

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
December 9, 2015

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by S. Keene, supported by S. Kasprzycki to approve minutes of the Regular Meeting held on November 10, 2015. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

D. Lutchka suggested the township contact D. Fisher to see if he has any photos of Henrietta Township that could be framed and displayed in the meeting room.

TREASURERS REPORT – M. MCDONALD

General Fund balance 11-30-2015	\$ 157,002.06
Delinquent Tax Account balance 11-30-2015	\$ 349.50
Stabilization Fund balance 11-30-2015	\$ 104,201.73
Public Improvement Fund balance 11-30-2015	\$ 256,796.30
Vehicle Replacement Fund balance 11-30-2015	\$ 315,930.48

M. McDonald reported the balance of the bond account is \$47,230.75 and the balance of the transaction account is \$ 1,019.57.

BUILDING DEPARTMENT – R. TRIPP

In November the building department collected \$3,070.24 in fees for permits with a construction cost of \$228,450. Permits include 8 building permits for 1 new house, 1 new roof, 3 pole barns, 1 screened in porch, 1 garage demo and 1 addition to pole barn; 3 electrical permits, 4 mechanical permits, 3 plumbing permits, 4 site plan reviews and 1 address sign. There were no expired permits.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported the county equalization department has sent their sales and appraisal studies. The December Board of Review will be held on Tuesday, December 15, 2015. V. Bradley continues working on building permits and land divisions for the 2016 tax roll.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 21 hours in November, received 8 complaints, verified 8 ordinance violations and issued 2 written warnings and 1 verbal warning. 70 miles were driven.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 39 calls in November including 30 medical calls, 1 grass fire, 2 smoke investigations, 1 structure fire, 2 mutual aid calls to Rives Township for structure fires, 1 mutual aid call to Stockbridge for a structure fire, 1 mutual aid call to Leslie for a structure fire, and 1 dispatched and cancelled en route.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 2,370.00
Modern Waste/Granger Trucking:	\$ 2,251.84
Salary for Month:	\$ 970.00
Total Expenses:	\$ 3,612.79

Total recycled for November	12.55 tons or 25,100 pounds
Total recycled for 2015	92.56 tons or 185,120 pounds

A. Grimes noted the township is now under contract with Modern Waste. The single-stream recycling does not include Styrofoam or metal; they will need to be separated from the other recycling.

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission continues to review lake front setbacks. They are planning a forum in the spring with speakers presenting information on protecting waterfront property. The planning commission is requesting funds to promote the forum in the amount of \$100 for postage, and \$400 for the actual forum. The December meeting has been cancelled. The Medical Marijuana Ordinance review will be held in January. The ordinance addresses licensing and regulation, with a growing operation allowed only in Ag zoning. Setbacks require 100' from the road right-of-way, 300' from side yards and rear yard, and 1000' from schools, parks, churches and other home occupations. The business must be located in a single family home and gross floor area of a growing operation may not occupy more than 25% of the total area. No storefront would be established in the township. Public hearings will be

scheduled in February, and will be addressed by the township board at the April or May meeting.

UNFINISHED BUSINESS

L. Grinage reported the default judgement hearing for Thurstons and taxing costs determination for Petschow are scheduled for January 22, 2016.

NEW BUSINESS

A. Grimes presented a Resolution Extending the Medical Marijuana Moratorium for a period of 180 days for review and adoption. Moved by A. Faist, supported by M. McDonald to approve the extension of the Medical Marijuana Moratorium for a period of 180 days as presented and reviewed. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

A. Grimes reported Jackson County Treasurer will turn over ownership of property located at the northwest corner of Bunkerhill Road and Coonhill Road to the township. The property was available for sale for back taxes, and did not sell. The fire department will use the house located on the property for fire training and will eventually burn it down as a training exercise.

A. Grimes reported that he had received notice Family Dollar is no longer interested in township property located at Bunkerhill Road and Kennedy Road. He has contacted another interested party in the property, and has provided copies of a real estate purchase agreement between Henrietta Township and Midwest V, LLC for review by board members and L. Grinage. Discussion included the cost of the property, and whether the township is still interested in selling. Moved by A. Faist, supported by S. Keene to authorize A. Grimes to act on behalf of Henrietta Township in negotiations with Midwest V, LLC for township property located at Bunkerhill Road and Kennedy Road. Motion carried.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

None.

Moved by M. McDonald, supported by S. Keene to pay the bills. Motion carried.

Moved by M. McDonald, supported by A. Faist to adjourn the meeting. Motion carried.

Meeting adjourned at 8:25 p.m.

S. Keene, Henrietta Township Clerk