

**Henrietta Township  
11120 Musbach Road  
Munith, MI 49259  
517-596-3374**

Regular Meeting  
January 9, 2013

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11120 Musbach Road, Munith, MI 49259. All members present.

A. Grimes presented the agenda for review. He requested that the M-106 Speed Limit and a Proposed Computer for the Treasurer's Office be added under New Business. Moved by S. Keene, supported by S. Kasprzycki to approve the agenda as amended. Motion carried.

Moved by A. Faist, supported by S. Dodge to approve minutes of the Regular Meeting held on December 12, 2012 as presented. Motion carried.

**SPECIAL ORDER**

D. Lutchka gave an update on activities at the county.

**PUBLIC COMMENT**

None.

**TREASURERS REPORT – S. DODGE**

|                                     |               |
|-------------------------------------|---------------|
| General Fund Balance 12-01-2012     | \$ 165,517.04 |
| Income                              | \$ 7,603.95   |
| Disbursements                       | \$ 37,037.40  |
| General Fund Balance 12-31-2012     | \$ 136,083.59 |
| Stabilization Fund 12-31-2012       | \$ 103,139.17 |
| Delinquent Tax Account 12-31-2012   | \$ 126.00     |
| Public Improvement Fund 12-31-2012  | \$ 239,037.98 |
| Vehicle Replacement Fund 12-31-2012 | \$ 153,693.10 |
| Total Interest Earned 12-31-2012    | \$ 27.80      |

**BUILDING DEPARTMENT – R. TRIPP**

In December the following fees were collected and permits issued:

|                        |           |
|------------------------|-----------|
| Building permit fees   | \$ 220.00 |
| Electrical permit fees | \$ -0-    |

|                             |             |
|-----------------------------|-------------|
| Plumbing permit fees        | \$ 70.00    |
| Mechanical permit fees      | \$ 280.00   |
| Site Plan Reviews           | \$ 40.00    |
| Address Fees                | \$ -0-      |
| Total fees collected        | \$ 610.00   |
| Cost of <u>construction</u> | \$ 4,000.00 |

Permits include 1 building permit for a pole barn, no electrical permits, 3 mechanical permits, 1 plumbing permit, no addresses issued and 1 site plan review. Three expired permit notices were sent.

**ASSESSOR – VICKIE BRADLEY**

V. Bradley reported the equalization ratios by classification are 49.78% for residential, 48.5% for agriculture, 49.89% for commercial and 41.61% for industrial. She also noted that the Michigan Legislature passed into law a 10 year phase out of the personal property tax. BS&A reported that they had 802 hits for assessing and tax information in 2012.

**ORDINANCE ENFORCEMENT/ZONING – J. SOUTHWORTH**

J. Southworth reported he had 2 site plan reviews, 2 ordinance complaints, no written warnings, 3 requests for information, 3 hours of training and drove 160 miles for a total of 20 hours in December.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 31 calls in November including 25 medical calls, 1 grass fire, 1 smoke investigation, 1 burning complaint and 3 cancelled in route.

**TRANSFER STATION – A. GRIMES**

|                             |             |
|-----------------------------|-------------|
| Monthly Reported Income:    | \$ 4,178.50 |
| Northwest Refuse Trucking:  | \$ 193.00   |
| Jackson County Incinerator: | \$ 1,853.16 |
| Salary for Month:           | \$ 1,250.00 |
| Total Expenses:             | \$ 3,519.18 |

|                             |                              |
|-----------------------------|------------------------------|
| Total Recycled for December | 6.33 tons or 12,660 pounds   |
| Total Recycled for 2012:    | 72.15 tons or 144,300 pounds |

In 2012 we collected over 125 tires, 22 pallet boxes of e-waste, 27 automotive batteries and Dart Container made four Styrofoam pickups from our location.

**PLANNING COMMISSION – A. FAIST**

A. Faist noted that the planning commission did not meet in December. The next regular meeting will be held January 22<sup>nd</sup> beginning at 7:30 p.m.

## **UNFINISHED BUSINESS**

A. Grimes requested that a budget review meeting be scheduled. The budget review meeting will be held January 14, 2013 following the audit review with S. McLane which begins at 5:00 p.m.

A. Grimes noted that C. Janson has retired as the Plumbing and Mechanical Inspector. T. Basore has been employed to provide Plumbing and Mechanical Inspections for Henrietta Township.

## **NEW BUSINESS**

A. Grimes presented the 2013 State Poverty Exemption Guidelines for review. Moved by S. Keene, supported by S. Dodge to adopt the 2013 State Poverty Exemption Guidelines as presented and reviewed. Motion carried.

A. Grimes presented a request from Waterloo Township Clerk J. Kitley that Henrietta Township join Waterloo Township in an effort to have the speed limit in Munith reduced to 45 mph. Discussion included the need for a reduced speed limit. Moved by S. Keene, supported by S. Kasprzycki to sign a letter in support of Waterloo Township requesting the speed limit be reduced on M-106 in Munith. Motion carried.

S. Keene presented a request to purchase an additional computer for the treasurer's office. The additional computer would allow both the treasurer and deputy treasurer to work at the same time. The cost is estimated at \$960. Moved by S. Keene, supported by A. Faist to authorize the purchase of a new computer for the treasurer's office at a cost of \$960. Motion carried.

## **OTHER REPORTS**

None.

## **PUBLIC COMMENT**

J. Duszynski spoke regarding the reduced speed limit on M-106 in Munith, and noted that children cross M-106 to use the playground. He is in support of a reduced speed limit in this area.

R. Troman suggested that the playground, senior center and fitness class be included in the letter sent to the State of Michigan requesting a reduced speed limit.

Moved by A. Faist, supported by S. Kasprzycki to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by A. Faist to adjourn. Motion carried. Meeting adjourned at 7:53 p.m.

S. Keene, Henrietta Township Clerk