

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
May 11, 2022

Meeting called to order at 7:30 p.m.

All members present.

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the regular board meeting held on April 13, 2022 for review and approval.

Moved by A. Faist, supported by M. McDonald, to approve the minutes of the regular meeting held on April 13, 2022 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 2/28/22	\$ 472,361.03
Delinquent Tax Account balance 2/28/22	\$ 556.50
Stabilization Fund balance 2/28/22	\$ 102,385.73
Public Improvement Fund balance 2/28/22	\$ 397,277.80
Vehicle Replacement Fund balance 2/28/22	\$ 149,552.20
ARPA Funds	\$ 177,554.60
Total Interest Earned	\$ 60.23

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$6,475.69 in fees during April with a total construction cost of \$1,007,021.00. Permits included 14 building permits, 6

electrical permits, 8 mechanical permits, 0 plumbing permits, 8 site plan reviews, and 2 address signs. Letters were sent for 11 expired permits.

ORDINANCE ENFORCEMENT/ZONING – J. Cook

In April J. Cook worked 8.5 hours, received 4 new complaints, had 21 open ordinance violations for a total of 25 ordinance violations, issued 3 written warnings, issued 2 verbal warnings and drove 53 miles.

ASSESSOR

None.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported that the fire department responded to 27 calls in April including 1 building fire, 1 medical assist (assist EMS crew), 16 EMS calls, 1 motor vehicle accident with injury, 1 motor vehicle injury without injury, 1 gas leak, 2 unauthorized burning, 1 dispatched and cancelled in route, 1 no incident found on arrival, and 2 special type of incident.

R. Wetmore stated that Tanker 1 was in the repair shop and Engine 2 had made it to Montana.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 5,749.00
Modern Waste:	\$ 1,889.49
Salary for Month	\$ 1,525.00
Total Expenses:	\$ 3,735.88

Total recycled for April	9.58 Tons or 19,160 Pounds
Total recycled for 2022	32.67 Tons or 65,340 Pounds

PLANNING COMMISSION – N. Hawley

N. Hawley reported that a planning commission meeting was held on April 26, 2022. Discussions included potential updates/changes to the Township’s zoning ordinance governing the use of non-conforming land, buildings and structures. Also the need for potential updates to the Township’s zoning ordinance governing mobile/remanufactured homes. N. Hawley stated that the Jackson County Master Plan has been made available for public comment on the Region 2 Planning Commission’s website. The next planning commission meeting will be held on May 24, 2022 at 7 p.m.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes presented the 2022 Permit for Fireworks at Pleasant Lake to take place on July 2, 2022.

A. Grimes presented the Resolution for the Michigan Township Participating Plan Risk Reduction Grant Program 2022 for review and adoption.

Moved by M. McDonald, supported by S. Keene to adopt the Resolution for the Michigan Township Participating Plan Risk Reduction Grant Program 2022 as presented and reviewed.

Roll Call: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes.

A. Grimes presented the Resolution for Notification of Release of Right of First Refusal Under Public Act 123 of 1999 for The County of Jackson for review and adoption.

Moved by S. Keene, supported by M. McDonald to adopt the Resolution for Notification of Release of Right of First Refusal Under Public Act 123 of 1999 for The County of Jackson as presented and reviewed.

Roll Call: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes.

A. Grimes presented the Resolution to Establish Township Officers Salary for review and adoption.

Moved by S. Keene, supported by A. Faist to adopt the Resolution to Establish Township Officers Salary as presented and reviewed.

Roll Call: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes.

A. Grimes presented the Resolution Delegating Election Commission Duties to the Local Clerk for review and adoption.

Moved by S. Keene, supported by S. Kasprzycki to adopt the Resolution Delegating Election Commission Duties to the Local Clerk as presented and reviewed.

Roll Call: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes.

OTHER REPORTS/CORRESPONDENCE

A. Faist questioned if the new brush truck had been ordered for the fire department. R. Wetmore stated that it had.

A. Grimes stated that the budget meeting was successful and only a few adjustments were needed. Board members agreed another meeting would not be necessary.

A. Grimes stated that the well in Munith was dug and they are now waiting for the electrician to finalize.

A. Grimes discussed if there would be enough interest in installing another large diameter well on the north end of Hawkins rd. near the trail head and possibly cost sharing with another township.

PUBLIC COMMENT

None.

Payment of Bills

Moved by M. McDonald, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by S. Kasprzycki to adjourn the meeting. Motion carried. Meeting adjourned at 8:08 p.m.

Sally J. Keene, Clerk
Henrietta Township