

Henrietta Township
11120 Musbach Road
Munith, MI 49259
517-596-3374
Regular Meeting
September 11, 2013

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11120 Musbach Road, Munith, MI 49259. All members present.

A. Grimes presented the agenda for review.

Moved by A. Faist, supported by S. Kasprzycki to approve minutes of the Regular Meeting held on August 14, 2013, and Special Meeting held on August 14, 2013 as presented and reviewed. Motion carried.

SPECIAL ORDER

D. Lutchka gave an update of activity from the county commissioners.

PUBLIC COMMENT

None.

TREASURERS REPORT – S. DODGE

General Fund Balance 08-01-2013	\$ 237,116.94
Income	\$ 16,585.29
Disbursements	\$ 124,558.41
General Fund Balance 08-31-2013	\$ 129,143.82
Stabilization Fund 08-31-2013	\$ 103,152.50
Delinquent Tax Account 08-31-2013	\$ -0-
Public Improvement Fund 08-31-2013	\$ 301,774.68
Vehicle Replacement Fund 08-31-2013	\$ 153,726.86
Total Interest Earned 08-31-2013	\$ 8.56

BUILDING DEPARTMENT – R. TRIPP

In August the following fees were collected and permits issued:

Building permit fees	\$ 3,172.69
Electrical permit fees	\$ 490.00
Plumbing permit fees	\$ 210.00
Mechanical permit fees	\$ 280.00
Site Plan Reviews	\$ 200.00

Address Fees	\$ 20.00
Total fees collected	\$ 4,372.69
Cost of construction	\$ 504,000.00

Permits include 6 building permits for 2 new houses, 1 pole barn, 1 frame garage, 1 sun porch and patio, 1 second floor dormer addition, 5 electrical permits, 4 mechanical permits, 1 plumbing permit, 1 address issued, and 5 site plan reviews. Five letters were sent for expired permits.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported she has completed her continuing education requirements for 2014. She added she is currently analyzing sales for the 2014 tax year, and is keeping up with data entry.

ORDINANCE ENFORCEMENT/ZONING – J. SOUTHWORTH

J. Southworth reported he had 4 site plan review, 6 ordinance complaints, 2 written warnings, 6 requests for information, and drove 110 miles for a total of 23 hours in July.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the department responded to 28 calls in August, including 19 medical calls, 5 burning complaints, 1 smoke investigation, 1 carbon monoxide alarm, 1 gas leak and 1 false alarm. The chicken barbeque was very successful.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$ 4,243.00
Northwest Refuse Trucking:	\$ 885.70
Jackson County Incinerator:	\$ 1,926.19
Salary for Month:	\$ 1,175.00
Total Expenses:	\$ 4,985.14

Total Recycled for August:	12.31 tons or 24,600 pounds
Total Recycled for 2013:	50.56 tons or 101,120 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley gave an update on activities with the Planning Commission.

UNFINISHED BUSINESS

A. Grimes reported that the General Policy Manual is still being reviewed.

NEW BUSINESS

A. Grimes requested a date be set for the quarterly budget review. A work session will be scheduled for September 24th beginning at 5:00 p.m.

OTHER REPORTS

None.

PUBLIC COMMENT

None.

Moved by A. Faist, supported by S. Kasprzycki to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by S. Kasprzycki to adjourn the meeting. Motion carried. Meeting adjourned at 7:47 p.m.

S. Keene, Henrietta Township Clerk