

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
August 10, 2016

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Faist, M. McDonald, S. Keene and A. Grimes. Member absent: S. Kasprzycki.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by S. Keene to approve minutes of the Regular Meeting held on July 13, 2016 and Special Meeting held on July 21, 2016 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT – MARIA MCDONALD**

General Fund balance 7-31-2016	\$ 182,555.67
Delinquent Tax Account balance 7-31-2016	\$ 349.50
Stabilization Fund balance 7-31-2016	\$ 104,385.49
Public Improvement Fund balance 7-31-2016	\$ 257,499.72
Vehicle Replacement Fund balance 7-31-2016	\$ 311,653.96

M. McDonald reported the balance of the bond account is \$ 72,945.77 and the balance of the transaction account is \$ 1,019.57.

**BUILDING DEPARTMENT – R. TRIPP**

In July the building department collected \$ 4,328.03 in fees for permits with a construction cost of \$220,000. Permits include 7 building permits for 1 new house, 1 new roof and decks, 1 pole barn, 1 addition to pole barn, 2 basement remodels and 1 new roof; 7 electrical permits, 2 mechanical permits, 3 plumbing permits, 4 site plan reviews and 1 address sign. There were three expired permit letters sent in July.

**ASSESSOR – VICKIE BRADLEY**

No report available.

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

S. Burnett reported he had worked 5 hours in July, received 4 complaints, verified 2 ordinance violations and issued 2 verbal warnings. 39 miles were driven.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 22 calls in July including 16 medical calls, 1 good intent call, 1 grass fire, 1 gas leak and 3 fire related calls. The fire department is providing medical assistance at the fair this week. The fire department chicken barbeque will be held August 27<sup>th</sup> beginning at noon.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 5,343.00
Modern Waste:	\$ 3,130.00
Salary for Month:	\$ 1,425.00
Total Expenses:	\$ 4,836.51

Total recycled for July	10.04 tons or 20,080 pounds
Total recycled for 2016	59.33 tons or 118,660 pounds

**PLANNING COMMISSION – A. FAIST**

N. Hawley reported the planning commission held a Public Hearing on changes to the zoning ordinance regarding accessory uses. The proposed changes are being reviewed by the Jackson County Planning Commission, and will be returned for board action next month. The planning commission held a site plan review for Dollar General, and recommended approval by the township board.

**UNFINISHED BUSINESS**

L. Grinage gave an update on legal issues. He recommended amending the ordinance regarding camping in the trailer park. Peachtree has filed an extension on their hearing with the Court of Appeals, and L. Grinage has filed paperwork in opposition of an extension. The date for the Petschow reimbursement hearing has been changed to September 2, 2016.

A. Grimes questioned whether the township board was interested in pursuing the case of camping in the trailer park. Following discussion, A. Grimes directed the planning commission to look into simplifying the language in the ordinance to reflect no campers be allowed in trailer parks.

## **NEW BUSINESS**

A. Grimes presented a recommendation from the planning commission to approve a site plan review for Dollar General. It was noted that the sign on the site plan is too large, and may need to be addressed when a building permit is applied for. Moved by S. Keene, supported by M. McDonald to accept the recommendation of the planning commission and approve the site plan from Dollar General as presented. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; A. Grimes, yes. Motion carried.

A. Grimes requested a work session be scheduled to discuss bids for a new rescue truck. The meeting will be held on September 7, 2016 beginning at 4:00 p.m.

A. Grimes presented the Annual Fund Allocations Worksheet for review and approval. Moved by S. Keene, supported by A. Faist to accept the recommendations for the Annual Fund Allocations as presented and reviewed. Motion carried. \$40,000 will be transferred from the General Fund with \$20,000 deposited into the Public Improvement Fund and \$20,000 deposited into the Vehicle Replacement Fund.

## **OTHER REPORTS/CORRESPONDENCE**

None.

## **PUBLIC COMMENT**

N. Hawley announced the Jackson County Park at Pleasant Lake will hold a 5K run on August 20<sup>th</sup>. Money raised by the event will be used on the park.

Moved by A. Faist, supported by M. McDonald to pay the bills. Motion carried.

Moved by M. McDonald, supported by S. Keene to adjourn the meeting. Motion carried.

Meeting adjourned at 8:05 p.m.

S. Keene, Henrietta Township Clerk