

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
October 12, 2022

Meeting called to order at 6:00 p.m.

Members present: A. Grimes, M. McDonald, and S. Keene, A. Faist and S. Kasprzycki.

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the regular board meeting held on September 14, 2022 and a special meeting held on September 29, 2022, for review and approval.

Moved by M. McDonald, supported by S. Keene, to approve the minutes from 9/14/22 and also 9/29/22. Motion Carried.

**SPECIAL ORDER**

Captain Anthony Stewart of the Jackson County Sheriff's department was in attendance to explain and answer questions regarding the millage request placed on the November general election ballot.

**PUBLIC COMMENT**

None

**TREASURER'S REPORT – MARIA MCDONALD**

General Fund balance 8/31/22	\$ 193,265.26
Delinquent Tax Account balance 8/31/22	\$ 116.50
Stabilization Fund balance 8/31/22	\$ 102,466.35
Public Improvement Fund balance 8/31/22	\$ 497,745.98
Vehicle Replacement Fund balance 8/31/22	\$ 216,601.51
ARPA Funds balance 8/31/22	\$ 402,869.00
Total Interest Earned	\$ 1,142.37

**BUILDING DEPARTMENT – R. TRIPP**

The building department collected \$1,980.00 in fees during September with a total construction cost of \$111,352.00. Permits included 7 building permits, 4

electrical permits, 2 site plan reviews, and 2 address signs. Letters were sent for 8 expired permits.

### **ORDINANCE ENFORCEMENT/ZONING – J. Cook**

In September J. Cook worked 11 hours, received 3 new complaints, had 10 open ordinance violations for a total of 13 ordinance violations, verbal warning, and drove 106 miles.

### **ASSESSOR**

There was no report available for the meeting.

### **FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported that the fire department responded to 41 calls in September including 1 building fires, 25 rescue/EMS type/incident, 5 motor vehicle accident with no injuries, burning/illegal action/other, 1 dispatched and cancelled in route, and 2 special type/other (down trees).

### **TRANSFER STATION – A. GRIMES**

Monthly Reported Income:	\$ 3,949.00
Modern Waste Refuse Trucking:	\$ 3,697.41
Salary for the Month:	\$ 1,125.00
Total Expenses:	\$ 5,039.66

Total Recycled for September: #6.22 Tons or 12,440 pounds.

Total Recycled for 2022: #72.12 Tons or 144,240 Pounds.

### **PLANNING COMMISSION – N. HAWLEY**

Gave an update on items in the review process at the planning commission level.

### **UNFINISHED BUSINESS**

A. Grimes stated that through the process of obtaining an easement for a Fire Hydrant Well at the trail head on Hawkins road with the DNR, it was discovered that the DNR does not own the property, it is owned by MDOC. Work continues on completing documents needed to proceed with project.

### **NEW BUSINESS**

A representative from Advanced Communication Cabling, Inc. was present to answer questions regarding Henrietta Township participating in a grant opportunity that could offer broadband to underserved residents in the township. Several townships have already entered into the same agreement.

Moved by S. Keene, supported by M. McDonald, to enter into the Internet Service Franchise Agreement. Roll Call. Five (5) yeas. Motion Carried.

A.Grimes reported that the fees from Modern Waste have gone up effective September 2022. The increase is substantial enough to warrant an increase in fees at the township beginning November 5, 2022, the cost per 30 gallon bag will increase from \$3.00 to \$4.00; additionally there will be a \$1.00 service fee for recycling. Moved by A. Faist, supported by S. Kasprzycki, to adopt new fee schedule as submitted and reviewed and to continue to contract with Modern Waste

S. Keene will apply for reimbursement through the 2022 Election Security Grant that will cover new lap top computers and additional security camera. Total amount available from grant is \$1500.00 per precinct. Total cost of township purchased equipment is approximately \$3200.00

## **OTHER REPORTS/CORRESPONDENCE**

### **PUBLIC COMMENT**

Sally Wingle was in attendance and stated that she was a precinct delegate and had yard signs available for anyone interested.

### **Payment of Bills**

Moved A. Faist, supported by M. McDonald to pay the bills as submitted and reviewed. Motion Carried.

Moved by S. Keene, supported by S. Kasprzycki to adjourn the meeting. Motion Carried. Meeting adjourned at 7:11 p.m.

Sally J. Keene, Clerk  
Henrietta Township