

**Henrietta Township
11120 Musbach Road
Munith, MI 49259
517-596-3374**

Regular Meeting
October 10, 2012

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11120 Musbach Road, Munith, MI 49259. All members present.

L. Bamm presented the agenda for review. Moved by A. Grimes, supported by A. Faist to approve the agenda as presented. Motion carried.

Moved by A. Grimes, supported by A. Faist to approve minutes of the Regular Meeting held on September 12, 2012 as presented. Motion carried.

SPECIAL ORDER

D. Lutchka gave an update on activities at the county.

PUBLIC COMMENT

R. Troman stated he had received information from his homeowners insurance indicating there was a discrepancy with the square footage of his home and the township records.

M. Sharp spoke regarding the paving of the Peak Manufacturing parking lot. The township planning commission will hold a special meeting on Wednesday October 17th beginning at 6:30 p.m. to review parking lot plans. The township board will meet on the same day at 7:30 p.m. to take action on the recommendation from the planning commission.

TREASURERS REPORT – S. DODGE

General Fund Balance 09-01-2012	\$ 223,059.46
Income	\$ 75,502.35
Disbursements	\$ 57,552.50
General Fund Balance 09-30-2012	\$ 239,652.08
Stabilization Fund 09-30-2012	\$ 103,133.99
Delinquent Tax Account 09-30-2012	\$ -0-
Public Improvement Fund 09-30-2012	\$ 382,292.68
Vehicle Replacement Fund 09-30-2012	\$ 128,681.62
Total Interest Earned 09-30-2012	\$ 51.33

BUILDING DEPARTMENT – R. TRIPP

In September the following fees were collected and permits issued:

Building permit fees	\$ 1,549.00
Electrical permit fees	\$ 280.00
Plumbing permit fees	\$ -0-
Mechanical permit fees	\$ 140.00
Site Plan Reviews	\$ 120.00
Address Fees	\$ -0-
Total fees collected	\$ 2,089.00
Cost of construction	\$418,000.00

Permits include 5 building permits for 1 in-ground pool, 2 handicap ramps, 1 addition to a commercial building and 1 pole barn, 3 electrical permits, 2 mechanical permits, no plumbing permits, no addresses issued and 3 site plan reviews.

- 4 1st notice letters sent
- 2 2nd notice letters sent

ASSESSOR – VICKIE BRADLEY

V. Bradley reported she has been working on a pending tax tribunal case. She has been studying the residential sales for the 2013 tax year, and has completed the mandatory continuing education requirements for 2013. The assessing department is currently reviewing parcels in the Pleasant Lake area.

ORDINANCE ENFORCEMENT/ZONING – J. SOUTHWORTH

J. Southworth reported he had 4 site plan reviews, 4 ordinance complaints, no written warnings, 4 requests for information and drove 120 miles for a total of 18 hours in September.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore was not present; L. Bamm read the fire department report. The fire department responded to 20 calls in September including 14 medical calls, 1 grass fire, 1 mutual aid structure fire in Rives Township, 1 structure fire in Henrietta Township, 2 burning complaints and 1 good intent call. R. Wetmore has requested funds to install a garage door on the north side of the fire department. The total cost is \$1460. Moved by A. Grimes, supported by S. Dodge to authorize Chief Wetmore to purchase and install a garage door on the north side of the fire department at a cost of \$1460. Motion carried.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$ 4,019.92
Northwest Refuse Trucking:	\$ 363.00
Jackson County Incinerator:	\$ 1,073.82
Salary for Month:	\$ 875.00
Total Expenses:	\$ 2,495.50

Total Recycled for September	3.92 tons or 7,840 pounds
Total Recycled for 2012:	53.47 tons or 106,940 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission continues to work on the master plan. There will be a site plan review for Peak Manufacturing on October 17, 2012 beginning at 6:30 p.m.

NEW BUSINESS

L. Bamm presented an application for a Tax Abatement from Peak Manufacturing. A. Faist questioned depreciation and abatement, L. Bamm stated the abatement is 50% of the value of personal property until the personal property has no value. L. Bamm read the Resolution to approve the application of exemption certificate. Moved by A. Grimes, supported by S. Keene to adopt the Resolution approving the Peak Manufacturing, Inc. Industrial Facilities Tax Exemption Certificate as presented and reviewed. Motion carried by roll call vote, all members voting yes. There was further discussion regarding the work Peak Manufacturing does, including the Shop Rat Foundation and a future training facility.

L. Bamm noted that the township is now accepting bids for snow removal. S. Keene will publish in the newspaper.

UNFINISHED BUSINESS

L. Bamm reported M. Shean has donated a phone system to the township for use at the township offices. P. Poxson will make arrangements to remove the phones at their current location and install them at the township offices.

OTHER REPORTS

L. Bamm welcomed L. Grinage and noted that he had been ill. L. Grinage recommended that in his absence, the township use Beardslee Law Office for any legal assistance.

PUBLIC COMMENT

None.

Moved by A. Faist, supported by A. Grimes to pay the bills as submitted and reviewed. Motion carried.

Moved by A. Grimes, supported by A. Faist to adjourn. Motion carried. Meeting adjourned at 8:15 p.m.

S. Keene, Henrietta Township Clerk