

**Henrietta Township
11120 Musbach Road
Munith, MI 49259
517-596-3374**

Regular Meeting
November 14, 2012

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11120 Musbach Road, Munith, MI 49259. All members present.

L. Bamm presented the agenda for review and requested that the approval of payment for paving of Wetmore Drive be added to New Business. Moved by A. Grimes, supported by S. Keene to approve the agenda as amended. Motion carried.

Moved by A. Grimes, supported by A. Faist to approve minutes of the Regular Meeting held on October 10, 2012 and Special Meeting Public Hearing held on October 10, 2012 as presented. Motion carried.

SPECIAL ORDER

D. Lutchka gave an update on activities at the county.

PUBLIC COMMENT

A. Faist complimented the Clerk's office for the professional manner in which the November election was held.

TREASURERS REPORT – S. DODGE

General Fund Balance 10-01-2012	\$ 241,009.56
Income	\$ 21,733.88
Disbursements	\$ 35,662.81
General Fund Balance 10-31-2012	\$ 227,080.63
Stabilization Fund 10-31-2012	\$ 103,135.81
Delinquent Tax Account 10-31-2012	\$ -0-
Public Improvement Fund 10-31-2012	\$ 382,301.64
Vehicle Replacement Fund 10-31-2012	\$ 128,685.08
Total Interest Earned 10-31-2012	\$ 56.80

BUILDING DEPARTMENT – R. TRIPP

In October the following fees were collected and permits issued:

Building permit fees	\$ 720.16
Electrical permit fees	\$ 420.00
Plumbing permit fees	\$ 280.00
Mechanical permit fees	\$ 280.00
Site Plan Reviews	\$ 80.00
Address Fees	\$ -0-
Total fees collected	\$ 1,780.16
Cost of construction	\$ 48,700.00

Permits include 3 building permits for 2 pole barns, one installation of a mobile home, 5 electrical permits, 4 mechanical permits, 2 plumbing permits, no addresses issued and 2 site plan reviews.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported she has reached a tentative agreement on a pending Tax Tribunal case. The State has sent the Inflation Rate Multiplier for 2013. It is 1.024 or a 2.4% increase to taxable value. V. Bradley noted she is working with Jackson County on our residential sales studies, and is preparing for the winter tax bills and the December Board of Review.

ORDINANCE ENFORCEMENT/ZONING – J. SOUTHWORTH

J. Southworth reported he had 2 site plan reviews, 5 ordinance complaints, 2 written warnings, 6 requests for information, 3 hours of training and drove 145 miles for a total of 26 hours in October.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 22 calls in October including 16 medical calls, 1 grass fire, 2 burning complaints and 3 arcing wires. R. Wetmore has requested funds to replace tires on Truck 2. The total cost is \$1000 at Brewster’s Tires. Moved by S. Keene, supported by A. Faist to authorize Chief Wetmore to purchase new tires for Truck 2 at a cost of \$1000. Motion carried.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$ 2,957.00
Northwest Refuse Trucking:	\$ 363.00
Jackson County Incinerator:	\$ 860.91
Salary for Month:	\$ 1,060.00
Total Expenses:	\$ 2,482.60

Total Recycled for October	6.49 tons or 12,980 pounds
Total Recycled for 2012:	59.96 tons or 119,920 pounds

PLANNING COMMISSION – A. FAIST

A. Faist reported the planning commission continues to work on the master plan. The next meeting will be held on November 27th beginning at 7:30. There may not be a December meeting due to a conflict in dates with the holidays.

UNFINISHED BUSINESS

L. Bamm presented the snow plow bids for discussion. S. Keene noted that only one bid had been received. Preservation Tree Service/Jeffrey Rogers has bid \$110 per push with salt, and \$45 per salt application only. Moved by A. Grimes, supported by S. Keene to accept the bid from Preservation Tree Service/Jeffrey Rogers as presented. Motion carried.

NEW BUSINESS

L. Bamm presented a request from Barbara Beiswenger and Washovia Temporary Housing to place a single wide mobile home on her property while her house is rebuilt following a fire. Discussion included a surety bond to guarantee removal of the single wide mobile home following completion of the construction, and length of time the construction will take. Moved by A. Grimes, supported by A. Faist to authorize the temporary placement of a single wide mobile home on property owned by B. Beiswenger until May 15, 2013 while her home is rebuilt due to fire damage. Motion carried.

L. Bamm presented the appointments to the Board of Review for discussion. He recommended that S. Young, M. Shean, D. Fay and alternate J. Faist be reappointed for a period of two year. Moved by S. Keene, supported by A. Grimes to appoint S. Young, M. Shean, D. Fay and J. Faist to the Board of Review as presented. Motion carried.

L. Bamm presented a request for training with MTA for new board members for discussion. A. Grimes and S. Kaspryzcki would attend the session in Lansing on December 17th. The cost of the training is \$150 per person. Moved by S. Keene, supported by A. Faist to authorize the cost of training with MTA for new board members as presented. Motion carried.

L. Bamm presented the invoice for paving of Wetmore Drive for review. The cost of paving is \$193,266. Moved by A. Grimes, supported by S. Keene to withdraw \$193,266 from the Public Improvement Fund to pay the invoice for paving of Wetmore Drive. Motion carried.

OTHER REPORTS

None.

PUBLIC COMMENT

L. Bamm expressed his thanks to board members and residents of the township for their help and support during his 12 years as supervisor. A. Faist presented L. Bamm with a plaque honoring him for his years of service to the township.

Moved by A. Faist, supported by A. Grimes to pay the bills as submitted and reviewed. Motion carried.

Moved by A. Faist, supported by S. Keene to adjourn. Motion carried. Meeting adjourned at 8:03 p.m.

S. Keene, Henrietta Township Clerk