

HENRIETTA TOWNSHIP ORDINANCE # 39

ORDINANCE TO ESTABLISH THE HENRIETTA TOWNSHIP BUDGET STABILIZATION FUND

The purpose of this Ordinance is to establish the Henrietta Township Budget Stabilization Fund. The Township of Henrietta hereby Ordains:

1. The Henrietta Township Budget Stabilization Fund (hereinafter referred to as “Fund”) is hereby established.
2. Any transfer(s) to the Henrietta Township Budget Stabilization Fund shall be authorized by resolution or budget adopted by the Henrietta Township Board and shall be from surplus funds only.
3. Henrietta Township shall not impose taxes over and above the anticipated expenditures for the purpose of creating a budget surplus to be transferred to said Fund.
4. The Fund shall not exceed either 15% of the municipality’s most recent general fund budget (as originally adopted) or 15% of the average of the Township’s five most recent general fund budgets (as amended), whichever is less.
5. Investments from said Fund shall only be made as provided by law. All earnings from such investments shall be returned to the Township’s general fund.
6. In the event the Fund value exceeds the limits set forth in paragraph 4, such surplus shall be appropriated in the Township’s next general fund budget and shall not be appropriated to the Fund.
7. Money from the Fund may only be appropriated by an ordinance or resolution adopted by at least a 2/3 vote of the elected and serving Henrietta Township Board Members.
8. Money may be appropriated from the Fund for the following purposes:
 - a) To cover a general fund deficit, when the municipality’s annual audit reveals such a deficit;
 - b) To prevent a reduction in the level of public services or in the number of employees at any time in a fiscal year when the municipality’s budgeted revenue is not being collected in an amount sufficient to cover budgeted expenses;
 - c) To prevent a reduction in the level of public services or in the number of employees when, in preparing the budget for the next fiscal year, the municipality’s estimated revenue does not appear sufficient to cover estimated expenses;

- d) To cover expenses arising because of a natural disaster, including a flood, fire, or tornado; however, if federal or state funds are received to offset the appropriations from the Fund, that money shall be returned to the Fund.
9. In determining whether a municipality's revenue is not sufficient to cover its expenses, a reduction in the amount of money received for the fiscal year from any source in comparison to the amount of money received for the previous fiscal year, including a reduction in the allocation of state tax money, shall be considered.
10. Money in the Fund shall not be appropriated for the acquisition, construction, or alteration of a facility as part of a general capital improvement program.
11. Those parts of any Henrietta Township Ordinances are hereby repealed only to the extent that such are in conflict with this Ordinance.
12. Amendment of this Ordinance shall be in the same manner as this Ordinance was adopted.
13. This Ordinance shall take effect the date after publication of the same.
Published on May 14, 2003

NOTICE OF ADOPTION OF HENRIETTA TOWNSHIP BUDGET
STABILIZATION FUND; SUMMARY OF BUDGET
STABILIZATION FUND ORDINANCE

1. Establishment: Establishes the Henrietta Township Budget Stabilization Fund.
2. Transfers to Fund: Transfers may only be made from surplus funds and only by a 2/3 vote of the elected and serving Board Members.
3. Surplus Creation: Prohibits intentional creation of surplus.
4. Fund Limits: Fund may not exceed 15% of the most recent budget.
5. Investments: Investments must comply with applicable laws and regulations.
6. Excess Funds: Any funds exceeding the Fund limit must be appropriated to the next general budget.
7. Fund Appropriation: Funds may only be appropriated by at least a 2/3 vote of elected and serving Board Members.
8. Allowed Appropriations: Lists the purposes for which money in the Fund may be appropriated.
9. Surplus Determination: Sets forth method to determine budget deficit.
10. Prohibited Appropriations: Prohibits the use of Fund money for capital improvement programs.
11. Ordinance Repeal: Repeals conflicting Ordinance provisions.
12. Amendments: States method to amend.
13. Effective Date: Provides the effective date of the Ordinance May 14, 2003