

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
February 13, 2019

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by S. Kasprzycki, to approve minutes of the regular meeting held on January 9, 2019 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

None.

**TREASURER’S REPORT – MARIA MCDONALD**

|  |               |
|--|---------------|
| General Fund balance 1-31-2019             | \$ 243,635.04 |
| Delinquent Tax Account balance 1-31-2019   | \$ 116.50     |
| Stabilization Fund balance 1-31-2019       | \$ 105,206.34 |
| Public Improvement Fund balance 1-31-2019  | \$ 407,418.35 |
| Vehicle Replacement Fund balance 1-31-2019 | \$ 131,027.25 |
| Total Interest Earned                      | \$ 654.16     |

**BUILDING DEPARTMENT – R. TRIPP**

In January the building department collected \$1,220.00 in fees with a construction cost of \$ 48,790. Permits included 4 building permits, 1 electrical permit, 3 mechanical permits, 2 plumbing permits, no site plan reviews and 1 address sign. 1 letter was sent for expired permits.

**ASSESSOR – JULIE PULLING**

J. Pulling reported January was busy as assessment administration continues

to ramp up to the completion of the 2019 assessment roll and March Board of Review.

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

S. Burnett reported he had worked 21 hours in January, received 5 complaints, verified 4 ordinance violations, issued 3 written warnings, issued 1 verbal warning, had no civil infractions and drove 97 miles.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 49 calls in January including 37 medical calls, 3 vehicle accidents, 2 structure fire mutual aid calls, 1 carbon monoxide alarm, 2 smoke investigations, 1 chimney fire and 3 cancelled en route.

**TRANSFER STATION – A. GRIMES**

|                          |             |
|--------------------------|-------------|
| Monthly reported income: | \$ 2,750.00 |
| Modern Waste:            | \$ 1,158.65 |
| Salary for Month:        | \$ 970.00   |
| Total Expenses:          | \$ 2,345.52 |

|                            |                            |
|----------------------------|----------------------------|
| Total recycled for January | 9.29 tons or 18,580 pounds |
| Total recycled for 2019    | 9.29 tons or 18,580 pounds |

**PLANNING COMMISSION – A. FAIST**

N. Hawley reported the planning commission discussed community planning for the county park. There will be a public hearing at the March 23<sup>rd</sup> meeting to take public comment on plans for the Pleasant Lake County Park. The planning commission also discussed historical signage information along the Lakeland Trail. The DNR will hold a meeting for the Lakeland Trail on March 27<sup>th</sup> at the Stockbridge library.

**UNFINISHED BUSINESS**

A. Grimes gave an update on legal matters. February 13, 2019 was the scheduled date for hearings on citations for 7809 Wooster Road, 1447 Tennis Court and 9789 Sayers Road. All three owners failed to show, were found in default, and fined a total of \$1,300. The case for 6495 Laredo Drive and 9789 Sayers Road is scheduled for pretrial on March 11, 2019, and trial date of April 17, 2019. Additional tickets will be issued tomorrow for Wooster Road, Tennis Court and Sayers Road.

**NEW BUSINESS**

A. Grimes requested a work session be scheduled to review policies and procedures for the fire department and discuss aging apparatus for the fire

department. The work session will be held on February 19, 2019 beginning at 4:30.

A. Grimes presented a request from Chrisinske Farms LLC to place land in the Farmland Preservation Act PA116. The requests are 19-001, 19-002, and 19-003. Moved by S. Kasprzycki, supported by S. Keene to approve the Farmland Preservation applications from Chrisinske Farms LLC as presented and reviewed. Motion carried.

### **OTHER REPORTS/CORRESPONDENCE**

A. Grimes noted the Board of Review will meet on March 11, 2019 and March 13, 2019.

A. Grimes announced Sarah Lightner will hold a coffee hour at the township office on February 22, 2019 from 11 a.m. until noon.

A. Grimes reported he and N. Hawley had met with representatives of Jackson County Parks to discuss the recent approval of millage and how to best spend the resulting funds. The county has hired a grant writer to assist townships in applying for grants, with the county providing matching funds required in the grant process.

A. Grimes announced the Jackson County Conservation District was awarded a tire disposal grant for 2019. The disposal is scheduled for June 1, 2019 and will be located in Tompkins Township this year.

### **PUBLIC COMMENT**

R. Troman questioned whether Henrietta Township and Rives Township could combine forces to apply pressure on the Jackson County Road Department to repair Berry Road. A. Grimes noted Berry Road and Territorial Road are on the list for repair in 2020.

Moved by A. Faist, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by M. McDonald, to adjourn the meeting. Motion carried. Meeting adjourned at 8:02 p.m.

Sally J. Keene, Clerk  
Henrietta Township