

Henrietta Township
11120 Musbach Road
Munith, MI 49259
517-596-3374
Regular Meeting
May 8, 2013

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11120 Musbach Road, Munith, MI 49259. Members present: A. Faist, S. Dodge, S. Keene, S. Kasprzycki. Member absent: A. Grimes.

S. Keene presented the agenda for review.

Moved by A. Faist, supported by S. Kasprzycki to approve minutes of the Regular Meeting held on April 10, 2013 as presented and reviewed. Motion carried.

SPECIAL ORDER

B. Caswell, State Senator from the 16th District spoke regarding the redistricting of our Senate. He will be running for office in our new district next year.

D. Lutchka gave an update of activity from the county commissioners.

PUBLIC COMMENT

None.

TREASURERS REPORT – S. DODGE

General Fund Balance 04-01-2013	\$ 156,770.19
Income	\$ 101,884.63
Disbursements	\$ 43,798.77
General Fund Balance 04-30-2013	\$ 214,856.05
Stabilization Fund 04-30-2013	\$ 103,145.78
Delinquent Tax Account 04-30-2013	\$ 243.00
Public Improvement Fund 04-30-2013	\$ 239,047.01
Vehicle Replacement Fund 04-30-2013	\$ 153,709.82
Total Interest Earned 04-30-2013	\$ 36.34

Moved by A. Faist, supported by S. Dodge to dispense with the reading of department reports except for the Planning Commission. Motion carried.

BUILDING DEPARTMENT – R. TRIPP

In April the following fees were collected and permits issued:

Building permit fees	\$ 750.00
Electrical permit fees	\$ 420.00
Plumbing permit fees	\$ 280.00
Mechanical permit fees	\$ 280.00
Site Plan Reviews	\$ 80.00
Address Fees	\$ -0-
Total fees collected	\$ 1,810.00
Cost of construction	\$ 16,300.00

Permits include 3 building permits for an addition to kitchen, 1 pole barn and 1 new porch, 4 electrical permits, 3 mechanical permits, 2 plumbing permits, no addresses issued, and 2 site plan reviews. No expired permit notices were sent.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported the BSA.Net programs had been converted and training was held on April 19th. Field Appraiser J. Pauli has taken a new position with Columbia Township. The first date for PRE exemptions is June 1, 2013.

ORDINANCE ENFORCEMENT/ZONING – J. SOUTHWORTH

J. Southworth reported he had 1 site plan review, 6 ordinance complaints, 8 written warnings, 8 requests for information, 2 hours of office time and drove 165 miles for a total of 27 hours in April.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore was not present, reports were not available.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$ 3,505.00
Northwest Refuse Trucking:	\$ 193.50
Jackson County Incinerator:	\$ 822.25
Salary for Month:	\$ 835.00
Total Expenses:	\$ 1,850.75

Total Recycled for April	5.91 tons or 11,820 pounds
Total Recycled for 2013:	18.54 tons or 37,080 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported that the planning commission is finishing the update of the master plan. It will then be forwarded to the county for review. The planning commission is looking for grants to improve recreational activities at the park.

UNFINISHED BUSINESS

S. Keene reported that the General Policy Manual is still being reviewed.

NEW BUSINESS

S. Keene presented information on ballot storage containers for review. She is requesting the township purchase six of the containers to replace old containers we currently use. Cost is \$154 per bag plus shipping. Moved by S. Kasprzycki, supported by A. Faist to authorize S. Keene to purchase six ballot storage containers as presented. Motion carried.

S. Keene requested that a work session be scheduled for budget review and to review plans that M. Sharp has developed for a new fire department. The work session will be held on Thursday, May 16, 2013 beginning at 4:00 pm.

OTHER REPORTS

None

PUBLIC COMMENT

None.

Moved by A. Faist, supported by S. Kasprzycki to pay the bills as submitted and reviewed. Motion carried.

Moved by A. Faist, supported by S. Kasprzycki to adjourn. Motion carried.
Meeting adjourned at 8:04 p.m.

S. Keene, Henrietta Township Clerk