

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
February 8, 2023

Meeting called to order at 6:05 p.m.

Members Present: A. Faist, M. McDonald, A. Grimes.

Members Absent: S. Keene, S. Kasprzycki.

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the regular board meeting held on January 11, 2023 for review and approval.

Moved by M. McDonald, supported by A. Faist, to approve the minutes from the regular board meeting held on January 11, 2023 as presented and reviewed.  
Motion Carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

None.

**TREASURER’S REPORT – MARIA MCDONALD**

General Fund balance 1/31/23	\$ 283,806.40
Delinquent Tax Account balance 1/31/23	\$ 556.60
Stabilization Fund balance 1/31/23	\$ 102,536.13
Public Improvement Fund balance 1/31/23	\$ 516,591.33
Vehicle Replacement Fund balance 1/31/23	\$ 218,285.95
ARPA Funds balance 1/31/23	\$ 321,118.56
Total Interest Earned	\$ 1,820.91

**BUILDING DEPARTMENT – R. TRIPP**

Fees Collected:	\$ 3,650.00
Total Construction Cost:	\$ 336,682.00

Building Permits:	4
Electrical Permits:	7
Mechanical Permits:	8
Plumbing Permits:	2
Site Plan Reviews:	2
Address Signs:	1
Expired Permits:	1

**ORDINANCE ENFORCEMENT/ZONING – J. Cook**

Hours Worked:	3.5
New Complaints:	0
Open Ordinance Violations:	18
Written Warnings:	0
Verbal Warnings:	0
Total Ordinance Violations:	18
Total Miles Driven:	38

**ASSESSOR**

None.

**FIRE DEPARTMENT – R. WETMORE**

Total Calls:	23
Building Fires:	1
Excessive heat, scorch burns with no ignition:	1
EMS:	18
Assist police or other governmental agency:	1
Dispatched & cancelled en route:	1
CO detector activation due to malfunction:	1

R. Wetmore stated that the LUCAS was delivered. Training is scheduled for the following Tuesday and it will be in service in 1 week. Invoices for a spill on Berry Rd and down powerlines were paid.

Moved by A. Faist, supported by M. McDonald, to transfer the payment of \$16,000 from Consumers Energy from the General Fund to Vehicle Replacement. Motion Carried.

**TRANSFER STATION – A. GRIMES**

Monthly Reported Income:	\$ 4,165.00
Modern Waste Refuse Trucking:	\$ 2,860.32
Salary for the Month:	\$ 1,220.00
Total Expenses:	\$ 4,304.01

Total Recycled for January: #15.76 Tons or 31,520 pounds.  
Total Recycled for 2023: #15.76 Tons or 31,520 Pounds.

## **PLANNING COMMISSION – N. HAWLEY**

N. Hawley stated that there was not be a January Planning Commission meeting. The next meeting will take place at the Henrietta Township Office on February 28, 2023 at 7 p.m. Discussions will include the possibility of a Spring/Summer sale event.

## **UNFINISHED BUSINESS**

A. Grimes provided an update on the progress of the fire hydrant well located at the Hawkins Rd. Trail Head.

## **NEW BUSINESS**

A. Grimes presented a letter written in support to apply for grants bringing high-speed internet to Henrietta Township.

Moved by M. McDonald, supported by A. Faist, to sign the letter of support to apply for grants bringing high-speed internet to Henrietta Township as presented and reviewed. Motion Carried.

A quarterly budget review is scheduled for March 8, 2023 at 4:30 p.m.

A. Grimes presented a proposal from Craft Property Maintenance for the 2023 season.

Moved by A. Faist, supported by M. McDonald, to retain Craft Property Maintenance for the 2023 season as presented and reviewed.

## **OTHER REPORTS/CORRESPONDENCE**

M. McDonald stated that winter 2022 taxes are due on February 14, 2023 and could be paid in our office until February 28, 2023.

## **PUBLIC COMMENT**

None.

## **PAYMENT OF BILLS**

Moved by A. Faist, supported by M. McDonald to pay the bills as submitted and reviewed. Motion Carried.

Moved by M. McDonald, supported by A. Faist, to adjourn the meeting. Motion Carried.

Meeting adjourned at 6:32 p.m.

Sally J. Keene, Clerk  
Henrietta Township