

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
October 14, 2015

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review and added #5 Overlay maps from Jackson County GIS, #6 Mutual Aid Agreement with Onondaga Township and #7 Resolution to approve application for grant to purchase security system.

Moved by M. McDonald, supported by S. Kasprzycki to approve minutes of the Regular Meeting held on September 9, 2015 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

Michigan State Police Post Commander K. Bowman spoke regarding patrol in Henrietta Township and provided their Strategic Plan Phase II for review.

**PUBLIC COMMENT**

R. Pierce spoke regarding the Baseline-Meridian State Park dedication ceremony.

**TREASURERS REPORT – M. MCDONALD**

General Fund balance 9-30-2015	\$ 144,155.30
Delinquent Tax Account balance 9-30-2015	\$ 232.50
Stabilization Fund balance 9-30-2015	\$ 104,155.67
Public Improvement Fund balance 9-30-2015	\$ 256,676.15
Vehicle Replacement Fund balance 9-30-2015	\$ 325,302.76

M. McDonald reported the balance of the bond account is \$47,918.86 and the balance of the transaction account is \$31,094.57.

**BUILDING DEPARTMENT – R. TRIPP**

In September the building department collected \$4,831.96 in fees for permits with a construction cost of \$246,190. Permits include 12 building permits for 1 new house, 3 new roofs, 1 house demo, 1 temporary mobile home, 1 mobile home in

park, 1 addition to commercial storage building, 1 detached frame garage, 1 roof over existing deck, 1 fence approved by ZBA, and 1 deck repair and addition of pergola; 3 electrical permits, 7 mechanical permits, 5 plumbing permits, 3 site plan reviews and no address signs. Two letters were sent for expired permits.

**ASSESSOR – VICKIE BRADLEY**

V. Bradley is on vacation, no report available.

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

S. Burnett reported he had worked 11 hours in September, received 6 complaints, verified 4 ordinance violations and issued 1 written warning and 3 verbal warnings. 79 miles were driven. A. Grimes noted that a court order has been issued to clean up property and remove cars on Bartlett Road the beginning of November.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 26 calls in September including 20 medical calls, 1 burning complaint, 1 smoke investigation, 2 carbon monoxide alarms, 1 wire down and 1 cancelled en route. The new radios have been received and are being distributed to fire fighters, and the rebate for the radios has been applied for.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$3,492.00
Granger Refuse Trucking:	\$2,455.32
Salary for Month:	\$1,085.00
Total Expenses:	\$3,252.83

Total recycled for September	11.35 tons or 22,700 pounds
Total recycled for 2015	68.66 tons or 137,320 pounds

**PLANNING COMMISSION – A. FAIST**

N. Hawley reported the planning commission continues to gather information on lake setbacks for accessory buildings. They have also reviewed proposed text for group homes and received text approval for changes to commercial parking requirements in the zoning ordinance from the Jackson County Planning Commission.

**UNFINISHED BUSINESS**

A. Grimes noted that the update from L. Grinage was discussed during the Zoning/Ordinance Enforcement report.

## **NEW BUSINESS**

A. Grimes reported the Election Commission had appointed election workers for the November 3, 2015 Special Election on October 13, 2015.

A. Grimes requested a quarterly budget review work session be scheduled. The work session will be held on Monday, October 19, 2015 beginning at 7:00 p.m.

A. Grimes presented a sample of the Henrietta Township Logo for approval. Moved by S. Keene, supported by M. McDonald to approve the Henrietta Township Logo as presented. Motion carried.

A. Grimes presented a proposal from Modern Waste to service the Transfer Station. He noted that Granger has begun charging by weight for recycling. Modern Waste will bring in a compactor for recycling; streamlining the recycling process as all recycling will go into one container and be sorted elsewhere. Moved by A. Faist, supported by S. Kasprzycki to contract with Modern Waste for refuse and recycling services at the Transfer Station. Motion carried.

A. Grimes reported that the Planning Commission has requested overlay maps for lake districts in the township from Jackson County GIS. The expected cost is \$300. Moved by S. Keene, supported by M. McDonald to approve the purchase of overlay maps of lake districts in Henrietta Township from Jackson County GIS. Motion carried.

A. Grimes presented a Mutual Aid Agreement with Onondaga Township for approval. This agreement benefits the ISO evaluation and works in conjunction with the system being used by Jackson County Central Dispatch. Moved by S. Kasprzycki, supported by S. Keene to sign a Mutual Aid Agreement with Onondaga Township. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion approved.

A. Grimes presented a Resolution supporting a grant application for a security system installed in the township office. Moved by S. Keene, supported by M. McDonald to approve Resolution supporting a grant application for a security system installed in the township office. Roll call vote: S. Kasprzycki, yes; S. Keene, yes; M. McDonald, yes; A. Faist, yes; and A. Grimes, yes. Motion carried.

## **OTHER REPORTS/CORRESPONDENCE**

A. Grimes noted that the November meeting will be held on Tuesday, November 10, 2015 beginning at 7:30 p.m. due to Veterans Day falling on our regular meeting date.

A. Grimes gave an update on the potential Family Dollar store.

## **PUBLIC COMMENT**

None.

Moved by A. Faist, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by S. Kasprzycki to adjourn the meeting. Motion carried.

Meeting adjourned at 8:19 p.m.

S. Keene, Henrietta Township Clerk