

Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925
Regular Meeting
November 11, 2020

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Rd, Pleasant Lake.

Members Present: A. Grimes, S. Keene, M. McDonald and A. Faist.
Absent: S. Kasprzycki.

Moved by S. Keene, supported by A. Faist, to approve the Minutes of October 14, 2020, as submitted and review. Carried.

Public Comment

R. Troman questioned the status of abandoned school on Meridian Rd.

Treasurer's Report-M. McDonald

Balances as of 10-31-20

General Fund	\$ 197,270.37
Delinquent Tax Acct	\$ 251.50
Stabilization Fund	\$ 101,541.90
Public Improvement Fund	\$ 422,599.53
Vehicle Replacement Fund	\$ 105,254.92
Interest Earned	\$ 34.06

Building Department-R. Tripp

The building department collected \$ 4,410.50 in fees during October with a cost of construction of \$207,440. Permits included 11 building, 7 electrical, 12 mechanical, 3 plumbing and 4 site plan reviews.

Assessor

In October the assessing department continues to perform field work. December BOR is scheduled for 12/15/20 @ 4:00 p.m. All state required forms have been submitted timely. The Assessor is in the office on Tuesday. Property owners may also contact the county at 788-4378 with assessing questions.

Ordinance Enforcement/Zoning-S. Burnett

S. Burnett worked a total of 19 hours during the month of October. He received 5 Complaints, verified 3 ordinance violations and issued 3 written warnings.

Fire Department-R. Wetmore

The Fire Department responded to a total of 37 calls during in October.

Transfer Station-A. Grimes

No Report

Planning Commission-N. Hawley

N. Hawley reported that the Planning Commission discussed updating text language with regards to the township's Quarry Ordinance. Region II is asking townships to review the update and draft resolution to the Jackson City and County Nonmotorized Plan. Next regular meeting November 24 @ 7:00 p.m.

Unfinished Business

New Business

The township has been named in a law suit filed by Mr. John Breed stemming from issues at S & J Auto Body and Hobby Shop. Information has been forwarded to township legal counsel for review.

Moved by M. McDonald, supported by S. Keene, to adopt a resolution appointing Ruth Scott as a Master Assessing Officer for Henrietta Township. Roll Call. 4-years.

Moved by A. Faist, supported by M. McDonald, to reimburse Fire Chief Richard Wetmore the cost of his spouses Medicare monthly fee of \$177.60. Carried.

Moved by S. Keene, supported by A. Faist, to adjust the current budget to allow for reimbursement of cellphones, mileage and monthly meetings. Carried.

An audit and budget review has been scheduled for 3:00 p.m. on Wednesday, December 2, 2020.

Moved by M. McDonald, supported by A. Faist, to authorize the purchase of a new printer for the Clerk's office not to exceed \$538.00 and also to enter into a maintenance contract at a cost of \$240.00 annually. Carried.

Moved by M. McDonald, supported by A. Faist, to pay the bills as submitted and reviewed. Carried.

Moved by S. Keene, supported by M. McDonald, to adjourn the meeting at 8:20 p.m. Carried.

Sally J. Keene, Clerk
Henrietta Township