

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
September 11, 2019

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Faist, M. McDonald, S. Kasprzycki, and S. Keene. Member absent: A. Grimes.

S. Keene presented the agenda for review.

Moved by A. Faist, supported by M. McDonald, to approve minutes of the regular meeting held on August 14, 2019 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

Becky McKinney spoke regarding the 2018 Proposition 2 redistricting and urged local government to participate.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 8-31-2019	\$ 208,930.83
Delinquent Tax Account balance 8-31-2019	\$ 530.50
Stabilization Fund balance 8-31-2019	\$ 105,465.46
Public Improvement Fund balance 8-31-2019	\$ 362,350.32
Vehicle Replacement Fund balance 8-31-2019	\$ 196,143.50
Total Interest Earned	\$ 715.11

BUILDING DEPARTMENT – R. TRIPP

In August the building department collected \$3,559.64 in fees with a construction cost of \$ 432,300. Permits included 7 building permits, 5 electrical permits, 3 mechanical permits, 2 plumbing permits, 3 site plan reviews and no address signs. Five letters were sent for expired permits.

ASSESSOR – JULIE PULLING

J. Pulling reported August was busy with roll maintenance, continued education, reports to State and County and property inspections. Property inspections total 104 for the month of July.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 24 hours in August, received 5 complaints, verified 5 ordinance violations, issued 4 written warnings, issued no verbal warnings, had 1 civil infraction and drove 138 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 30 calls in August including 22 medical calls, 1 structure fire mutual aid to Summit, 1 structure fire mutual aid to Rives, 3 cancelled in route, 1 burning complaint and 1 tree blocking road.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 5,250.00
Modern Waste:	\$ 2,506.79
Salary for Month:	\$ 1,422.50
Total Expenses:	\$ 3,980.09

Total recycled for August	8.82 tons or 17,640 pounds
Total recycled for 2019	70.76 tons or 141,520 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission discussed community needs and licensed child care centers, adding licensed child care centers as a permitted use in C-1 zoned property. A public hearing will be held on September 24, 2019 following the regular meeting to take comments on adding licensed child care centers to permitted use in C-1.

UNFINISHED BUSINESS

S. Keene gave an update on ordinance violations in the township.

NEW BUSINESS

None.

OTHER REPORTS/CORRESPONDENCE

S. Keene reported that the paving of Old Silo Drive has begun.

PUBLIC COMMENT

None.

Moved by A. Faist, supported by M. McDonald to pay the bills as submitted and Reviewed. Motion carried.

Moved by M. McDonald, supported by S. Kasprzycki, to adjourn the meeting. Motion carried. Meeting adjourned at 7:46 p.m.

Sally J. Keene, Clerk
Henrietta Township