

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
February 12, 2020

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review and added 8. MTPP Grant Reduction Plan and 9. Condition of Pleasant Lake School under New Business..

Moved by A. Faist, supported by M. McDonald, to approve minutes of the regular meeting held on January 8, 2020 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

David Rowland introduced himself as a candidate running for office as Representative 65th District.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 1-31-20	\$ 271,774.47
Delinquent Tax Account balance 1-31-20	\$ 116.50
Stabilization Fund balance 1-31-20	\$ 100,851.34
Public Improvement Fund balance 1-31-20	\$ 370,481.71
Vehicle Replacement Fund balance 1-31-20	\$ 54,216.86
Total Interest Earned	\$ 458.51

BUILDING DEPARTMENT – R. TRIPP

In December the building department collected \$3,303.00 in fees with a construction cost of \$ 60,900. Permits included 6 building permits, 8 electrical permits, 3 mechanical permits, 1 plumbing permit, no site plan reviews and 1 address sign. There was one expired permit.

ASSESSOR –

Ruth Scott reported the assessing department is getting ready for Board of Review. This year they are asking residents to schedule an appointment through the county equalization department. Fieldwork inspections have been completed for 2019. The Lesage property has been submitted to the Michigan Tax Tribunal, a decision will be mailed to the township and property owner. .

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

In January S. Burnett worked 27 hours, received 7 complaints, verified 7 ordinance violations, issued 7 written warnings, had no civil infractions and drove 143 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 35 calls in January including 29 medical calls

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,063.00
Modern Waste:	\$ 2,040.67
Salary for Month:	\$ 1,174.50
Total Expenses:	\$ 3,464.81

Total recycled for January	10.88 tons or 21,760 pounds
Total recycled for 2020	10.88 tons or 21,760 pounds

PLANNING COMMISSION – A. FAIST

The planning commission received updates on hemp farming. They have been reviewing court cases regarding noise and nuisance for event centers and reviewing updates to the recreational plan..

UNFINISHED BUSINESS

A. Grimes gave an update on ordinance violations in the township.

NEW BUSINESS

S. Keene presented a list of election workers for the March 10, 2020 election. Moved by A. Grimes, supported by M. McDonald to approve the election poll workers and receiving board as presented and reviewed. Motion carried.

S. Keene presented a Resolution to Create an Absentee Voter Counting Board for review. Moved by A. Grimes, supported by M. McDonald to adopt a Resolution to Create an Absentee Voter Counting Board as presented and reviewed. Roll Call: A. Grimes, yes; M. McDonald, yes; and S. Keene, yes. Motion carried.

A. Grimes reported the real estate listing of property located at the corner of Bunkerhill and Coonhill has expired. Moved by S. Keene, supported by A. Faist to take the property off the market at this time. Motion carried.

A. Grimes presented a Resolution to Waive Penalties for Non-Filing of Property Transfer Affidavits for review and adoption. Moved by A. Faist, supported by S. Keene to adopt the Resolution to Waive Penalties for Non-Filing of Property Transfer Affidavits as presented and reviewed. Roll Call: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

A. Grimes presented a Procedure for Granting and Removing Real Property Exemptions for review and adoption. Moved by M. McDonald, supported by A. Faist to adopt the Procedure for Granting and Removing Real Property Exemptions as presented and reviewed. Motion carried.

A. Grimes presented the Non-Profit Exemption Application for review and adoption. Moved by S. Keene, supported by S. Kasprzycki to adopt the Non-Profit Exemption Application as presented and reviewed. Motion carried.

A. Grimes presented the Resolution Establishing Dates for the Board of Review for review and adoption. Moved by S. Keene, supported by M. McDonald to adopt the Resolution Establishing Dates for the Board of Review as presented and reviewed. Roll Call: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

A. Grimes announced Henrietta Township had received a MTPP Risk Reduction Grant to purchase back-up cameras for the fire trucks at a cost of \$4,885. A. Grimes requested the board authorize him to accept the grant and submit the paperwork. Moved by S. Keene, supported by S. Kasprzycki to authorize A. Grimes to accept and submit paperwork for the grant to purchase back-up cameras for fire trucks at a cost of \$4,885. Motion carried.

A. Grimes discussed the poor condition of the school on Meridian Road. He will meet with the Building Inspector and Ordinance Enforcement Officer to clean up the property and secure the building.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

R. Wetmore questioned the gates at the transfer station. A. Grimes reported they would discuss the gates at a future meeting.

Moved by A. Faist, supported by M. McDonald to pay the bills as submitted and Reviewed. Motion carried.

Moved by S. Kasprzycki, supported by S. Keene, to adjourn the meeting. Motion carried. Meeting adjourned at 8:16 p.m.

Sally J. Keene, Clerk
Henrietta Township