

**Henrietta Township**  
**11120 Musbach Road**  
**Munith, MI 49259**  
**517-596-3374**

Regular Meeting  
February 10, 2010

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. at the Henrietta Township Meeting Room, 11120 Musbach Road, Munith, MI 49259. Members present: A. Faist, A. Grimes and S. Keene. Members absent: S. Dodge and L. Bamm.

S. Keene presented the agenda for review. Added under New Business was a request to accept bids to demolish a building on property abandoned by the England estate.

Moved by A. Grimes, supported by A. Faist to approve minutes of the Regular Meeting held on January 13, 2010 as written. Motion carried.

**SPECIAL ORDER**

County Commissioner D. Lutchka was not present.

**PUBLIC COMMENT**

None.

**TREASURERS REPORT – S. DODGE**

General Fund Balance 1-01-10	\$ 127,396.18
Income	\$ 54,172.80
Disbursements	\$ 38,309.28
General Fund Balance 1-31-10	\$ 143,259.70
Stabilization Fund Balance 1-31-2010	\$ 100,102.36
Delinquent Tax Account Balance 1-31-2010	\$ -0-
Public Improvement Fund Balance 1-31-2010	\$ 269,229.19
Vehicle Replacement Fund Balance 1-31-2010	\$ 98,368.31
Total Interest Earned	\$ 71.96

**BUILDING DEPARTMENT – R. TRIPP**

Building Fees Collected	\$ -0-
Electrical Fees Collected	\$ -0-

Plumbing Fees Collected	\$	-0-
Mechanical Fees Collected	\$	390.00
Site Plan Review Fees Collected	\$	-0-
Address Fees Collected	\$	-0-
Total Fees Collected	\$	390.00
Cost of Construction	\$	-0-

Permits included 3 mechanical permits.

**ASSESSOR – VICKIE BRADLEY**

V. Bradley reported she is finalizing the 2010 assessment roll. Assessment Change Notices will be mailed out at the end of February. The 2010 assessment roll shall be completed and certified by March 1, 2010. The organizational meeting for the March Board of Review will be on March 2, 2010.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 19 incidents in January, including 16 EMS calls, 1 mutual aid to Rives Township for a structure fire, 1 mutual aid to Leoni Township for a structure fire, and 1 structure fire in Henrietta Township. R. Wetmore requested the township purchase RIT or Rapid Intervention Team equipment. He presented an expenditure request for \$6,246.95 to purchase this equipment. He added that training has been in-house, and that RIT is now included in Firefighter 1 & 2 training. The fire department received a donation of \$500 from a township resident that could be applied to this expense. S. Keene noted that the fire department would be over budget for equipment purchase but would stay within budget for the department. Moved by A. Grimes, supported by A. Faist to purchase RIT equipment for the fire department at a cost of \$6,246.95. Motion carried.

S. Keene congratulated R. Wetmore on 30 years of service with the Henrietta Township Fire Department.

**ORDINANCE ENFORCEMENT/ZONING – J. SOUTHWORTH**

J. Southworth was not present; report was accepted as written. The report indicated there were 3 ordinance complaints, 1 written warning, 4 requests for information, and 125 miles driven for a total of 17 hours.

**TRANSFER STATION – A. GRIMES**

Monthly Reported Income:	\$	3,923.00
Northwest Refuse Trucking:	\$	450.00
Jackson County Incinerator:	\$	1,635.07
Salary for Month:	\$	1,485.00
Total Expenses:	\$	3,686.73

Total Recycled for January: 6.93 tons or 13,860 pounds  
Total Recycled for 2010: 6.93 tons or 13,860 pounds

## **PLANNING COMMISSION – A. FAIST**

A. Faist reported that the Planning Commission met in January and discussed the wind power generation systems. They now have a digital sound meter and used it during their meeting to show how it would work. He noted that the township would have to purchase software to be able to download the information from the meter into a computer. The Planning Commission also discussed whether there should be a new residential district created to allow for construction of homes on the smaller platted lots in the lake areas within the proposed sewer district. Discussion included whether vacant lots should be included in the petition vote for a sewer district if they are not going to be initially assessed their share of the costs. The Planning Commission determined they are not in favor of building on smaller lots. The Recreation Committee discussed fundraising and the triangle piece of land being donated to the township. They are working with the road commission to create the non-motorized path. The next meeting will be held February 23, 2010, beginning at 7:30 pm.

## **NEW BUSINESS**

S. Keene presented information on property located at 2559 H Drive formerly owned by J. England. The property has been deeded back to the township and county by the England estate. There is a condemned building on the property that needs to be removed. Moved by A. Grimes, supported by A. Faist, to proceed with a request for bids to demolish the building on property located at 2559 H Drive. Motion carried.

## **UNFINISHED BUSINESS**

L. Grinage reported on cases he is currently working on. He noted that the order for the England property indicated it is abandoned to the township and county and will send a letter to the county requesting assistance for demolition expenses.

L. Grinage reported that he has been working with the insurance adjusters for the Munith sidewalks. He recommends that the existing sidewalk be removed. He noted that repairs to the sidewalk would be at the townships' expense. Any future maintenance could be charged to the adjacent property owners. The township would still carry the liability if anyone were to get hurt on the new sidewalk. There was a question of the section of the sidewalk that includes curbing. L. Grinage will research who is responsible for the curbing. A. Faist questioned whether the sidewalk would have to be repaired according to existing codes for sidewalks. L. Grinage will find out if the sidewalks must be brought up to existing codes. L. Grinage noted that the insurance company would need a plan of action on repair/removal to continue to provide liability insurance for the sidewalks. S. Keene noted that the insurance company is covering the expense

of the claim for the accident that has already occurred. A. Grimes requested that the actual cost to replace or remove the sidewalks, including cost of tree removal, be obtained before a letter is sent to residents notifying them of a Public Hearing. It was noted that the township would also have to adopt an ordinance for maintaining sidewalks.

**OTHER REPORTS**

None.

**PUBLIC COMMENT**

None.

Moved by A. Faist, supported by A. Grimes to pay the bills as submitted and reviewed. Motion carried.

Moved by A. Faist, supported by A. Grimes to adjourn. Motion carried.

Meeting adjourned at 8:02 p.m.

S. Keene, Henrietta Township Clerk