

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
November 13, 2019

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Faist, A. Grimes, M. McDonald, and S. Keene. Member absent: S. Kasprzycki.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by A. Faist, to approve minutes of the regular meeting held on October 9, 2019 and special meeting held on October 23, 2019 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER’S REPORT – MARIA MCDONALD

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|---|---------------|
| General Fund balance 10-31-2019 | \$ 171,588.63 |
| Delinquent Tax Account balance 10-31-2019 | \$ 254.50 |
| Stabilization Fund balance 10-31-2019 | \$ 100,619.12 |
| Public Improvement Fund balance 10-31-2019 | \$ 348,321.73 |
| Vehicle Replacement Fund balance 10-31-2019 | \$ 59,208.01 |
| Total Interest Earned | \$ 2,790.96 |

BUILDING DEPARTMENT – R. TRIPP

In October the building department collected \$4,050.50 in fees with a construction cost of \$ 312,860. Permits included 8 building permits, 5 electrical permits, 10 mechanical permits, 1 plumbing permit, 3 site plan reviews and no address signs. Two letters were sent for expired permits.

ASSESSOR –

No report available.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

No report available.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 33 calls in October including 27 medical calls, 1 structure fire, 1 structure fire mutual aid to Jackson, 1 structure fire mutual aid to Stockbridge, 1 vehicle fire, 1 burning complaint and 1 power line down. R. Wetmore reported the new extrication tool has been received, training has been completed and the extrication tool is in service.

TRANSFER STATION – A. GRIMES

| | |
|--------------------------|-------------|
| Monthly reported income: | \$ 4,117.00 |
| Modern Waste: | \$ 3,464.00 |
| Salary for Month: | \$ 970.00 |
| Total Expenses: | \$ 5,609.79 |

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|----------------------------|------------------------------|
| Total recycled for October | 9.84 tons or 19,680 pounds |
| Total recycled for 2019 | 88.07 tons or 176,140 pounds |

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission welcomed a new recording secretary. They discussed rezoning from Ag to C-1 and rural event centers. A Public Hearing will be held on November 26, 2019 following the regular meeting to hear comments on rezoning a parcel from Ag to C-1.

UNFINISHED BUSINESS

A. Grimes gave an update on ordinance violations in the township.

NEW BUSINESS

A. Grimes presented the 2020 federal poverty guidelines for review and adoption. Moved by M. McDonald, supported by S. Keene to adopt the Federal Poverty Guidelines for 2020 as presented and reviewed. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented amendments to the Henrietta Township Zoning Ordinance, specifically adding Child Care Center as a permitted use in C-1 districts, and

defining Child Care Center in the definition section of the ordinance. Both the Henrietta Township Planning Commission and Jackson County Planning Commission recommend approval of the amendment. Moved by A. Faist, supported by M. McDonald to approve the amendment to the Henrietta Township Zoning Ordinance as presented and reviewed. Motion carried.

A. Grimes presented a request from the Pleasant Lake Homeowners Association for township approval of a gaming license from the State of Michigan to hold raffles, 50-50's and football squares or other similar fund raising. Moved by A. Faist, supported by S. Keene to adopt the Resolution for Local Governmental Body Charitable Gaming License as presented and reviewed. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented a Proposal for Assessing Services for Henrietta Township from Jackson County for review. The proposal requires A. Grimes and S. Keene to sign a contract with Jackson County for assessing services. Moved by A. Faist, supported by M. McDonald to authorize A. Grimes and S. Keene to sign the Property Assessment Administration Agreement with Jackson County. Motion carried.

OTHER REPORTS/CORRESPONDENCE

M. Shean gave an update on the township property she has listed for sale.

PUBLIC COMMENT

None.

Moved by M. McDonald, supported by S. Keene to pay the bills as submitted and Reviewed. Motion carried.

Moved by S. Keene, supported by M. McDonald, to adjourn the meeting. Motion carried. Meeting adjourned at 7:54 p.m.

Sally J. Keene, Clerk
Henrietta Township