck. The meeting will be held on Wednesday, April 24, 2019 at 4:30 p.m.

A. Grimes presented information regarding the fire department cadet program. The fire chief has proposed adding the fire department cadets to the payroll and to utilize the cadets on scene in staging areas. The policy for cadets will be revised to reflect this change, and will be ready for the meeting on April 24th. Discussion included limiting those responding to a scene are 16 or older. Moved by S. Keene, supported by M. McDonald to add current fire department cadets to the payroll at \$9.45 per hour and establish new guidelines for the cadet program to be reviewed on April 24, 2019. Motion carried.

A. Grimes presented a proposal from Earth's Own Bath & Body, LLC to purchase township land located at Bunkerhill Road and Coonhill Road. R. Witt gave an overview of her business and the structure she would build on this property. A. Grimes noted the township can recoup the costs associated with the cleanup of the property, approximately \$2,250. Any funds above that would be directed to Jackson County. Discussion included whether the township wants to sell the property, and what the property is worth. A. Grimes will meet with J. Pulling next week to discuss the value of the property.

OTHER REPORTS/CORRESPONDENCE

A. Grimes gave an update on Sayers Road and Laredo Drive which will be in court April 17, 2019 beginning at 10:30 a.m.

A. Grimes reported he had received a quote for a new siren in Munith from Waterloo Township. Cost of the new siren is \$22,250. We have not received information from Waterloo Township on how much they are asking Henrietta Township to pay for.

PUBLIC COMMENT

None.

Moved by A. Faist, supported by M. McDonald to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by M. McDonald, to adjourn the meeting. Motion carried. Meeting adjourned at 8:35 p.m.

Sally J. Keene, Clerk
Henrietta Township

