

**HENRIETTA TOWNSHIP PLANNING COMMISSION**  
**11732 Bunkerhill Road, Pleasant Lake, MI 49272**  
**Phone: 517-769-6925**  
**Website: [henriettatownshipmi.gov](http://henriettatownshipmi.gov)**

MINUTES FROM 08/23/2022 REGULAR MEETING  
(by Anita Szabo, Recording Secretary)

Members present: R. Draeger; J. Duszynski; N. Hawley; A. Faist; T. Kinch; R. Troman  
Absent: A. Wellington  
Also present: A. Grimes

**1. Call to Order**

- Meeting officially called to order at 7:22 p.m. (upon conclusion of Public Hearing immediately preceding).

**2. Approval of July 2022 Meeting Minutes**

- Clarification was provided by A. Szabo that, after discussing further with PC Chair, N. Hawley, it had been decided that any PC member attending any portion of the meetings would be listed as “present” in the meeting minutes (there would be no record of late arrivals); thus, June 2022 meeting minutes were not modified as previously suggested and agreed to.
- Minutes from 07/26/2022 meeting were reviewed.
- A motion to accept was made by R. Draeger, seconded by T. Kinch, and passed unanimously by remaining members.

**3. Public Comment**

- None.

**4. Township Official’s Report (per A. Grimes)**

- The new Township website – [henriettatownshipmi.gov](http://henriettatownshipmi.gov) – is up and running.
  - o Is more secure now that it is a “.gov,” as opposed to the previous “.org.”
  - o Includes a full calendar of events and the current approved budget, and plans are in place to add the zoning ordinances.
- Many budget-related issues were discussed, as the new budget year was entered.
  - o Payoff of loan on Engine 2 was approved.
  - o Repairs to a portion of Losey Road were completed.
  - o Repairs to a portion of McCreery Road were approved.
  - o Reallocating surplus monies in the General Fund was approved.
    - \$67,000 moved to Vehicle Replacement; \$100,000 to Public Improvement.
- The old Pleasant Lake School was sold, but the building is still condemned and there are still zoning issues that will need to be resolved before any significant cleanup to the building can be undertaken.
  - o The new owner has already completed some cleanup to the surrounding grounds.

## **5. Old Business**

- A Public Hearing on the proposed text amendments to the township's Zoning Ordinances took place this date, with the Planning Commission recommending approval.
  - o The matter will now go to the Jackson County Planning Commission and then back to the Township Board for approval.

## **6. New Business**

- N. Hawley advised of a recent rezoning request that the township received and presented fact-finding details and several handouts pertaining to same.
  - o As currently written, the request would not be able to be accommodated per the township's zoning ordinances.
  - o After completing some additional research, N. Hawley advised she may make a recommendation to the applicant, if appropriate, that this request be withdrawn and a revised one submitted.
- J. Duszynski made a motion that further discussion of the matter be tabled until such time as a revised request is received from the interested party, which was seconded by T. Kinch, and passed unanimously by remaining members.

## **7. Committees/Special Projects/Administrative**

- A Waterloo Township Recreation Committee, spearheaded by Wendy Waltz, has been formed to plan the Munith Halloween parade, which is scheduled to take place on October 29, 2022.
  - o Local businesses are needed to donate prizes for best costume and best float.

## **8. Public Comment/Open Discussion**

- Based on the question being raised at the most recent township meeting, N. Hawley asked all in attendance to give some thought as to whether Henrietta Township should consider hosting a vendors market similar to those currently being held in Bunkerhill and Rives Townships.

## **9. Adjournment**

- A motion to adjourn meeting was made by J. Duszynski, seconded by R. Draeger, and passed unanimously by remaining members.
- Meeting adjourned at 8:13 p.m.

**Next Meeting: September 27, 2022, at 7:00 p.m.**