

Henrietta Township
11120 Musbach Road
Munith, MI 49259
517-596-3374

Regular Meeting
September 14, 2011

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11120 Musbach Road, Munith, MI 49259. All members present.

L. Bamm presented the agenda for review and added Street Committee update to Unfinished Business.

Moved by A. Grimes, supported by A. Faist to approve minutes of the Regular Meeting held on August 10, 2011 as presented.

SPECIAL ORDER

M. Wandell from the Jackson County Department on Aging spoke, giving information on what their program can provide to our local senior citizens.

D. Lutchka gave an update on activities at the county.

PUBLIC COMMENT

J. Lutchka commented that she appreciated Henrietta Township meetings, and how they are run.

N. Hawley reported that there would be information in the hallway regarding tree orders for 2011, and noted the family Farm Fest would be held on Saturday.

TREASURERS REPORT – S. DODGE

General Fund Balance 08-01-2011	\$ 271,559.33
Income	20,104.71
Disbursements	49,462.81
General Fund Balance 08-31-2011	\$ 242,201.23
Stabilization Fund 08-31-11	\$ 100,197.90
Delinquent Tax Account 08-31-11	\$ -0-
Public Improvement Fund 08-31-11	\$ 275,297.28
Vehicle Replacement Fund 08-31-11	\$ 100,605.16
Total Interest Earned 08-31-11	\$ 66.72

BUILDING DEPARTMENT – R. TRIPP

In August 2011 the following fees were collected and permits issued:

Building permit fees	\$ 1,003.00
Electrical permit fees	\$ 260.00
Plumbing permit fees	\$ 195.00
Mechanical permit fees	\$ 390.00
Site Plan Reviews	\$ 80.00
Address Fees	\$ 20.00
Total fees collected	\$ 1,948.00

Cost of construction \$56,690.00

Permits include 2 pole garages, 1 new roof, 1 second floor addition to attached garage, 1 demo of modular house, 3 electrical permits, 5 mechanical permits, 2 plumbing permits, 2 site plan reviews and 1 address sign.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported the Jackson County Equalization Department is looking for a Level IV Director. She also noted she is on vacation until September 23rd, and attended an all-day training on August 17th. The field assessor has completed Section 29.

ORDINANCE ENFORCEMENT/ZONING – J. SOUTHWORTH

J. Southworth reported he had 5 Site Plan Reviews, 5 Ordinance Complaints, 1 Written Warning, 2 Requests for Information and drove 150 miles for a total of 18 hours.

FIRE DEPARTMENT – R. WETMORE

The fire department responded to 23 calls in August including 1 carbon monoxide detector, 14 medical calls, 1 motor vehicle accident, 1 other fire, 1 unauthorized burning, 1 report of a tornado, 1 alarm system activation, 1 building fire, 1 power line down and 1 good intent call.

R. Wetmore requested authorization to purchase 16 50' lengths of 3" hose at a cost of \$2,980.00 to replace hose that failed testing this year and had to be taken out of service. This has been included in the budget for this year. Moved by A. Faist, supported by S. Keene to authorize the purchase of 16 50' lengths of 3" hose at a cost of \$2,980. Motion carried.

R. Wetmore requested authorization to purchase 26 USAR approved helmets with goggles for wild land fire fighting and vehicle extrication at a cost of \$2,574.00. These helmets with eye protection can be used for all situations

except structural firefighting. This purchase would be paid for with funds donated to the fire department. Moved by S. Keene, supported by S. Dodge to authorize the purchase of 26 USAR approved helmets with goggles at a cost of \$2,574. Motion carried.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$ 3,775.45
Northwest Refuse Trucking:	\$ 703.00
Jackson County Incinerator:	\$ 1,773.91
Salary for Month:	\$ 1,060.00
Total Expenses:	\$ 3,904.28
Total Recycled for August:	7.65 tons or 15,300 pounds
Total Recycled for 2011:	43.68 tons or 87,360 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission continues to add statistics to the update of the master plan as they become available. The recreation team met with representatives from the county parks department to plan the pathway through the park. She noted the Pleasant Lake Homeowners Association is planning a Halloween parade thru the park this year.

NEW BUSINESS

None.

UNFINISHED BUSINESS

L. Bamm presented a definition of “benefit” for streetlight purposes. Moved by A. Faist, supported by A. Grimes to adopt the Streetlight Benefit Definition and Assessment Rate as presented. Motion carried. L. Bamm noted that if a new streetlight is requested, all residents benefiting from the light would have to be in agreement in order to have the light installed, and the township will absorb the installation fee.

L. Bamm presented information from the Jackson County Road Commission regarding work on Main Street to include bike/walking lanes on Main Street. L. Bamm will continue to work with the road commission to find a solution to non-motorized lanes.

L. Bamm presented information on applicants for the vacancy on the planning commission. Interviews are scheduled for September 22, beginning at 5:00 p.m.

P. Kenyon gave an update on the street committee. She noted that the township had received the map of questionable addresses from S. Ambs, and corrections have been made on missing and duplicate addresses and forwarded to S. Ambs. The township will continue to research addresses out of sequence, and naming of private drives.

OTHER REPORTS

L. Bamm noted that Broadstripe had been taken over by Wow. They have assured the township that the franchise agreement will not change.

L. Bamm noted he and other board members had attended the Jackson County Cooperation workshop at Blackman Township. A. Grimes added that the speaker told those in attendance that consolidation would not save money, but may improve service for some local governments. L. Bamm added that the workshop did show where local government is already sharing services.

PUBLIC COMMENT

None.

Moved by A. Grimes, supported by S. Keene to enter into closed session with the township attorney. Motion carried. The closed session began at 8:33 p.m.

Moved by S. Keene, supported by A. Grimes to end closed session and reopen the regular meeting. Motion carried. The closed session ended at 8:44 p.m.

Moved by A. Grimes, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by A. Grimes, supported by S. Keene to adjourn. Motion carried.

Meeting adjourned at 8:45 p.m.

S. Keene, Henrietta Township Clerk