

Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925

Regular Meeting
May 10, 2023

Meeting called to order at 6:02 p.m.

Members Present: A. Faist, M. McDonald, A. Grimes, S. Keene.

Members Absent: S. Kasprzycki.

A. Grimes presented the agenda for review.

- Meridian Rd school added to the agenda under New Business.

A. Grimes presented the minutes from the regular board meeting held on April 12, 2023 for review and approval.

Moved by S. Keene, supported by M. McDonald, to approve the April 12, 2023 regular meeting minutes as presented and reviewed. Motion Carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

J. Markiewicz of 6750 Jordan Rd. questioned how to get the speed limit reduced on Jordan Rd. and Root Station Rd.

A. Grimes stated that he would have the division of safety from the Jackson Department of Transportation reach out to Mr. