

**Henrietta Township
11120 Musbach Road
Munith, MI 49259
517-596-3374**

Regular Meeting
May 14, 2014

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11120 Musbach Road, Munith, MI 49259. All members present.

A. Grimes presented the agenda for review and added the Tree Harvest Contract to New Business.

Moved by A. Faist, supported by S. Kasprzycki to approve minutes of the Regular Meeting held on April 9, 2014 as presented and reviewed. Motion carried.

SPECIAL ORDER

D. Lutchka gave an update on activities at the county. He noted that he will not be running for reelection as a county commissioner in the August election.

PUBLIC COMMENT

Mark Carpenter introduced himself and stated he was running for a seat on the Jackson County Board of Commissioners.

Joan Scott questioned the status of her application for a street light. S. Keene replied that the township had not received all of the required signatures of residents within 500 feet. A. Grimes noted that there is an application process including instructions and a sample petition that have been provided to Mrs. Scott. Once the signatures have been received, the township will contact Consumers Energy to order the light.

Bob Sutherby introduced himself and stated he was running for State Representative in our district.

TREASURERS REPORT – S. DODGE

General Fund balance 4-1-2014	\$ 241,197.49
Income	\$ 10,497.27
Disbursements	\$ 44,667.32
General Fund balance 4-30-2014	\$ 207,027.44
Delinquent Tax Account balance 4-30-2014	\$ 115.50

Stabilization Fund balance 4-30-2014	\$ 103,165.89
Public Improvement Fund balance 4-30-2014	\$ 301,813.88
Vehicle Replacement Fund balance 4-30-2014	\$ 160,044.77
Interest Earned	\$ 10.93

BUILDING DEPARTMENT – R. TRIPP

In April the following fees were collected and permits issued:

Building permit fees	\$ 2,198.84
Electrical permit fees	\$ 840.00
Plumbing permit fees	\$ 210.00
Mechanical permit fees	\$ 350.00
Site Plan Reviews	\$ 280.00
Address Fees	\$ 20.00
Total fees collected	\$ 3,898.84
Cost of construction	\$ 199,000.00

Permits include 8 building permits for 1 new house, 1 new roof, 1 frame garage, 1 addition to deck, 1 addition to a house, 2 pole barns and 1 repair of fire damage to house and addition to garage, 9 electrical permits, 2 plumbing permits, 4 mechanical permits, 7 site plan reviews and 1 address.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported June 1, 2014 is the last date to file for summer principal residence exemptions and is also the deadline to turn over the 2014 tax roll to the township treasurer. She also noted that there have been questions on the new disabled veteran’s exemptions. The exemption must be approved by the Board of Review and is for the disabled veteran and his or her spouse. The home cannot be in a joint tenancy and documents from the Veterans Administration and home owners information will need to be provided to the Board of Review.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had responded to 13 complaints in April and 8 have been resolved.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 43 calls in April including 18 medical calls, 15 grass fires, 3 structure fires, 1 vehicle accident, 1 carbon monoxide alarm, 4 mutual aid grass fires cancelled en route and 1 mutual aid structure fire in Grass Lake. Testing has been completed on all vehicles. The power unit for the pump on Rescue 2 needs to be replaced. R. Wetmore has found a demo unit for sale at a cost of \$6,300 plus the cost of two pig tails and requests that this purchase be approved. Moved by S. Keene, supported by S.

Kasprzycki to purchase the power unit as described, not to exceed \$6,300.
Motion carried.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$ 4,023.00
Granger Trucking:	\$ 1,360.64
Jackson County:	\$ 763.43
Salary for Month:	\$ 910.00
Total Expenses:	\$ 3,314.31

Total Recycled for April:	7.35 tons or 14,700 pounds
Total Recycled for 2014:	16.19 tons or 32,380 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the proposed text amendment for the cell tower ordinance is at Region 2 for review. An attorney representing people interested in opening a medical marihuana provisionary center questioned the planning commission as to where such a business could be located in Henrietta Township. The planning commission reviewed the zoning map with the attorney and suggested he look at C-1 zoned areas in the township.

UNFINISHED BUSINESS

A. Grimes reported that the General Policy Manual is still being reviewed.

NEW BUSINESS

A. Grimes presented information on the release of 1st right of refusal for 4 properties in tax foreclosure. Board members have a map and information for each parcel. Moved by S. Keene, supported by S. Dodge to approve the Resolution of Notification Releasing Right of First Refusal for the County of Jackson. Roll call vote: A. Faist, yes; S. Dodge, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented the contract between Henrietta Township and Sharp Construction providing management services for the construction of the new fire department and remodel of township offices for review and approval. Moved by S. Keene, supported by S. Dodge to approve the contract with Sharp Construction as presented and reviewed. Roll call vote: A. Faist, yes; S. Dodge, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented a resolution that would place a moratorium on Medical Marihuana Provisioning Centers for 180 days while the planning commission considers an ordinance to govern such business. Moved by S. Keene, supported by A. Faist to approve the resolution implementing a moratorium on Medical Marihuana Provisioning Center Regulation Act applications. Roll call vote: S.

Kasprzycki, yes; S. Keene, yes; S. Dodge, yes; A. Faist, yes; and A. Grimes, yes. Motion carried.

A. Grimes requested a budget work session be scheduled to review the 2014-2015 budget. The work session will be held on Wednesday, May 28, 2014 beginning at 4:00 p.m.

A. Grimes requested a work session be scheduled for Friday, May 16, 2014 beginning at 3:00 p.m. to meet with bond counsel members, the township attorney, the township auditor, Sharp Construction, and the fire chief to discuss construction plans and financial arrangements.

A. Grimes reported that the township had an invoice from Sharp Construction for preliminary work on the township construction project. The township will use funds from the public improvement fund to pay invoices until the bonds are sold. Once bond money is available it will be used to reimburse the public improvement fund. Moved by S. Kasprzycki, supported by A. Faist to approve payment of \$15,000 to Sharp Construction from the public improvement building fund. Motion carried. M. Sharp noted that construction should begin on June 16, 2014. He has received 3 bids from surveyors and recommended Bendzinski Land Surveying, LLC. Moved by S. Kasprzycki, supported by S. Keene to award the survey work on township property to Bendzinski Land Surveying, LLC. Motion carried.

A. Grimes reported that he had located a forester from Dexter who will cut down the pine trees behind the fire station to make room for the new building. He plans to use a portable saw mill to cut the trees he is able to use, and pile the remainder for burning. There is no cost to the township for the tree removal. A. Grimes noted that the stumps will still need to be removed. Moved by S. Keene, supported by S. Dodge to contract with Gazan Contracting, LLC to remove the pine trees at the fire station as presented. Motion carried.

OTHER REPORTS

A. Grimes read a letter he received from S. Dodge notifying the township that she will retire, effective 30 days from today. He noted that G. Dodge will also retire on the same day.

PUBLIC COMMENT

M. Carpenter acknowledged Sharp Construction, and commended them for using local contractors for the township building project.

G. Kenyon noted that there was a large hole at the edge of the concrete pad at the transfer station that needs to be repaired.

Moved by A. Faist, supported by S. Kasprzycki to pay the bills as submitted and reviewed. Motion carried.

Moved by A. Faist, supported by S. Keene to adjourn the meeting. Motion carried. Meeting adjourned at 8:47 p.m.

S. Keene, Henrietta Township Clerk