

**Henrietta Township
11120 Musbach Road
Munith, MI 49259
517-596-3374**

Regular Meeting
June 11, 2014

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11120 Musbach Road, Munith, MI 49259. Members present: Faist, Grimes, Kasprzycki, Keene. S. Dodge arrived at 7:39.

A. Grimes presented the agenda for review and added the contracts with schools under New Business.

Moved by A. Faist, supported by S. Kasprzycki to approve minutes of the Regular Meeting held on May 14, 2014 and Special Meetings held on May 28, 2014, June 4, 2014 and June 5, 2014 as presented and reviewed. Motion carried.

SPECIAL ORDER

D. Lutchka gave an update on activities at the county.

PUBLIC COMMENT

Mark Carpenter spoke regarding his candidacy for Jackson County Commission.

TREASURERS REPORT – S. DODGE

General Fund balance 5-1-2014	\$ 207,027.44
Income	\$ 64,699.66
Disbursements	\$ 57,974.79
General Fund balance 5-31-2014	\$ 213,752.31
Delinquent Tax Account balance 5-31-2014	\$ 457.50
Stabilization Fund balance 5-31-2014	\$ 103,165.89
Public Improvement Fund balance 5-31-2014	\$ 286,813.39
Vehicle Replacement Fund balance 5-31-2014	\$ 160,044.77

BUILDING DEPARTMENT – R. TRIPP

In May the following fees were collected and permits issued:

Building permit fees	\$ 3,230.00
Electrical permit fees	\$ 350.00

Plumbing permit fees	\$	-0-
Mechanical permit fees	\$	-0-
Address Fees	\$	-0-
Total fees collected	\$	3,580.00
Cost of construction	\$	271,940.00

Permits include 10 building permits for 2 additions to existing houses, 1 restaurant remodel, 1 above-ground pool, 1 lean-to on barn, 1 demo of existing house, 1 deck, 1 foundation repair, 2 fire restorations, 3 electrical permits, no plumbing permits, no mechanical permits, 5 site plan reviews and no addresses.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported June 1, 2014 is the last date to file for summer principal residence exemptions and is also the deadline to turn over the 2014 tax roll to the township treasurer. The 2014 Equalization Report indicates that agricultural and residential properties are up slightly. The average home price in Henrietta Township in 2013 was \$109,550. The township taxable value loss from the small tax payer personal property exemption was \$392,768.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

No report available.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 30 calls in May including 26 medical calls, 3 grass fires, and 1 structure fire mutual aid. The site for the new fire station has been cleared of trees.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$	4,023.00
Granger Trucking:	\$	2,112.96
Salary for Month:	\$	910.00
Total Expenses:	\$	3,314.31

Total Recycled for May:	3.87 tons or 7,740 pounds
Total Recycled for 2014:	20.06 tons or 40,120 pounds

PLANNING COMMISSION – A. FAIST

A. Faist reported the Planning Commission discussed the medical marijuana ordinance. The Recreation Committee discussed an additional disc golf hole.

UNFINISHED BUSINESS

A. Grimes reported that the General Policy Manual is still being reviewed.

A. Grimes announced that the township board had held interviews for the position of township treasurer. He then introduced Maria McDonald as the new Henrietta Township Treasurer.

NEW BUSINESS

A. Grimes presented a Resolution Authorizing 2014 Unlimited Tax General Obligation Bonds for review and adoption. Moved by S. Keene, supported by S. Dodge to adopt the Resolution Authorizing 2014 Unlimited Tax General Obligation Bonds. Roll call vote: Faist, yes; Dodge, yes; Keene, yes; Kasprzycki, yes; Grimes, yes. Motion carried.

A. Grimes presented a letter of support for Jackson County to apply for a grant that would improve the software of local jurisdictions that have not upgraded to BS&A .Net. Moved by S. Keene, supported by S. Dodge to authorize A. Grimes to sign a letter of support for Jackson County to apply for a grant to purchase tax assessment software. Motion carried.

A. Grimes requested a work session be scheduled for budget review. The work session will be held on Monday, June 16, 2014 beginning at 7:30 p.m.

A. Grimes presented contracts from local school districts requesting the township collect taxes on their behalf with the summer tax bill in 2014. Moved by S. Keene, supported by S. Dodge to sign contracts with local school districts requesting Henrietta Township collect school taxes on the summer bill in 2014. Motion carried.

OTHER REPORTS

None.

PUBLIC COMMENT

None.

Moved by S. Dodge, supported by S. Kasprzycki to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Dodge, supported by S. Keene to adjourn the meeting. Motion carried.

A. Faist presented S. Dodge with a plaque honoring her many years with Henrietta Township and the entire board wished her and G. Dodge a happy retirement.

Meeting adjourned at 8:11 p.m.

S. Keene, Henrietta Township Clerk