

Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925

Regular Meeting
December 12, 2018

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 1 1732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review and added Ordinance Violation Updates under New Business.

Moved by M. McDonald, supported by A. Faist, to approve minutes of the regular meeting held on November 14, 2018 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None

TREASURER'S REPORT - MARIA MCDONALD

General Fund balance 11-30-2018 \$ 176,546.51 Delinquent Tax
Account balance 11-30-2018 356.50 Stabilization Fund balance 11-30-
2018 \$ 105,140.36 Public Improvement Fund balance 11-30-2018 \$
418,227.53 Vehicle Replacement Fund balance 11-30-2018 \$
130,969.07
Total Interest Earned 680.87

BUILDING DEPARTMENT - R. TRIPP

In November the building department collected \$1 ,543.96 in fees with a construction cost of \$47,000. Permits included 2 building permits for 1 pole barn and 1 permit renewal; 2 electrical permits, 2 mechanical permits, 1 plumbing permit, 1 site plan review and 2 address signs. 7 letters were sent for expired permits.

ASSESSOR - JULIE PULLING

J. Pulling reported she is working on the completion of the 2019 assessment roll. December will include new construction inspections, December Board of Review and sales studies.

ORDINANCE ENFORCEMENT/ZONING -S. BURNETT

S. Burnett reported he had worked 23 hours in November, received 8 complaints, verified 5 ordinance violations, issued 5 written warnings, issued 2 verbal warnings, had 3 civil infractions and drove 127 miles.

FIRE DEPARTMENT - R. WETMORE

S. Keene reported the fire department responded to 42 calls in November including 32 medical calls.

TRANSFER STATION - A. GRIMES

Monthly reported income: \$ 3,893.00

Modern Waste: \$ 3,508.61 . Salary for Month: \$ 1,055.00

Total Expenses: \$ 4,758.77

Total recycled for November 9.09 tons or 18,180 pounds

Total recycled for 2018 80.80 tons or 161,600 pounds

A. Grimes noted the increase for Modern Waste costs was due to additional open tops required during the power outage and leaf drop off.

PLANNING COMMISSION - A. FAIST

N. Hawley reported the planning commission approved the 2019-2024 Master Plan amendments and will bring to the January meeting for township board approval. The new marihuana law recently enacted was reviewed, and the planning commission supports the township boards' decision regarding marihuana businesses in Henrietta Township.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes requested an audit review be scheduled. The audit review will be Tuesday, December 18, 2018 beginning at 4:30 p.m.

A. Grimes presented Ordinance #43 Prohibition of Marihuana Establishments for review and adoption. Moved by S. Keene, supported by A. Faist to adopt

Ordinance #43 Prohibition of Marihuana Establishments as presented and reviewed. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented information on ordinance violations for discussion.

Locations are 6495 Laredo Drive for a structure fire that needs to be cleaned up and 9789 Sayers Road for a condemned house and person living in an RV. The township attorney has recommended that the township begin to take action in circuit court to have these properties cleaned up. A. Grimes will forward the records to E. White.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

R. Troman questioned where we are at with ISO and the fire department. S. Keene will have a report at the next meeting.

S. Clow spoke regarding the property at 9789 Sayers Road; they are neighbors of this property.

Moved by A. Faist, supported by M. McDonald to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by M. McDonald, to adjourn the meeting. Motion carried. Meeting adjourned at 8:08 p.m.

Sally J. Keene, Clerk
Henrietta Township