

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
January 8, 2020

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by S. Kasprzycki, to approve minutes of the regular meeting held on December 11, 2019 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 12-31-2019	\$ 167,775.19
Delinquent Tax Account balance 12-31-2019	\$ 530.50
Stabilization Fund balance 12-31-2019	\$ 100,773.00
Public Improvement Fund balance 12-31-2019	\$ 349,534.94
Vehicle Replacement Fund balance 12-31-2019	\$ 54,212.26
Total Interest Earned	\$ 284.63

BUILDING DEPARTMENT – R. TRIPP

In December the building department collected \$3,090.00 in fees with a construction cost of \$ 30,195. Permits included 4 building permits, 10 electrical permits, 10 mechanical permits, 1 plumbing permit, 2 site plan reviews and 1 address sign. There were no expired permits.

ASSESSOR –

No report available.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

In December S. Burnett worked 25 hours, received 8 complaints, verified 8 ordinance violations, issued 8 written warnings, had 5 civil infractions and drove 127 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 35 calls in December including 27 medical calls, 1 mutual aid structure fire in Rives Township, 1 mutual aid structure fire in Napoleon Township, 1 mutual aid structure fire in Stockbridge, 1 mutual aid structure fire in Jackson, 1 cancelled in route, 1 trailer fire, 1 burning complaint and 1 tree blocking roadway. Total runs for 2019 were 411.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,388.00
Modern Waste:	\$ 420.03
Salary for Month:	\$ 1,225.00
Total Expenses:	\$ 1,950.87

Total recycled for December	9.99 tons or 19,980 pounds
Total recycled for 2019	99.35 tons or 198,700 pounds

PLANNING COMMISSION – A. FAIST

The planning commission did not meet in December.

UNFINISHED BUSINESS

A. Grimes gave an update on ordinance violations in the township.

NEW BUSINESS

A. Grimes requested a quarterly budget review be scheduled. The quarterly budget review will be held on February 12, 2020 at 6:00 p.m.

A. Grimes presented a letter from Jackson County Geographic Information system regarding the 2020 Jackson County Aerial Imagery Acquisition Project. The cost to Henrietta Township is \$3,387. Moved by S. Keene, supported by M. McDonald to enter into contract with Jackson County for the 2020 Jackson County Aerial Imagery Acquisition Project as presented and reviewed. Motion carried.

A. Grimes presented the rezoning of parcels 000-04-21-101-003-02 and 000-04-21-101-003-03 from Agriculture to Commercial-1. The rezoning has been

reviewed by the Henrietta Township Planning Commission and the Jackson County Planning Commission and both have indicated it should be approved. S. Keene noted the rezoning would occur 30 days following publication of the rezoning. Moved by S. Keene, supported by S. Kasprzycki to approve rezoning of 000-04-21-101-003-02 and 000-04-21-101-003-03 from Agricultural to Commercial-1 as presented and reviewed. Roll Call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

None.

Moved by A. Faist, supported by M. McDonald to pay the bills as submitted and Reviewed. Motion carried.

Moved by S. Keene, supported by A. Faist, to adjourn the meeting. Motion carried. Meeting adjourned at 7:45 p.m.

Sally J. Keene, Clerk
Henrietta Township