

Henrietta Township
11120 Musbach Road
Munith, MI 49259
517-596-3374
Regular Meeting
July 10, 2013

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11120 Musbach Road, Munith, MI 49259. All members present.

A. Grimes presented the agenda for review.

Moved by A. Faist, supported by S. Kasprzycki to approve minutes of the Regular Meeting held on June 12, 2013, Special Meeting held on June 24, 2013 and Budget Hearing held on June 24, 2013 as presented and reviewed. Motion carried.

SPECIAL ORDER

D. Lutchka gave an update of activity from the county commissioners.

PUBLIC COMMENT

A. Faist and R. Troman commented on how nice the fireworks display was at Pleasant Lake on July 5th.

TREASURERS REPORT – S. DODGE

General Fund Balance 06-01-2013	\$ 226,177.65
Income	\$ 22,659.24
Disbursements	\$ 63,295.53
General Fund Balance 06-30-2013	\$ 185,541.36
Stabilization Fund 06-30-2013	\$ 103,149.03
Delinquent Tax Account 06-30-2013	\$ 594.00
Public Improvement Fund 06-30-2013	\$ 239,051.46
Vehicle Replacement Fund 06-30-2013	\$ 153,718.04
Total Interest Earned 06-30-2013	\$ 17.73

BUILDING DEPARTMENT – R. TRIPP

In June the following fees were collected and permits issued:

Building permit fees	\$ 1,125.48
Electrical permit fees	\$ 140.00
Plumbing permit fees	\$ 140.00

Mechanical permit fees	\$ 140.00
Site Plan Reviews	\$ 80.00
Address Fees	\$ 20.00
Total fees collected	\$ 1,645.48
Cost of construction	\$ 183,400.00

Permits include 4 building permits for 1 new house, 1 above ground pool, 1 new roof and 1 demo; 2 electrical permits, 2 mechanical permits, 1 plumbing permit, 1 address issued, and 2 site plan reviews. Six letters were sent for expired permits.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported she has been preparing for the July Board of Review which will be held on July 16, 2013. She is also reviewing changes the state made for DNR PILT payments. The State Tax Commission will not be ordering a single year sales study for any class of property for 2014 Equalization, but one can be used where there is evidence of a declining market; the Equalization Director has the authority to make that decision.

ORDINANCE ENFORCEMENT/ZONING – J. SOUTHWORTH

J. Southworth reported he had 6 site plan review, 4 ordinance complaints, 2 written warnings, 2 requests for information, and drove 110 miles for a total of 20 hours in June.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the department responded to 25 calls in June, including 24 medical calls, and 1 mutual aid to Leslie. The garage sale and bake sale was successful, earning approximately \$1400. The Chicken Barbeque will be held on August 24th beginning at noon.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$ 4,452.00
Northwest Refuse Trucking:	\$ 631.70
Jackson County Incinerator:	\$ 1,618.49
Salary for Month:	\$ 1,200.00
Total Expenses:	\$ 3,665.80

Total Recycled for June:	7.13 tons or 14,260 pounds
Total Recycled for 2013:	34.75 tons or 69,500 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported that the planning commission discussed place-making, and also discussed yard waste and brush disposal. The disc golf units have been received in the township and are waiting for installation.

UNFINISHED BUSINESS

A. Grimes reported that the General Policy Manual is still being reviewed.

NEW BUSINESS

A. Grimes reported that the July Board of Review will meet on July 16, 2013 beginning at 3:30 p.m. The meeting is to hear errors of omission, clerical errors, and poverty exemptions not heard at the March meeting.

A. Grimes presented the White Lake Weed Control Special Assessment District public hearing notice. The public hearing will be held on July 17, 2013 beginning at 7:30 at the township meeting room. He presented a resolution receiving and accepting the petitions and filing as a part of the minutes of the meeting; directing the township to proceed with the plans for the improvement, the location thereof, and an estimate of the costs of the same; ordering the plans and estimates to be filed with the township clerk for public examination; and adopting the resolution tentatively declaring its intent to create the White Lake Weed Control Special Assessment District within the following described area: those parcels within Henrietta Township with lake-frontage on White Lake, applying weed control to White Lake, together with the necessary structures and other work incidental thereto, all within the proposed district in accordance with the petitions of the property owners therefore. Further, the district against which the cost of the improvements is to be assessed shall be called the White Lake Weed Control Special Assessment District Number 1, which is described above. Moved by S. Keene, supported by A. Faist to adopt the Resolution to create the White Lake Weed Control Special Assessment District Number 1 as presented and proceed with the process. Roll call vote: A. Faist, yes; S. Dodge, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented the meeting schedule for the township board and planning commission and the holiday schedule for fiscal year 2013-2014. Moved by S. Keene, supported by S. Kasprzycki to accept the meeting schedule and holiday schedule for fiscal year 2013-2014 as presented. Motion carried.

A. Grimes presented a request for an extension to the contract for the right-of-way from AT&T. AT&T request a five year extension to the current contract for right of ways allowed with the Metro Authority Act. Moved by S. Keene, supported by S. Dodge to approve a five year extension for the right-of-way contract under the Metro Authority Act with AT&T. Motion carried.

OTHER REPORTS

None.

PUBLIC COMMENT

N. Hawley noted the Planning Commission had completed their annual report.

D. Lutchka reported the Jackson County Fair will be held the first full week of August.

Moved by A. Faist, supported by S. Kasprzycki to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by A. Faist to adjourn the meeting. Motion carried. Meeting adjourned at 7:53 p.m.

S. Keene, Henrietta Township Clerk