

Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925

Regular Meeting
February 9, 2022

Meeting called to order at 7:30 p.m. All members present.

A. Grimes presented the agenda for review.

A. Grimes presented minutes from the regular board meeting held on January 12, 2022 and the minutes from the budget review meeting held on January 19, 2022 for review and approval.

Moved by M. McDonald, supported by S. Kasprzycki, to approve minutes of the regular meeting held on January 12, 2022 and the Budget Meeting held on January 19, 2022 as presented and reviewed. Motion carried.

SPECIAL ORDER

None

PUBLIC COMMENT

None

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 1/31/22	\$ 410,310.88
Delinquent Tax Account balance 1/31/22	\$ 116.50
Stabilization Fund balance 1/31/22	\$ 102,338.40
Public Improvement Fund balance 1/31/22	\$ 377,059.63
Vehicle Replacement Fund balance 1/31/22	\$ 135,527.20
ARPA Funds	\$ 251,400.40
Total Interest Earned	\$ 58.27

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$3,712.90 in fees during January with a construction cost of \$1,096,808. Permits include 6 building permits, 4 electrical permits, 7 mechanical permits, 3 plumbing permits, 5 site plan reviews, and 3 address signs. Letters were sent for 1 expired permit.

ORDINANCE ENFORCEMENT/ZONING – J. Cook

In January J. Cook worked 8 hours, received 3 new complaints, had 11 open ordinance violations for a total of 14 ordinance violations, issued 3 written warnings, issued 2 verbal warnings and drove 42 miles.

ASSESSOR

L. Hedges reported that assessment change notices are being prepared & taxpayers will receive them on or before March 1, 2022.

March Board of Review dates are as follows:

Organizational Meeting- Tuesday, March 8, 2022 at 4pm

MBOR Hearing Dates- Monday, March 14, 2022 9am-12pm & 1pm-4pm
Wednesday, March 16, 2022 2pm-5pm & 6pm-9pm

Extra Day if Needed- Tuesday, March 22, 2022 4pm if needed for decisions

L. Hedges reported that 2021 fieldwork for permits, sales and picks has been completed. 2022 fieldwork has begun. Deeds, PTA's PRE's name & address updates have been processed and are up to date.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 28 calls in January including 1 building fires, 1 passenger vehicle fire, 24 rescue calls, and 2 fire alarms.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 4,675.00
Modern Waste:	\$ 1,834.78
Salary for Month	\$ 1,145.00
Total Expenses:	\$ 3,296.03

Total recycled for January	7.12 Tons or 14,240 Pounds
Total recycled for 2022	7.12 Tons or 14,240 Pounds

PLANNING COMMISSION – N. Hawley

N. Hawley reported that weather permitting there will be a Planning Commission meeting held on February 12, 2022 at 7pm. There was no meeting in January.

UNFINISHED BUSINESS

A. Grimes gave an update on the Pleasant Lake School. He stated there was a court hearing in January with no resolution.

A. Grimes presented an estimate from Lester Brothers to demolish the building and restore the property to a grassy state. The bid was \$186,254.00 and did not include any asbestos abatement.

A. Grimes presented a letter from White, Hotchkiss & Falahee, PLLC to Kevin Thomas asking what Mr. Mott's intentions are as to compliance or if he is going to allow the County to take the property under the tax foreclosure statute.

NEW BUSINESS

A. Grimes gave an update on AARPA fund expenditures and stated that Henrietta Township received an additional \$1,009.00 in AARPA funds.

Waterloo Township has agreed to partner with Henrietta Township for the installation of a new large diameter well to be located at The Waterloo Township Park on Main St. in Munith.

Moved by S. Keene and supported by M. McDonald to authorize A. Grimes to sign a Letter of Understanding with Waterloo once it has been reviewed by township's attorney.

A. Grimes stated the Township has applied for the First Responder Training, Retention and Recruitment Grant. The Township would use this grant money to replace the workout equipment in the fire station.

OTHER REPORTS/CORRESPONDENCE

None

PUBLIC COMMENT

Randy Troman from 806 Crest Dr. thanked the Fire Department for taking care of a brush pile.

Pat Kenyon from 10510 Resort Rd. questioned which township would be responsible for snow clearing at the well in Munith. R. Wetmore stated it would be accessed from the road.

Moved by A Faist, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Kasprzycki, supported by M. McDonald to adjourn the meeting. Motion carried. Meeting adjourned at 8:04 p.m.

Sally J. Keene, Clerk
Henrietta Township

Henrietta Township
11732 Bunkerhill Rd
Pleasant Lake, Michigan 49272

Budget Review

A meeting of the Henrietta Township Board of Trustees was called to order on Wednesday, January 19, 2022 @ 4:00 p.m.

All members were present.

Also in attendance: R. Wetmore

The purpose of the meeting was to review and adjust the current budget and to discuss the distribution of ARPA funds.

All departments are within budgetary guidelines with a few adjustments being made between line items.

The following is a list of suggested uses for ARPA Funds:

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| 1.) Replace vestibule at front of township offices | \$15,000.00 |
| 2.) Emergency sirens (county park/Hawkins Rd) | \$15,000.00 |
| 3.) Large diameter well at Waterloo Park in Munith
(possible cost share with Waterloo township) | \$55,000.00 |
| 4.) Purchase new backup generator for township | \$25,000.00 to
\$27,000.00 |
| 5.) Increase in hourly wage for firefighters | |
| 6.) Pavilion | |
| 7.) Completion of hydrology report for ISO reduction | |
| 8.) Replace 1985 Grass Rig | \$120,000.00 |
| 9.) Allocate funds to be used for cleanup of old school
on Meridian Rd | |
| 10.) Replace/repair countertop at front deck | |

Discussion followed.

Moved by A. Faist, supported by S. Krasprzycki, to authorize A. Grimes to contract with Jackson Glass Company for the replacement of vestibule at township office. Funds from ARPA to be used to cover the cost not to exceed \$15,000.00. Carried.

Moved S. Keene, supported by M. McDonald, to authorize A. Grimes to enter into an agreement with Waterloo Township to cost share the installation of a large diameter well at the Waterloo Park located on Main St. in Munith. Henrietta Township's portion not to exceed \$30,000.00. Funds from ARPA to be used to cover the cost. Carried.

Moved by A. Faist, supported by S. Keene, to increase the hourly pay for the firefighters by \$2.00 per hour and to pay the fire chief (\$17.50) for after hour runs. Carried.

Moved by A. Faist, supported by M. McDonald, to authorize Chief Wetmore put specs for a new replacement grass rig out for bids. Carried. Funds from the ARPA to cover the future purchase of vehicle.

Moved by S. Keene, supported by A. Faist, to adjourn the meeting at 6:15 p.m. Carried.

Sally J. Keene, Clerk
Henrietta Township