

Henrietta Township
11120 Musbach Road
Munith, MI 49259
517-596-3374

Regular Meeting
August 11, 2010

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. at the Henrietta Township Meeting Room, 11120 Musbach Road, Munith, MI 49259. Members present: A. Faist, S.Dodge, A. Grimes and L. Bamm. Member absent: S.Keene.

L. Bamm presented the agenda for review and added a request for a Used Car Sales License and a residents' request for consideration of a noncompliance use to New Business, and the FEMA update and MTA conference in Other Reports.

Moved by A. Grimes, supported by A. Faist to approve minutes of the Regular Meeting held on July 14, 2010 and Special Meeting held on July 28, 2010 as written. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURERS REPORT – S. DODGE

General Fund Balance 7-01-10	\$ 170,084.70
Income	\$ 57,151.94
Disbursements	\$ 26,737.37
General Fund Balance 7-31-10	\$ 200,499.27
Stabilization Fund Balance 7-31-2010	\$ 100,132.37
Delinquent Tax Account Balance 7-31-2010	\$ -0-
Public Improvement Fund Balance 7-31-2010	\$ 269,570.65
Vehicle Replacement Fund Balance 7-31-2010	\$ 98,478.97
Total Interest Earned	\$ 98.50

BUILDING DEPARTMENT – R. TRIPP

Building Fees Collected	\$ 705.00
Electrical Fees Collected	\$ 390.00
Plumbing Fees Collected	\$ 130.00

Mechanical Fees Collected	\$	65.00
Site Plan Review Fees Collected	\$	40.00
Address Fees Collected	\$	20.00
Total Fees Collected	\$	1,350.00
Cost of Construction	\$	74,054

Permits included 3 building permits for 1 addition to house, and 2 repairs for storm damage, 4 electrical permits 1 mechanical permit, 1 plumbing permit and 1 site plan review.

ASSESSOR – VICKIE BRADLEY

V. Bradley was not present; L. Bamm gave her report. The Board of Review met on July 20th and their decisions have been mailed to the individual petitioners. The adjusted gross tax was reduced by \$1,738.12, and one poverty exemption was granted. The department continues to do field work in section 31.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore was not present; L. Bamm gave his report. The fire department responded to 23 incidents in July, including 16 EMS calls, 3 mutual aid calls, 3 unauthorized burning, and 1 power line down. The firefighters will hold their annual chicken bbq on August 28th.

ORDINANCE ENFORCEMENT/ZONING – J. SOUTHWORTH

J. Southworth was not present; report was given as written. J. Southworth reported there were no site plan reviews, 6 ordinance complaints, 1 written warning, 6 requests for information, 2 training hours and 150 miles driven for a total of 18 hours.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$	4,872.00
Northwest Refuse Trucking:	\$	617.00
Jackson County Incinerator:	\$	1,858.59
Salary for Month:	\$	1,445.00
Total Expenses:	\$	4,299.39

Total Recycled for July:	8.02 tons or 16,400 pounds
Total Recycled for 2010:	46.29 tons or 92,580 pounds

PLANNING COMMISSION – A. FAIST

A. Faist reported the planning commission discussed wind generating systems at their July meeting, as well as networking with services and home businesses located in Henrietta Township as a way to “sell the township” to neighboring communities. The recreation committee continues to work on the walking path at Pleasant Lake. They met at the corner of Resort and Clyde James to determine

which trees would need to be removed, and the possibility of moving the path to save trees. The next meeting is August 24, 2010 beginning at 7:30.

NEW BUSINESS

L. Bamm introduced Rick Clark from Broadstripe to discuss the franchise agreement they have with Henrietta Township. The old agreement expired August 9, 2010. R. Clark explained the federal law regarding fees charged, and explained that the franchise fees are passed on to the customer, and included on their monthly bills. Most communities charge from 3 to 3 1/2 %, but federal law allows fees from 0% to 5%. After much discussion regarding franchise fees and federal and state law, moved by A. Grimes, supported by A. Faist to table approval of the franchise agreement until the next board meeting so that it can be reviewed. Motion carried.

L. Bamm announced that an informational letter had been drafted and sent to members of the sewer team for review and revision. He added that any comments should be returned to him as soon as possible.

