

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
July 8, 2015

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Faist, M. McDonald, S. Keene, and S. Kasprzycki. Member absent: A. Grimes.

A. Faist presented the agenda for review and added a request from Washovia for placement of temporary housing for David Jones under New Business.

Moved by M. McDonald, supported by S. Kasprzycki to approve minutes of the Regular Meeting held on June 10, 2015 and Special Meeting held on June 30, 2015 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

R. Risner spoke regarding problems he has with a neighbor on Dunfee Drive who is operating a beauty shop in her home. He is concerned that the drain field is inadequate for the business and will pollute the lake.

R. Southwell spoke regarding the same business on Dunfee Drive and the increased speeding traffic on the road. He noted the speed limit is 10 mph.

A. Faist stated that Dunfee Drive is a private road and suggested the property owners on Dunfee Drive create a Homeowners Association with by-laws that would govern speed limits and enforcement.

B. Southwell stated that the main problem is the speeding traffic. She is concerned that children will be injured by the speeding cars.

S. Keene stated that Henrietta Township has no jurisdiction over the road or speed limit. It was again suggested that a Homeowners Association be formed to govern the speed limits on Dunfee Drive. She will check with V. Bradley to see if the assessor has any record of a former association for Dunfee Drive.

TREASURERS REPORT – M. MCDONALD

General Fund balance 6-30-2015	\$ 253,764.49
Delinquent Tax Account balance 6-30-2015	\$ 349.50
Stabilization Fund balance 6-30-2015	\$ 103,900.19
Public Improvement Fund balance 6-30-2015	\$ 299,845.18
Vehicle Replacement Fund balance 6-30-2015	\$ 161,078.37

M. McDonald reported the balance of the bond account is \$53,417.58.

BUILDING DEPARTMENT – R. TRIPP

In June the building department collected \$4,391.71 in fees for permits. Permits include 7 building permits for 3 new houses, 1 deck, 1 above-ground pool, 1 carport, and 1 addition to garage; 3 electrical permits, 1 mechanical permit, 1 plumbing permit, 7 site plan reviews and 4 address signs. No letters were sent for expired permits.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported that the July Board of Review will be held on Tuesday, July 21, 2015. Currently she is updating property record cards.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 21 hours in June, received 10 complaints, verified 8 ordinance violations and issued 3 written warnings and 5 verbal warnings. One certified letter was sent and 148 miles were driven. He also noted he performed 2 non-permit site plan reviews.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 30 calls in June including 26 medical calls, 1 unauthorized burning, 1 dispatched and cancelled en route, and 2 citizen assists.

TRANSFER STATION – A. GRIMES

No report available.

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission will hold a Public Hearing on July 28, 2015 for final review and comments on the Recreation Plan and review of amendments to the Zoning Ordinance regarding off street parking. The Medical Marijuana Ordinance is currently being reviewed by Region 2.

UNFINISHED BUSINESS

A. Faist requested an update from L. Grinage regarding legal matters pending. L. Grinage reported that a pretrial is scheduled for the end of July for K. Petschow. The trial is scheduled for August. He questioned whether the township wanted to proceed with P. Thurston and the property at the corner of Coonhill and Sayers Road. Moved by S. Keene, supported by M. McDonald to authorize L. Grinage to proceed with prosecution of P. Thurston in Circuit Court. Motion carried.

NEW BUSINESS

S. Keene presented a schedule of dates for the Henrietta Township Board Meetings and the Henrietta Township Planning Commission meetings in the 2015-2016 fiscal year and the list of dates the township offices will be closed for holidays. The schedules are posted at the township office and on the website.

S. Keene presented a request from Washovia Temporary Housing, Inc. to place a mobile home on property owned by David Jones at 8535 Bunkerhill Road. Mr. Jones home was damaged by a severe storm and his home cannot be occupied while repairs are being made. The mobile home will be removed once a Certificate of Occupancy has been issued for the damaged house. Moved by S. Keene, supported by S. Kasprzycki to authorize Washovia Temporary Housing, Inc. to place a mobile home at 8535 Bunkerhill Road for a period not to exceed twelve months. Motion carried.

PUBLIC COMMENT

R. Risner questioned whether he needed a permit to install a security camera and was told there is no township ordinance that oversees security cameras.

Moved by M. McDonald, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by M. McDonald, supported by S. Kasprzycki to adjourn the meeting. Motion carried.

Meeting adjourned at 8:22 p.m.

S. Keene, Henrietta Township Clerk