

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
November 9, 2022

Meeting called to order at 6:00 p.m.

All Members Present.

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the regular board meeting held on October 12, 2022 for review and approval.

Moved by M. McDonald, supported by S. Kasprzycki, to approve the minutes from 10/12/22 as presented and reviewed. Motion Carried.

SPECIAL ORDER

Superintendent of Northwest Community Schools, Geoff Bontrager, provided an update on the school district.

PUBLIC COMMENT

Dale Ferguson of 5034 E. Berry Rd. questioned what the commercial property on Berry road was going to be used for. A. Grimes stated that there was interest in the property for a future commercial development but nothing has been made official.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 9/30/22	\$ 147,584.50
Delinquent Tax Account balance 9/30/22	\$ 626.50
Stabilization Fund balance 9/30/22	\$ 102,482.23
Public Improvement Fund balance 9/30/22	\$ 497,763.77
Vehicle Replacement Fund balance 9/30/22	\$ 216,614.39
ARPA Funds balance 9/30/22	\$ 402,799.62
Total Interest Earned	\$ 281.44

BUILDING DEPARTMENT – R. TRIPP

Fees Collected: \$1,390.00

Total Construction Cost:	\$111,352.00
Building Permits:	9
Electrical Permits:	10
Mechanical Permits:	8
Plumbing Permits:	1
Site Plan Reviews:	2
Address Signs:	0
Expired Permits:	7

ORDINANCE ENFORCEMENT/ZONING – J. Cook

Hours Worked:	16.5
New Complaints:	6
Open Ordinance Violations:	18
Written Warnings	11
Verbal Warnings	12
Total Ordinance Violations:	18
Total Miles Driven:	126

ASSESSOR

December BOR is scheduled for December 13, 2022 at 3p.m.

Fieldwork Update- All of the lakes fieldwork is complete. Only permits and sales to do (approximately 75 total).

MTT Small Claims- Hearing was held 10/3/22 for PRE appeal for 2020&2021- Amber Khozouie of 304 S Main St., Munith and as of today no opinion from Judge Abood yet.

FIRE DEPARTMENT – R. WETMORE

Total Calls:	25
Building Fires:	4
EMS	15
Motor vehicle accident with injuries:	1
Gas Leak	1
Dispatched and cancelled en route	1
Special Type of incident	1
Citizen Complaint	2

R, Wetmore presented a quote from CSI Emergency Apparatus, LLC. for repairs on Rescue 1 in the amount of \$2,800.

Moved by A. Faist, supported by M. McDonald to have CSI make the necessary repairs to Rescue 1 at a cost not to exceed \$2,800 from the general fund. Motion Carried.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$ 5,312.00
Modern Waste Refuse Trucking:	\$ 3,401.37
Salary for the Month:	\$ 1,525.00
Total Expenses:	\$ 5,170.37

Total Recycled for October: #6.8 Tons or 13,600 pounds.
Total Recycled for 2022: #78.92 Tons or 157,840 Pounds.

PLANNING COMMISSION – N. HAWLEY

N. Hawley gave an update on items in the review process at the planning commission level. There will be a public hearing on a property rezoning from C1 to C2 on November 22, 2022 at 7p.m. at the Henrietta Township Office.

UNFINISHED BUSINESS

A. Grimes stated that he is waiting for approval on the well permit from the State’s Attorney General’s Office and is hoping for drilling to take place this spring at the Hawkins Rd. trail head. A. Grimes stated that the Munith well was recently used for fighting a fire.

NEW BUSINESS

A. Grimes stated that the township’s annual audit was starting on November 14, 2022.

A quarterly budget review is scheduled for November 30, 2022 at 3p.m.

OTHER REPORTS/CORRESPONDENCE

PUBLIC COMMENT

None.

PAYMENT OF BILLS

Moved A. Faist, supported by S. Kasprzycki to pay the bills as submitted and reviewed. Motion Carried.

Moved by M. McDonald, supported by S. Keene to adjourn the meeting. Motion Carried. Meeting adjourned at 6:32 p.m.

Sally J. Keene, Clerk
Henrietta Township