

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
September 14, 2022

Meeting called to order at 6:00 p.m.

Members present: A. Faist, A. Grimes, M. McDonald, and S. Keene.

Members absent: S. Kasprzycki

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the regular board meeting held on August 10, 2022 for review and approval.

Moved by M. McDonald, supported by S. Keene, to approve the minutes of the regular meeting held on August 10, 2022 as presented and reviewed. Motion Carried.

SPECIAL ORDER

Director of 911, Jason Hamman, spoke in regards to the Central Dispatch Proposal for 911 System Funding.

PUBLIC COMMENT

None

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 8/31/22	\$ 164,234.33
Delinquent Tax Account balance 8/31/22	\$ 116.50
Stabilization Fund balance 8/31/22	\$ 102,450.09
Public Improvement Fund balance 8/31/22	\$ 497,728.76
Vehicle Replacement Fund balance 8/31/22	\$ 216,589.05
ARPA Funds balance 8/31/22	\$ 403,053.76
Total Interest Earned	\$ 392.36

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$4,105.00 in fees during August with a total construction cost of \$69,835.00. Permits included 5 building permits, 9 electrical permits, 11 mechanical permits, 1 plumbing permit, 2 site plan reviews, and 2 address signs. Letters were sent for 3 expired permits.

ORDINANCE ENFORCEMENT/ZONING – J. Cook

In August J. Cook worked 13 hours, received 2 new complaints, had 18 open ordinance violations for a total of 20 ordinance violations, issued 1 written warning, issued 1 verbal warning, 2 civil infractions and drove 95 miles.

ASSESSOR

Fieldwork is in progress-Batteese Lake and White Lake are complete, Pleasant Lake is about 20% complete. MTT Small Claims: PRE appeal for 2020&2021- was denied by previous assessor. Amber Khozouie 304 S. Main St., Munith is scheduled for telephonic hearing on 10/3/22 at 9am. MTT-Entire Tribunal: Dollar General-Answer from the township submitted by Eric White, attorney; status is now Ready Hearing with the Tribunal.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported that the fire department responded to 48 calls in August including 4 building fires, 1 brush or brush and grass fire, 28 rescue/EMS type/incident, 1 motor vehicle accident with no injuries, 5 hazardous conditions, 1 gas leak, 1 attempted burning/illegal action/other, 2 dispatched and cancelled in route, and 3 special type/other (down trees).

A. Grimes presented an estimate from Gee Farms Irrigation and Landscaping LLC for drainage work at the fire station.

Moved by S. Keene, supported by A. Faist to have drainage work completed in the amount of \$1,400. Motion Carried.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$ 4,350.00
Modern Waste Refuse Trucking:	\$ 3,029.80
Salary for the Month:	\$ 1,220.00
Total Expenses:	\$ 4,431.95

Total Recycled for July: #11.48 Tons or 22,960 pounds.
Total Recycled for 2022: #65.9 Tons or 131,800 Pounds.

A. Grimes reported that the cost for Modern Waste will be increasing and will seek other bids.

PLANNING COMMISSION – N. Hawley

N. Hawley reported that a planning commission meeting was held in the month of August. Discussions included preliminary fact-finding details of a recent rezoning request. A public hearing was held on August 23, 2022 at 7p.m. Text amendments to the zoning ordinance were recommended for approval.

UNFINISHED BUSINESS

A. Grimes stated that through the process of obtaining an easement for a Fire Hydrant Well at the trail head on Hawkins road with the DNR, it was discovered that the DNR does not own the property, it is owned by MDOC. The \$300 application fee will be refunded from the DNR. Leoni Township is not interested in partnering for the Fire-Hydrant Well.

NEW BUSINESS

A. Grimes presented the Improvement Fund Allocation Worksheet for review and approval.

Motioned by M. McDonald, supported by S. Keene to approve the Improvement Fund Allocation Worksheet as presented and reviewed. Motion Carried

A. Grimes presented a proposal for field inspection software and equipment from I.T. Right and BS&A.

Motioned by A. Faist, supported by M. McDonald to purchase the field inspection software and equipment at a cost not to exceed \$5,293.94 from AARPA funds. Motion Carried.

OTHER REPORTS/CORRESPONDENCE

A. Grimes reported that the recent storms and power outages caused the township office's server to crash and required that each workstation be reconfigured. It also caused the transformers in the four furnaces to need replacing. A claim has been submitted to the insurance company for approximately \$7,000.

PUBLIC COMMENT

H. Stoll of 5501 Lowden Rd. questioned if the Pleasant Lake School had been sold. A. Grimes stated that he heard it was sold but didn't have more information at the time.

Payment of Bills

Moved A. Faist, supported by M. McDonald to pay the bills as submitted and reviewed. Motion Carried.

Moved by M. McDonald, supported by S. Keene to adjourn the meeting. Motion Carried. Meeting adjourned at 6:54 p.m.

Sally J. Keene, Clerk
Henrietta Township