L. Bamm presented the Industrial Park property real estate agreement and sales study for discussion. He noted that Peak Industries is interested in purchasing another parcel in the Industrial Park in order to locate a training facility for students they are currently working with through the county. The parcel is now listed at \$57,000. After discussion it was determined that the lots are fairly priced. It was suggested that the sales study be updated in six months to keep the pricing current. Moved by A. Faist, supported by S. Dodge to renew the sales contract for the Industrial Park property with Rinehart for one year at the same rate and terms. Motion carried.

L. Bamm presented a request from Kitleys Custom Exhaust & Auto LLC to obtain a Class B Used Vehicle Dealer License from the State of Michigan. The state requires zoning and township approval prior to applying for the license. L. Bamm noted that J. Southworth had already approved the zoning form. Moved by A. Grimes, supported by A. Faist to approve the request for Kitleys Custom Exhaust & Auto LLC to apply to the State of Michigan for a Class B Used Vehicle Dealer License. Motion carried.

L. Bamm introduced a request from R. Soldano regarding trees planted on his property, and noncompliance issues regarding the height of the trees blocking the neighbors' view of the lake. The ordinance indicates that on lake property, no fence or plantings to be used as a fence or wall shall exceed three feet in height. L. Bamm gave a background on the property, and indicated the township had received a complaint from the neighbor. L. Bamm noted that Mr. Soldano had trimmed the trees in question, but they are not less than three feet in height. He also noted that the plants in the wetland area along the lakefront are as tall as eight feet. L. Grinage confirmed that by trimming the trees, the spirit of the ordinance had been met, and he recommended that the township not pursue the matter any further. Moved by A. Faist, supported by S. Dodge to recommend L. Bamm send a letter to R. Soldano indicating the township will not pursue the noncompliance of the tree height any further at this time. Motion carried.

UNFINISHED BUSINESS

L. Bamm reported that S. Keene had met with the risk management representative from our insurance company and walked all of the sidewalks in Munith to verify which sections need to be either removed or replaced. The township now has a map with the sidewalk locations. S. Keene will work on a Request For Proposal for removal of sidewalks and the planning commission is working on a sidewalk ordinance.

L. Bamm noted that the township held a meeting on July 28th to meet with everyone who is currently working on the sewer project. The township has been told that they qualify for the USDA Rural Development bond, which would allow repayment over 40 years. The board did adopt PA188 as the law they will follow going forward with the sewer project. Informational meetings have been scheduled for September 15, 2010 at 7:00 pm and September 15, 2010 at 2:00 pm. The times may be changed if needed. These meetings will be used to make sure everyone in the proposed district have all the information including costs, total costs and annual costs. B. Rowe questioned L. Bamm using the term investment, and feels this is not an investment to homeowners. L. Bamm replied he was referring to the investment of time it has taken to research the project.

L. Bamm reported that the township has been looking at the Streetlight Assessment District in the township. L. Bamm requested an audit of the streetlight account from Consumers Energy to make sure we are only paying for those streetlights in the streetlight district as agreed upon by the township. We also will verify that all properties have been included in the special assessment.

L. Bamm presented a worksheet to board members regarding the special fund allocations, and directed them to consider where they would like monies spread from the sale of the cell tower lease. He would like to make the decision at the next board meeting.

OTHER REPORTS

L. Bamm gave an update on the FEMA flood plain. Several of the township residents have received notice from their mortgage companies that they are now in the flood plain and must obtain flood insurance. This type of insurance is difficult to obtain and very expensive. L. Bamm is working with the person from FEMA who is responsible for our county to determine whether these properties are really included in the flood plain. He also has contacted D. Butler and M. Schauer for assistance.

L. Bamm presented information on a MTA conference being held in Lansing on September 23, 2010. The topic of the conference is on sharing services with other governmental jurisdictions. Cost of the conference is \$89 early bird, and \$109 otherwise. Moved by A. Faist, supported by S. Dodge to authorize and pay for any township official to attend the conference. Motion carried.

PUBLIC COMMENT

C. Morr questioned why several parcels within 1000 feet of the lake have not been included in the sewer district. L. Bamm requested specific addresses be submitted for review.

Moved by A. Grimes, supported by A. Faist to pay the bills as submitted and reviewed. Motion carried.

Moved by A. Grimes, supported by A. Faist to adjourn. Motion carried.

Meeting adjourned at 8:25 p.m.

S. Keene, Henrietta Township Clerk