

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
March 8, 2017

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review and added #6 Part Time Help for the Assessor, and #7 Medical Marijuana Law under New Business.

Moved by A. Faist, supported by M. McDonald to approve minutes of the Regular Meeting held on February 8, 2017 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None

**PUBLIC COMMENT**

R. Troman suggested inviting the manager of Dollar General to a township meeting. N. Hawley added that Dollar General has plans to build a store at Rives Junction Road and Clinton Road near Klavons.

**TREASURER’S REPORT – MARIA MCDONALD**

General Fund balance 2-28-2017	\$ 224,445.19
Delinquent Tax Account balance 2-28-2017	\$ 353.50
Stabilization Fund balance 2-28-2017	\$ 104,548.46
Public Improvement Fund balance 2-28-2017	\$ 389,371.57
Vehicle Replacement Fund balance 2-28-2017	\$ 75,762.44

**BUILDING DEPARTMENT – R. TRIPP**

In February the building department collected \$ 1,663.00 in fees for permits with a construction cost of \$31,900.00. Permits include 2 building permits for 1 mobile home in park and 1 remodel of existing house; 5 electrical permits, 2 mechanical permits, 4 plumbing permits, no site plan reviews and no address signs. There was one expired permits in February.

**ASSESSOR – VICKIE BRADLEY**

V. Bradley reported Assessment Notices were mailed out February 27<sup>th</sup>. March Board of Review is scheduled for Monday, March 13<sup>th</sup> and Wednesday, March 15<sup>th</sup>.

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

S. Burnett reported he had worked 8 hours in February, received 3 complaints, verified 3 ordinance violations, issued 2 written warnings, issued 1 verbal warning and drove 86 miles.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 22 calls in February including 19 medical calls, 1 mutual aid call to Blackman Township for a structure fire, and 2 structure fires in Henrietta Township.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 2,927.00
Modern Waste:	\$ 2,911.74
Salary for Month:	\$ 800.00
Total Expenses:	\$ 3,861.76

Total recycled for February	5.598 tons or 11,180 pounds
Total recycled for 2017	13.69 tons or 27,380 pounds

**PLANNING COMMISSION – A. FAIST**

N. Hawley reported the planning commission reviewed text amendment recommendations from the Jackson County Planning Commission, and made adjustments to proposed changes to text amendments. They also received a report of the meeting held by the Upper Grand River Trail Plan Committee.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

A. Grimes presented a text amendment to Ordinance #9 Mobile Home Placement, as well as Section 802.1 of the Henrietta Township Zoning Ordinance for review and approval. Discussion included the legality of enforcement within a mobile home park. A. Grimes noted the township attorney had said the new requirement of mobile homes now required being fifteen years or newer is enforceable. Moved by S. Keene, supported by A. Faist to adopt amendments to Ordinance #9 Mobile Home Placement and Section 802.1 of Henrietta Township Zoning Ordinance as presented and reviewed. Roll Call: A. Faist, yes; M.

McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented a text amendment adding foster care for adults and children as a permitted use or conditional use in Ag, R-1 and R-2 districts. If six or less it is a permitted use; if more than 6 it is a conditional use. This amendment is needed to comply with the State of Michigan Zoning Enabling Act. Moved by S. Keene, supported by M. McDonald to adopt the text amendment pertaining to adult and child foster care facilities as presented and reviewed. Roll Call: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented information regarding lawn maintenance for the 2017 mowing season for review. Craft Lawn Maintenance has indicated they will offer the same price as last year for 2017. Moved by M. McDonald, supported by S. Keene to contract with Craft Lawn Maintenance for the 2017 mowing season at last years' rates. Motion carried.

A. Grimes presented a quote from Terminix for rodent control as well as repair to the building for damage done by red squirrels. Cost of the service is \$1,325.00 and includes a one-year warrantee. Moved by S. Keene, supported by M. McDonald to contract with Terminix for removal of red squirrels and repair to building at a cost of \$1,325. Motion carried.

A. Grimes presented a quote from I.T. Right to install a Network Security Firewall Appliance. He noted the township had been hit by a virus earlier this month, and this firewall will prevent access to the network server. Cost of the firewall is \$914. Moved by M. McDonald, supported by S. Kasprzycki to authorize I.T. Right to upgrade the network firewall at a cost not to exceed \$914. Motion carried.

A. Grimes presented a proposal to hire a local resident to work with the Assessor preparing assessing documents for scanning. There are available funds in the budget for temporary help. Moved by A. Faist, supported by M. McDonald to approve a temporary employee for the Assessing Department to prepare documents to be scanned. Motion carried.

A. Grimes presented information on a new law in Michigan allowing townships to adopt ordinances to allow large scale commercial marijuana growing operations to operate in the township. Following discussion it was determined that the township board is not in favor of approving these types of commercial growing operations and has no intention of pursuing an ordinance to regulate them.

## **OTHER REPORTS/CORRESPONDENCE**

None.

**PUBLIC COMMENT**

None.

Moved by S. Kasprzycki, supported by S. Keene to pay the bills. Motion carried.

Moved by S. Keene, supported by M. McDonald to adjourn the meeting. Motion carried.

Meeting adjourned at 8:31 p.m.

S. Keene, Henrietta Township Clerk