

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
March 11, 2020

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by S. Keene, to approve minutes of the regular meeting held on February 12, 2020 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 2-29-20	\$ 272,228.34
Delinquent Tax Account balance 2-29-20	\$ 254.50
Stabilization Fund balance 2-29-20	\$ 100,929.48
Public Improvement Fund balance 2-29-20	\$ 392,843.37
Vehicle Replacement Fund balance 2-29-20	\$ 54,221.02
Total Interest Earned	\$ 899.14

BUILDING DEPARTMENT – R. TRIPP

In February the building department collected \$1,518.75 in fees with a construction cost of \$ 206,730. Permits included 2 building permits, 3 electrical permits, 2 mechanical permits, no plumbing permits, 1 site plan review and 2 address signs. There was one expired permit.

ASSESSOR –

Ruth Scott reported the assessing department is currently holding Board of Review meetings. All splits and combinations will be processed for the 2021 tax

roll in the order which they have been received. Deeds, PRE's, property transfer affidavits and ag exemptions received have been entered and will be scanned into Laserfiche. All State required forms have been submitted timely.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

In February S. Burnett worked 29 hours, received 5 complaints, verified 5 ordinance violations, issued 5 written warnings, had 1 civil infraction and drove 153 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 28 calls in February including 17 medical calls, 3 vehicle accidents, 3 lift assists, 1 assist to police department, 1 unauthorized burning, and 3 structure fires mutual aid to Blackman Township, Grass Lake Township and Onondaga Township. The Easter Egg Hunt will be held at Hankerd Hills on April 5th beginning at 1:30 p.m.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,699.00
Modern Waste:	\$ 1,121.65
Salary for Month:	\$ 1,340.00
Total Expenses:	\$ 2,724.05

Total recycled for February	6.39 tons or 12,780 pounds
Total recycled for 2020	17.27 tons or 34,540 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported corrections and additions have been made to the draft Recreation Plan for 2020-2024. It is available for public review until 4-24-20. A Public Hearing will be held on 4-28-20 for adoption of the Recreation Plan. The Planning Commission has received notes from a meeting with the Jackson County Parks Department regarding upgrades for the Pleasant Lake County Park. They also discussed special events centers such as wedding barns, and are reviewing special event facilities.

UNFINISHED BUSINESS

A. Grimes gave an update on ordinance violations in the township.

NEW BUSINESS

A. Grimes presented the application for the 2020 Pleasant Lake Fireworks, and requested authorization to sign the permit application. Moved by S. Keene, supported by S. Kasprzycki to authorize A. Grimes to sign permit application for the Pleasant Lake Fireworks held on July 4, 2020. Motion carried.

A. Grimes presented a proposal from Craft Property Maintenance for lawn mowing for the 2020 season, and noted there was no increase in cost for mowing. Moved by S. Keene, supported by M. McDonald to approve the lawn mowing contract for Craft Property Maintenance as presented and reviewed. Motion carried.

A. Grimes presented information on a grant for the new fire truck.

OTHER REPORTS/CORRESPONDENCE

S. Keene reported the March Presidential Primary ran smoothly.

M. McDonald reported she was to settle with Jackson County tomorrow for the 2019 taxes.

PUBLIC COMMENT

M. Adkins discussed problems with the address of her sons' house. A. Grimes suggested she speak with the Board of Review after the meeting is over.

Moved by A. Faist, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by M. McDonald, supported by S. Keene, to adjourn the meeting. Motion carried. Meeting adjourned at 7:54 p.m.

Sally J. Keene, Clerk
Henrietta Township