

**HENRIETTA TOWNSHIP PLANNING COMMISSION**  
**11732 Bunkerhill Road, Pleasant Lake, MI 49272**  
**Phone: 517-769-6925**  
**Website: henriettatownshipmi.gov**

MINUTES FROM 09/27/2022 REGULAR MEETING  
(by Anita Szabo, Recording Secretary)

Members present: R. Draeger; J. Duszynski; N. Hawley; A. Faist; T. Kinch; R. Troman; A. Wellington

**1. Call to Order**

- Meeting officially called to order at 7:00 p.m.
- Pledge of Allegiance was recited.

**2. Approval of August 2022 Meeting Minutes**

- Minutes from 08/23/2022 meeting were reviewed.
- A motion to accept as written was made by R. Draeger, seconded by J. Duszynski, and passed unanimously by remaining members.

**3. Public Comment**

- None.

**4. Township Official's Report** (per A. Faist, N. Hawley; and R. Troman)

- A presentation was made on a new "911" system.
  - o The township believes having its own dispatch, as opposed to remaining part of the current tri-county system, would enable more accurate and efficient responses.
  - o This change would result in an additional cost of \$1.50 per telephone, and the matter will be included on November's ballot.
- Monies in the budget were reallocated and earmarked for various projects.
- Efforts continue to place an additional well within the township (at the trailhead near Jordan and Hawkins roads).
  - o The process has recommenced since it was just recently discovered that the property is owned by the MDOC, not the DNR.
- The township's computer system was damaged in the most recent storm but, other than a few remaining minor tweaks, has been restored.
- New software is being purchased for the ordinance enforcement officer.
- Work continues on addressing and resolving remaining issues with the old Pleasant Lake school.
  - o Despite new ownership, the building structure itself is dilapidated and the primary concern is getting it properly secured.

**5. Old Business**

- Rezoning request (Commercial C-1 to Commercial C-2) from property owner at 322 Main Street in Munith (said owner being present at meeting).
  - o Request made to allow operation of existing auto repair and maintenance business and add used car lot.

- PC Chair, N. Hawley, had sent property owner letter asking him to consider withdrawing his original request and resubmitting in a manner more in line with township's zoning ordinances.
  - Concern was relative to a residential dwelling on one of the parcels currently zoned as Commercial C-1.
- A completed *Rezoning Request Fact-Finding Worksheet* was distributed and reviewed, several additional handouts containing specifications about the property were distributed and reviewed, input from property owner was received and noted, and pertinent zoning ordinances were also discussed.
  - Property owner stated that the residential dwelling is currently being used only as an accessory to his business.
- Upon conclusion, it was agreed to proceed with property owner's application requesting rezoning from Commercial C-1 to Commercial C-2.
- A motion to recommend proceeding with this request with the Planning Commission was made by R. Draeger, seconded by J. Duszynski, and passed unanimously by remaining members.
- Next steps in the process were explained: public hearing, notification to all property owners within 300 feet of the parcel, and published notice.
- Property owner will also need to complete and submit a site plan review.
- A *Rezoning Request Worksheet* was also provided to all Planning Commission members which is to be completed and reviewed at our next meeting.
- Proposed text amendments to several of the township's Zoning Ordinances (as per Public Hearing held on August 23, 2022).
  - Discussed was possible rewording that may be needed in a couple of areas to address concerns expressed by Township Supervisor, A. Grimes.

## **6. New Business**

- None.

## **7. Committees/Special Projects/Administrative**

- Rives Township is making changes to their Master Plan and will have the revised document available on their website when completed.
- Munith's Halloween parade is scheduled for Saturday, October 29, 2022, at 1:00 p.m.
  - Any questions regarding same should be directed to Jan Kitley at Waterloo Township: 517-596-8400.

## **8. Public Comment/Open Discussion**

- R. Troman asked if any further feedback had been received in regard to Henrietta Township possibly hosting a vendor's market.
  - N. Hawley advised that the subject did not come up at the last board meeting but, if and when it does, she is going to recommend something more along the lines of the "Junk in Your Trunk" sales held in Lansing.

## **9. Adjournment**

- A motion to adjourn meeting was made by A. Faist, seconded by R. Troman, and passed unanimously by remaining members.
- Meeting adjourned at 8:39 p.m.

**Next Meeting: Tuesday, October 25, 2022, at 7:00 p.m.**