

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
July 13, 2022

Meeting called to order at 6:00 p.m.

Members present: A. Faist, M. McDonald, S. Keene, and S. Kasprzycki.

Members absent: A. Grimes

S. Keene presented the agenda for review.

S. Keene presented the minutes from the regular board meeting held on June 8, 2022 for review and approval.

Moved by M. McDonald, supported by S. Kasprzycki, to approve the minutes of the regular meeting held on June 8, 2022 as presented and reviewed. Motion carried.

SPECIAL ORDER

None

PUBLIC COMMENT

Whiting of 322 Main St. spoke regarding the fire department's policies and procedures regarding campfires and bonfires.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 6/30/22	\$ 415,091.33
Delinquent Tax Account balance 6/30/22	\$ 116.50
Stabilization Fund balance 6/30/22	\$ 102,389.95
Public Improvement Fund balance 6/30/22	\$ 397,703.15
Vehicle Replacement Fund balance 6/30/22	\$ 149,569.98
ARPA Funds balance 6/30/33	\$ 377,667.25
Total Interest Earned	\$ 504.20

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$6,437.31 in fees during June with a total construction cost of \$989,092.00. Permits included 17 building permits, 7 electrical permits, 5 mechanical permits, 2 plumbing permits, 8 site plan reviews, and 1 address sign. Letters were sent for 10 expired permits.

ORDINANCE ENFORCEMENT/ZONING – J. Cook

In June J. Cook worked 14.5 hours, received 6 new complaints, had 9 open ordinance violations for a total of 15 ordinance violations, issued 2 written warnings, issued 4 verbal warnings and drove 96 miles.

ASSESSOR

None

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported that the fire department responded to 43 calls in June including 4 building fires, 1 woodland fire, 28 rescue/EMS type/incident, 2 motor vehicle accidents with injuries, 1 motor vehicle accident with no injuries, 3 police assists, 2 good intent calls, 1 dispatched and cancelled in route, and 1 special type/other incident.

R. Wetmore requested the Board purchase 4 Thermal Image Cameras in the amount of \$2,795.00 from equipment purchase.

Motioned by S. Kasprzycki, supported by S. Keene, to purchase 4 Thermal Image Cameras, not to exceed \$2,795.00 from equipment purchase. Motion carried.

TRANSFER STATION – A. GRIMES

None

PLANNING COMMISSION – N. Hawley

N. Hawley reported that a planning commission meeting was held in the month of June. June meeting discussions included potential updates/changes to the Township's zoning ordinance text. The next planning commission meeting will be held on July 26, 2022 at 7 p.m. N. Hawley stated that the Planning Commission's 2021-2022 Annual Report was finalized.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Motioned by A. Faist, supported by S. Kasprzycki to authorize Supervisor Grimes to apply with the DNR for fire hydrant placement at a cost not to exceed \$300 from AARPA funds. Motion Carried.

OTHER REPORTS/CORRESPONDENCE

None

PUBLIC COMMENT

None

Payment of Bills

Moved by A. Faist, supported by M. McDonald to pay the bills as submitted and reviewed. Motion carried.

Moved by M. McDonald, supported by A. Faist to adjourn the meeting. Motion carried. Meeting adjourned at 6:26 p.m.

Sally J. Keene, Clerk
Henrietta Township