

**Henrietta Township
11120 Musbach Road
Munith, MI 49259
517-596-3374**

Regular Meeting
July 9, 2014

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11120 Musbach Road, Munith, MI 49259. All members present.

A. Grimes presented the agenda for review and added an update for township bond sale to Unfinished Business and a resolution for a streetlight and authorization for the treasurer to open a new account at County National Bank to New Business.

Moved by S. Kasprzycki, supported by A. Faist to approve minutes of the Regular Meeting held on June 11, 2014 and Special Meetings held on June 16, 2014, and June 30, 2014 as presented and reviewed with corrections to the spelling of S. Kasprzycki's' name. Motion carried.

SPECIAL ORDER

D. Lutchka gave an update on activities at the county.

PUBLIC COMMENT

None.

TREASURERS REPORT – M. MCDONALD

General Fund balance 6-1-2014	\$ 213,752.31
Income	\$ 37,934.27
Disbursements	\$ 76,552.89
General Fund balance 6-30-2014	\$ 175,133.69
Delinquent Tax Account balance 6-30-2014	\$ 571.50
Stabilization Fund balance 6-30-2014	\$ 103,169.26
Public Improvement Fund balance 6-30-2014	\$ 286,817.75
Vehicle Replacement Fund balance 6-30-2014	\$ 160,053.80

M. McDonald reported that C. Tripp has been appointed Deputy Treasurer.

BUILDING DEPARTMENT – R. TRIPP

In June the following fees were collected and permits issued:

Building permit fees	\$	220.00
Electrical permit fees	\$	560.00
Plumbing permit fees	\$	210.00
Mechanical permit fees	\$	490.00
Site Plan Reviews	\$	40.00
Address Fees	\$	-0-
Total fees collected	\$	1,520.00
Cost of construction	\$	10,000.00

Permits include 1 building permit for a pole barn, 5 electrical permits, 2 plumbing permits, 6 mechanical permits, 1 site plan review and no addresses.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported the July Board of Review will be held on July 22nd. This meeting is for clerical errors, mutual mistakes of fact, veteran’s exemptions and some poverty exemptions.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

No report available.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 28 calls in June including 25 medical calls, 1 burning complaint, 1 smoke investigation, and 1 mutual aid to Rives Township. The Fire Department BBQ will be held on August 23rd beginning at noon.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$	4,080.00
Granger Trucking:	\$	1,780.12
Salary for Month:	\$	985.00
Total Expenses:	\$	2,957.95

Total Recycled for June:	6.12 tons or 12,240 pounds
Total Recycled for 2014:	22.31 tons or 44,620 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported that the Planning Commission reviewed plans for the new fire station for a conditional use permit. They also continue to review ordinances regarding medical marijuana. The Recreation Committee has received Frisbees with local business names on them for use at the county park.

UNFINISHED BUSINESS

A. Grimes reported that the General Policy Manual is still being reviewed.

A. Grimes updated the township on the bond process. He noted that board members met with attorneys to prepare the preliminary statement, and had also met by phone conference with Standard & Poor's for the bond rating. The township was given a rating of AA-, which is very good for the township. The township statement is being sent to banks that might be interested in purchasing the bonds. Independent Bank and Farmers State Bank were included in the mailing. The bonds will be sold on Wednesday, July 16th and the funds will be available on August 5th. Meetings have been held to review preliminary designs for the fire station and township offices. Two bids were received for the fire truck; they will be reviewed and compared to make sure all specifications are met.

NEW BUSINESS

A. Grimes presented a list of elections workers for the August Primary Election held on August 5, 2014 for approval. Moved by M. McDonald, supported by S. Keene to approve election workers for the August 5, 2014 Primary Election as presented. Motion carried. The Public Accuracy test will be held on July 29th at 4 p.m.

A. Grimes requested that S. Keene be given authorization to amend the 2013-2014 budget as needed. He noted that no department is over budget, but we continue to receive bills for the 2013-2014 budget year and some line items may need to be adjusted. Moved by S. Kasprzycki, supported by M. McDonald to authorize S. Keene to amend the 2013-2014 budget as needed. Motion carried.

A. Grimes reported that the township and Jackson County were working on a lease agreement and requested authorization to act on behalf of the township with the Jackson County Board of Commissioners. The lease would give the road department 4 to 5 acres of land across M-106 to store materials and in exchange, would give the township additional land for the new fire station. The land the township would receive would be quit-claimed to the township as a building would be constructed on it. Moved by A. Faist, supported by S. Keene to authorize A. Grimes to act on behalf of the township in regards to a lease agreement between Henrietta Township and the Jackson County Board of Commissioners. Motion carried.

A. Grimes reported that the Planning Commission had held a Public Hearing on July 8, 2014 for the purpose of reviewing a conditional use permit for Henrietta Township's new fire station. The Planning Commission made a motion to approve the request for the conditional use permit. Moved by A. Faist, supported by M. McDonald to accept the planning commission recommendation to approve the conditional use permit for a new fire station. Motion carried.

A. Grimes presented two invoices for review. The first is for preliminary work by Sharp Construction on the fire station and township offices. The invoice amount is \$27,020.00. The second invoice is from Standard and Poor's for the township credit rating and is \$9,500.00. Both of these invoices were planned into the cost of the project. Following discussion, moved by S. Keene, supported by S. Kasprzycki to authorize M. McDonald to pay these invoices from the Public Improvement Fund with cashier's checks, to be repaid as soon as bond money is available. Motion carried.

A. Grimes presented a resolution for a new streetlight at 11515 Resort Road. He explained that the streetlight was requested by the property owner and that Consumers Energy needs the resolution to authorize them to make changes in the lighting contract it has with the township. Moved by S. Keene, supported by M. McDonald to approve the Resolution for a new streetlight as presented and reviewed. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

A. Grimes presented a resolution to allow the treasurer to open an new account at County National Bank. The account will be used to deposit monies from the sale of the bonds. Moved by S. Keene, supported by S. Kasprzycki to add County National Bank to the list of depositories for Henrietta Township funds. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

OTHER REPORTS

None.

PUBLIC COMMENT

D. Moretz spoke regarding his candidacy for State Representative 65th District.

B. Sutherby spoke regarding his candidacy for State Representative 65th District.

M. Carpenter spoke regarding his candidacy for Jackson County Board of Commissioners.

Moved by A. Faist, supported by S. Kasprzycki to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by S. Kasprzycki to adjourn the meeting. Motion carried.

Meeting adjourned at 8:15 p.m.

S. Keene, Henrietta Township Clerk