

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
April 12, 2017

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review and added #4 Budget Workshop under New Business.

Moved by S. Kasprzycki, supported by M. McDonald to approve minutes of the Regular Meeting held on March 8, 2017 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

K. Heidrich, Stockbridge Community Schools Superintendent, presented information on projects occurring at Stockbridge Community Schools as a result of a Bond approved by electors.

J. Jarzynka, Jackson County Prosecuting Attorney, spoke regarding the new Medical Marijuana law concerning Provisioning Centers enacted by the State of Michigan, and how it will affect townships.

**PUBLIC COMMENT**

None.

**TREASURER’S REPORT – MARIA MCDONALD**

General Fund balance 3-31-2017	\$ 251,935.68
Delinquent Tax Account balance 3-31-2017	\$ 473.50
Stabilization Fund balance 3-31-2017	\$ 104,569.88
Public Improvement Fund balance 3-31-2017	\$ 389,464.51
Vehicle Replacement Fund balance 3-31-2017	\$ 75,719.80

**BUILDING DEPARTMENT – R. TRIPP**

In March the building department collected \$ \$5,005.79 in fees for permits with a construction cost of \$550,810.00. Permits include 10 building permits for 1 mobile home in park, 1 addition to house, 1 new house, 1 enclosed porch, 1 pole

barn, 1 garage, 3 new roofs and 1 remodel of existing house; 4 electrical permits, 6 mechanical permits, 2 plumbing permits, 5 site plan reviews and 1 address sign. There were no expired permits in March.

**ASSESSOR – VICKIE BRADLEY**

V. Bradley reported the 2017 March Board of Review has adjourned. Information has been turned over to Jackson County and the State of Michigan. There were 28 appeals filed, as well as 9 requests for poverty exemptions. The taxable value in Henrietta Township for 2017 is currently \$128,872,426.

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

S. Burnett reported he had worked 10 hours in March, received 5 complaints, verified 4 ordinance violations, issued 4 written warnings, issued 1 verbal warning and drove 108 miles.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 52 calls in March including 32 medical calls, 10 trees/wires down, 4 mutual aid requests for the air trailer, 1 carbon monoxide alarm, 1 gas leak, 1 structure fire, 1 vehicle fires, and 2 mutual aid calls to Rives Township.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 2,985.00
Modern Waste:	\$ 1,983.93
Salary for Month:	\$ 800.00
Total Expenses:	\$ 3,067.43

Total recycled for March	6.84 tons or 13,680 pounds
Total recycled for 2017	20.53 tons or 41,060 pounds

**PLANNING COMMISSION – A. FAIST**

N. Hawley reported the planning commission reviewed the revised layout of the waterfront information newsletter, and recommended it be included on the township web site. The planning commission also reviewed the new Master Plan for Waterloo Township. R. Draeger recently attended a class at Michigan State University.

**UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

A. Grimes reported the Election Commission met on April 10, 2017 to approve Election Workers for the Special Election May 2, 2017

A. Grimes presented an agreement between the township and the Pleasant Lake Association, Inc. for consideration. The agreement allows residents use of parcel #000-04-08-304-020-02, owned by Henrietta Township, in exchange for maintenance by the Association. Moved by S. Keene, supported by S. Kasprzycki, to enter into an agreement with Pleasant Lake Association, Inc. to maintain parcel #000-04-08-304-020-02 for a period of 25 years. Motion carried.

A. Grimes presented quotes from Michigan Paving & Materials Company and Cook Concrete to pave the transfer station. Using asphalt for the drives and transfer areas is \$54,500 with additional cost of \$6,885 if the base needs gravel, and \$3,000 for topsoil and grass seed. Using concrete would cost \$79,932. A. Grimes noted the transfer station had a profit of \$39,000 in the last 8 years. Discussion included raising the existing pad to drain water away from the area, and whether the drives needed to be paved. It was noted that most complaints received from residents are the poor condition of the gravel drives. A. Grimes requested board members review the quotes and think about how to proceed.

A. Grimes requested a budget work session be scheduled. The work session will be held on April 26<sup>th</sup> beginning at 4 p.m.

## **OTHER REPORTS/CORRESPONDENCE**

A. Grimes reported the transfer station yard clean-up will be April 22, 2017 from 9 a.m. to 3 p.m. at the transfer station.

A. Grimes noted he would be meeting with the Jackson Department of Transportation to discuss the roads in Henrietta Township. If anyone is interested in attending, check with him for the date and time.

A. Grimes reported he had met with C. Denison, Michigan Department of Natural Resources, to discuss the non-motorized trail through Henrietta Township. The trail will be cleared in 2017, and will be completed in 2018. The trail will have a limestone base. Three bridges will be replaced in Henrietta Township, and the cost to complete the trail in our township is expected to be four million dollars. The State of Michigan is asking townships to enter into long term agreements for maintenance of the trail once it is completed.

## **PUBLIC COMMENT**

None.

Moved by S. Keene, supported by S. Kasprzycki to pay the bills. Motion carried.

Moved by M. McDonald, supported by S. Keene to adjourn the meeting. Motion carried.

Meeting adjourned at 8:35 p.m.

S. Keene, Henrietta Township Clerk