

**Henrietta Township**  
**11732 Bunkerhill Road**  
**Pleasant Lake, MI 49272**  
**517-769-6925**

Regular Meeting  
May 11, 2016

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review and added scheduling of a work session under New Business.

Moved by M. McDonald, supported by S. Kasprzycki to approve minutes of the Regular Meeting held on April 13, 2016 and work session held on April 27, 2016 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

D. Adair questioned the board on plans for township property across from the township's office and fire department. He asked if there had been an approved sale. A. Grimes replied there is an active sales agreement that has been accepted by the township.

J. Adair questioned whether the property had been advertised for sale. A. Grimes replied the township had not advertised the property, and that the township was approached by a company interested in developing the property. J. Adair stated she was disappointed as the new store will hurt local businesses.

**TREASURER'S REPORT – MARIA MCDONALD**

General Fund balance 4-30-2016	\$ 197,639.87
Delinquent Tax Account balance 4-30-2016	\$ 454.50
Stabilization Fund balance 4-30-2016	\$ 104,316.59
Public Improvement Fund balance 4-30-2016	\$ 257,225.54
Vehicle Replacement Fund balance 4-30-2016	\$ 316,568.57

M. McDonald reported the balance of the bond account is \$ 59,831.28 and the balance of the transaction account is \$ 1,019.57.

**BUILDING DEPARTMENT – R. TRIPP**

In April the building department collected \$4,694.91 in fees for permits with a construction cost of \$338,060. Permits include 6 building permits for 1 new house, 1 new roof, 1 new porch, 1 pole barn, 1 porch and 2 decks; 6 electrical permits, 5 mechanical permits, 2 plumbing permits, 4 site plan reviews and 1 address sign. There were four expired permit letters sent in April.

**ASSESSOR – VICKIE BRADLEY**

V. Bradley reported Jackson County had released the 2016 Equalization Report; a copy is available in the Assessing Office. The first deadline for the Principal Residence Exemption is June 1, 2016. The Assessing department will be doing field work, particularly around the Pleasant Lake and White Lake area.

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

S. Burnett reported he had worked 12 hours in April, received 4 complaints, verified 3 ordinance violations and issued 3 written warnings. 77 miles were driven.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 29 calls in April including 20 medical calls, 3 grass fires, 1 mutual aid to SAESA, 3 mutual aids to Blackman Township and 2 mutual aids to Rives Township.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 4,293.00
Modern Waste:	\$ 1,080.11
Salary for Month:	\$ 938.80
Total Expenses:	\$ 2,551.85

Total recycled for April	6.77 tons or 13,540 pounds
Total recycled for 2016	27.98 tons or 55,960 pounds

**PLANNING COMMISSION – A. FAIST**

N. Hawley reported the planning commission continues to work on proposed text for lakefront property accessory use as an ordinance amendment, taking into consideration recommendations from a citizens group. There will be a public hearing on May 24, 2016 beginning at 7:30 p.m. for rezoning property located at the corner of Bunkerhill Road and Kennedy Road from Ag to C-1. The Planning Commission also looked at sample text from Region 2 regarding adult foster care homes, and discussed testing the water at Pleasant Lake, White Lake and Batteese Lake to determine baseline information. A. Grimes questioned where the results were from prior testing. R. Troman noted they only did clarity testing.

S. Keene questioned the cost for water testing; N. Hawley did not have any costs available.

## **UNFINISHED BUSINESS**

L. Grinage gave an update on legal issues. He noted that the township ordinance allows portable dwellings in a mobile home park, and requested the planning commission prepare an amendment to the ordinance removing this language.

## **NEW BUSINESS**

A. Grimes presented the First Right of Refusal from Jackson County for properties in tax foreclosure. Moved by A. Faist, supported by S. Keene to decline to exercise its First Right of Refusal for the 2016 Foreclosed parcels located in Henrietta Township. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented Ordinance 120 Medical Marihuana Home Occupations for discussion. A. Faist noted he is not in favor of the law adopted by the state that allows this type of activity. A. Grimes replied that we either regulate at some level or the entire township will have this kind of activity, and noted the ordinance restricts where and what can occur. S. Keene questioned whether not adopting the ordinance causes other problems. L. Grinage replied it opens the entire township up to whatever the State of Michigan allows. Discussion followed regarding locations currently operating in our township and whether they will be grandfathered in. N. Hawley stated that this ordinance deals with care givers, and that the state allows individuals to grow their own medical marihuana. This ordinance will control those businesses that provide for patients. The ordinance does not allow dispensaries and limits caregivers to five patients plus themselves. It was noted that a cost for inspections needs to be determined and an application needs to be developed. Moved by S. Keene, supported by M. McDonald to adopt Ordinance 120 Medical Marihuana Home Occupations as presented and reviewed. Roll call vote: A. Faist, no; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented a Resolution to Establish Board Salaries for review and adoption. He noted that the salaries include an increase for the Clerk and Treasurer. Moved by A. Faist, supported by S. Kasprzycki to approve the Resolution to Establish Board Salaries as presented and reviewed. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented the sealed bids for demolition of the building located at 9372 Bunkerhill Road. This building will be used for firefighter training, and will be completely burned down at the final training. Request for bids were sent to four companies and two responded. Lester Brothers bid is \$7,410. K. & D. Excavating's bid is broken down by time and material. They offer to be present the day of the fire to assist with the burn. They propose the block and stone are

buried on site to fill the basement. A. Faist questioned whether any future building would have problems with the buried concrete and stone. It was noted that the current structure is too close to the road and doesn't meet zoning setbacks. Any new building would be set further back on the lot. Moved by A. Faist, supported by M. McDonald to contract with K. & D. Kitley Excavating for demolition and cleanup at 9372 Bunkerhill Road, not to exceed \$3,000. Motion carried.

A. Grimes requested a work session be scheduled to work on the budget. The work session will be held on May 26, 2016 beginning at 7 p.m.

#### **OTHER REPORTS/CORRESPONDENCE**

None.

#### **PUBLIC COMMENT**

None.

Moved by A. Faist, supported by S. Keene to pay the bills. Motion carried.

Moved by S. Kasprzycki, supported by S. Keene to adjourn the meeting. Motion carried.

Meeting adjourned at 8:29 p.m.

S. Keene, Henrietta Township Clerk