

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
June 10, 2020

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review and added the BUILD grant application for the Jackson County Road Commission to Other Business.

Moved by M. McDonald, supported by A. Faist, to approve minutes of the regular meeting held on May 13, 2020 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 5-31-20	\$ 267,073.77
Delinquent Tax Account balance 5-31-20	\$ 116.50
Stabilization Fund balance 5-31-20	\$ 91,155.96
Public Improvement Fund balance 5-31-20	\$ 394,070.45
Vehicle Replacement Fund balance 5-31-20	\$ 54,231.82
Total Interest Earned	\$ 68.44

BUILDING DEPARTMENT – R. TRIPP

In May the building department collected \$3,856.50 in fees with a construction cost of \$ 275,100. Permits included 11 building permits, 5 electrical permits, 2 mechanical permits, 1 plumbing permit, 6 site plan reviews and 2 address signs. There were four expired permits.

ASSESSOR –

Ruth Scott gave an update on the Assessing Department.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

In May S. Burnett worked 14 hours, received 6 complaints, verified 5 ordinance violations, issued 3 written warnings, had 2 civil infractions and drove 98 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 39 calls in May including 21 medical calls, 2 vehicle accidents with injuries, 3 medical assists, 2 structure fires, 2 persons in distress, 1 no incident found on arrival, 3 hazardous conditions, 2 power lines down, 1 CO alarm, and 2 citizen complaints.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 6,383.00
Modern Waste:	\$ 1,856.85
Salary for Month:	\$ 1,425.00
Total Expenses:	\$ 3,504.39

Total recycled for May	5.51 tons or 11,120 pounds
Total recycled for 2020	28.48 tons or 56,960 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission did not meet in May. In June, a Public Hearing for a conditional use permit, and the draft recreation plan will be held prior to the regular meeting.

UNFINISHED BUSINESS

A. Grimes gave an update on ordinance violations in the township.

NEW BUSINESS

The 2020-2021 budget was presented for adoption. Moved by A. Faist, supported by S. Keene to adopt the 2020-2021 budget as presented and reviewed. Roll Call Vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A.Grimes, yes. Motion carried. S. Keene noted the 2019-2020 budget is really close and requested a freeze on all spending this month.

A. Grimes gave an update on the July 4th fireworks. Jackson County plans on the park and camp ground being open, and has no plans to limit access to park for the fireworks. The fireworks will continue as planned unless there is a directive from the state to cancel them.

OTHER REPORTS/CORRESPONDENCE

A. Grimes presented a letter from Henrietta Township to the Jackson County Department on Transportation regarding support for the BUILD Grant Application for review.

PUBLIC COMMENT

R. Troman noted that the brush site at the transfer station needs to be pushed or burned.

A. Faist noted that the road conditions are deteriorating on Coonhill Road.

Moved by A. Faist, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by M. McDonald, to adjourn the meeting. Motion carried. Meeting adjourned at 8:07 p.m.

Sally J. Keene, Clerk
Henrietta Township