

**Henrietta Township**  
**11732 Bunkerhill Road**  
**Pleasant Lake, MI 49272**  
**517-769-6925**

Regular Meeting  
June 8, 2022

Meeting called to order at 7:30 p.m.

All members present.

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the regular board meeting held on May 11, 2022 for review and approval.

Moved by M. McDonald, supported by S. Kasprzycki, to approve the minutes of the regular meeting held on May 11, 2022 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

J. Skinner of 2768 Bartlett Rd. spoke concerning damage that occurred to her property when a car ran off the road and crashed in her yard. She stated she has had vandalism and theft take place on her property in the past and wants the township to have police presence.

A. Grimes stated that he has looked into having a sheriff assigned to the township and the issue is cost. The cost for a neighboring township to have a deputy assigned to their township for 40 hours per week is \$85,464.

P. Kenyon of 2309 Bartlett Rd. questioned if there were any neighborhood watch groups and stated that it could be a benefit.

**TREASURER'S REPORT – MARIA MCDONALD**

General Fund balance 5/31/22	\$ 449,658.94
Delinquent Tax Account balance 5/31/22	\$ 116.50
Stabilization Fund balance 5/31/22	\$ 102,387.91
Public Improvement Fund balance 5/31/22	\$ 397,290.02
Vehicle Replacement Fund balance 5/31/22	\$ 149,561.38

ARPA Funds balance 5/31/33	\$ 177,568.57
Total Interest Earned	\$ 76.59

**BUILDING DEPARTMENT – R. TRIPP**

The building department collected \$4,025.00 in fees during May with a total construction cost of \$189,662.00. Permits included 9 building permits, 5 electrical permits, 3 mechanical permits, 2 plumbing permits, 5 site plan reviews, and 0 address signs. Letters were sent for 10 expired permits.

**ORDINANCE ENFORCEMENT/ZONING – J. Cook**

In May J. Cook worked 11.5 hours, received 4 new complaints, had 16 open ordinance violations for a total of 20 ordinance violations, issued 0 written warnings, issued 4 verbal warnings and drove 64 miles.

**ASSESSOR**

Fieldwork for 2023 has begun with focus around the lakes. Just as a reminder there are no interior inspections. July Board of Review will take place Wednesday, July 20, 2022 at 4:00 pm to correct clerical errors and mutual mistakes of fact. Deeds, PTA's, and PRE's are up to date.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported that the fire department responded to 38 calls in April including 4 building fires (3 of which were mutual aid), 1 rescue/EMS incident, 19 EMS calls, 1 motor vehicle accident without injury, 1 power line down, 1 attempted burning, 5 persons in distress, 1 police assist, 1 unauthorized burning, 1 dispatched and cancelled in route, 2 no incident found on arrival, and 1 authorized/ controlled burning.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 5,009.00
Modern Waste:	\$
Salary for Month	\$ 1,525.00
Total Expenses:	\$ 1,426.15

Total recycled for April	
Total recycled for 2022	32.67 Tons or 65,340 Pounds

**PLANNING COMMISSION – N. Hawley**

N. Hawley reported that a planning commission meeting was held in the month of May and that she attended a planning and zoning for solar energy systems workshop. May meeting discussions included potential updates/changes to the Township's zoning ordinance language and potential upgrades to the lake's seawall and guard wall. The next planning commission meeting will be held on June 28, 2022 at 7 p.m.

## **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

A. Grimes presented the 2022-2023 proposed budget for review and adoption.

Moved by S. Keene, supported by A. Faist to adopt the proposed 2022-2023 budget as presented and reviewed.

Roll Call: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes.

A. Grimes presented the 2022-2023 Regular Board Meeting Schedule for review and approval.

Moved by S. Keene, supported by M. McDonald to approve the 2022-2023 Regular Board Meeting schedule, adjusting the meeting times to 6:00 p.m.

AYES: 4 NAYS: 1

A. Grimes presented the 2022-2023 Henrietta Township Holiday Schedule for approval.

Moved by M. McDonald, supported by S. Keene to approve the 2022-2023 Henrietta Township Holiday Schedule as presented and reviewed.

A. Grimes presented the 2022-2023 Planning Commission Meeting Schedule for review and approval.

Moved by S. Keene, supported by A. Faist to approve the 2022-2023 Planning Commission Schedule as presented and reviewed.

A. Grimes presented the Resolution to Establish Absent Voter Counting Board for review and adoption.

Moved by S. Keene, supported by M. McDonald to adopt the Resolution to Establish Absent Voter Counting Board as presented and reviewed.

Roll Call: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes.

A. Grimes stated that the well installed in Munith is working and they are awaiting the fire department fitting.

A. Grimes questioned if the board would want to move forward with the generator project regardless of the grant being awarded in August. A. Grimes stated that shipping for the generator was 9 months out if ordered now.

Motioned by A. Faist, supported by S. Kasprzycki to order the generator and materials from ARPA funds.

A. Grimes spoke regarding the possibility of installing a large diameter well at the trail head on Hawkins Rd. To move forward with the application to the state a survey would need to be completed.

Moved by A. Faist, supported by S. Kasprzycki to have a survey completed not to exceed the price of \$1,500 from ARPA funds to start the process of applying to install a large diameter well at the trail head on Hawkins Rd.

#### **OTHER REPORTS/CORRESPONDENCE**

None.

#### **PUBLIC COMMENT**

H. Stoll of 5501 Lowden Rd. spoke regarding upcoming elections and procedures.

J. Peterson of 247 Lora Ln. inquired how he could bid on projects the township would be working on.

A. Grimes stated that the township tries to use local contractors and businesses first and to please drop off a business card to the office.

#### **Payment of Bills**

Moved by S. Keene, supported by M. McDonald to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Kasprzycki, supported by S. Keene to adjourn the meeting. Motion carried. Meeting adjourned at 8:08 p.m.

Sally J. Keene, Clerk  
Henrietta Township