

**Henrietta Township**  
**11120 Musbach Road**  
**Munith, MI 49259**  
**517-596-3374**

Regular Meeting  
December 8, 2010

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. at the Henrietta Township Meeting Room, 11120 Musbach Road, Munith, MI 49259. All members present.

L. Bamm presented the agenda for review, and thanked S. Dodge for the holiday decorations in the meeting room.

Moved by A. Grimes, supported by A. Faist to approve minutes of the Regular Meeting held on November 10, 2010 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

County Commissioner D. Lutchka gave an update on events occurring at the county level including year-end activities at the county, and the county will be looking for a new administrator when R. Treacher leaves in January to work in Lansing for E. Poleski.

**PUBLIC COMMENT**

L. Schlecte spoke regarding T. Stevens property at 300 Batteese Lake. She is the realtor who is trying to sell the property, and has concerns regarding the litigation between the township and T. Stevens. Discussion included the litigation discouraging potential buyers of the property, and what time limits would new owners be given to finish the house and receive a certificate of occupancy. L. Bamm noted the board would consider any reasonable proposal for completion of construction.

**TREASURERS REPORT – S. DODGE**

General Fund Balance 11-01-10	\$ 182,201.77
Income	61,272.26
Disbursements	41,317.18
General Fund Balance 11-30-10	\$ 202,156.85
Stabilization Fund 11-30-10	\$ 100,152.66
Delinquent Tax Account 11-30-10	\$ -0-
Public Improvement Fund 11-30-10	\$ 269,707.45
Vehicle Replacement Fund 11-30-10	\$ 98,511.49
Total Interest Earned 11-30-10	\$ 93.52

S. Dodge reported that she had met with officials from Independent Bank regarding the new law covering FDIC insurance for our bank accounts, and explained how the new laws would affect the various accounts the township has. She noted that the General Fund would continue to earn interest, the Public Improvement Fund would be placed in CD's by allocation, and the Tax Account would not earn interest in order to be insured regardless of the amount deposited in the account. S. Dodge will meet once more with the bank before making her final recommendations to the board.

L. Bamm suggested that everyone read Senate Bill 77, which addresses PRE exemptions on foreclosed properties, and call their representatives and senators requesting them to veto this bill.

### **BUILDING DEPARTMENT – R. TRIPP**

Building Fees Collected	\$	1,633.28
Electrical Fees Collected	\$	780.00
Plumbing Fees Collected	\$	130.00
Mechanical Fees Collected	\$	65.00
Site Plan Review Fees Collected	\$	160.00
Address Fees Collected	\$	-0-
Total Fees Collected	\$	2,768.28
Cost of Construction	\$	109,199

Includes 8 building permits for 2 pole barns, 1 garage, 3 remodels, 1 addition to commercial building, 1 demo for condemned house, 4 electrical permits, 1 plumbing permit, 1 mechanical permit, and 4 site plan reviews.

### **ASSESSOR – VICKIE BRADLEY**

V. Bradley reported that the December Board of Review would meet on December 14, 2010 to fix clerical errors, mutual mistakes of fact and PRE's for the current year and the previous three years. She also noted that she had received the ratios for all classes from Jackson County Equalization Department.

### **FIRE DEPARTMENT – R. WETMORE**

R. Wetmore was not present, L. Bamm reported in his absence and noted the fire department responded to 12 calls in November. R. Wetmore also is requesting the township authorize him to purchase a Firefighter Response System at a cost of \$800 annually. This purchase would be funded as an equipment purchase. Moved by S. Keene, supported by A. Faist to authorize R. Wetmore to purchase a Firefighter Response System at a cost not to exceed \$800 annually. Motion carried.

### **ORDINANCE ENFORCEMENT/ZONING – J. SOUTHWORTH**

J. Southworth reported there were 4 site plan reviews, 8 ordinance complaints, 4 written warnings, 1 civil infraction issued, 8 requests for information, and 190 miles driven for a total of 30 hours.

## **TRANSFER STATION – A. GRIMES**

Monthly Reported Income:	\$ 3,940.50
Northwest Refuse Trucking:	\$ 448.00
Jackson County Incinerator:	\$ 1,348.56
Salary for Month:	\$ 930.00
Total Expenses:	\$ 3,515.80
Total Recycled for November:	7.34 tons or 14,680 pounds
Total Recycled for 2010:	71.54 tons or 143,080 pounds

A. Grimes reported that the compactor hydraulic hoses were replaced this fall at a cost of \$293.94. The Transfer Station will be closed on Christmas Day, and open on New Years Day. The yard-waste collection site will be closed once there is snow on the ground. It will only be open by request for the remainder of winter.

## **PLANNING COMMISSION – A. FAIST**

N. Hawley reported the planning commission would hold a Public Hearing during it's regular meeting on December 14<sup>th</sup> to receive public comment regarding an amendment to the Zoning Ordinance to include participation in the FEMA Flood Plan program.

## **NEW BUSINESS**

L. Bamm stated the Board of Review members needed to be appointed. He proposed S. Young, M. Shean, D. Fay and J. Hurd, Alternate, be appointed for a two-year term. Moved by A. Faist, supported by A. Grimes to approve the appointments to the Board of Review as presented. Motion carried.

L. Bamm presented information on the sale of alcoholic beverages on Sunday morning for discussion. General consensus is to observe State of Michigan laws governing these sales.

## **UNFINISHED BUSINESS**

L. Bamm reported that there had been additional review on streetlights. The township will need an additional public hearing to establish the streetlight district. The public hearing could not be scheduled prior to the mailing of winter tax bills, so this will be postponed until the 2011 winter tax bill.

L. Bamm requested an update regarding the Pleasant Lake Sewer Project. B. Rubel noted there was nothing new to add. The final cost ranges from \$18,900 per REU to \$16,900 per REU, depending on whether part of the cost is added to the monthly utility bill or not. L. Bamm recommended the information meetings be held on January 19, 2011 and January 22, 2011. He requested a meeting be set to gather all information to be included in the notice to be mailed to residents within this district. The date of the meeting was discussed, and will be determined next week.

## **OTHER REPORTS**

L. Bamm gave an update on the Supervisors Association meeting. He noted that the majority of townships feel the Building Department software purchased by the city would not improve service to the applicant, and would be more cumbersome for the township.

L. Bamm discussed Section 9006 of the Health Care bill, stating that this section should be repealed. He also noted that representatives should vote no on HR3655.

## **PUBLIC COMMENT**

None.

Moved by A. Grimes, supported by A. Faist to pay the bills as submitted and reviewed. Motion carried.

Moved by A. Grimes, supported by A. Faist to adjourn. Motion carried.

Meeting adjourned at 8:44 p.m.

S. Keene, Henrietta Township Clerk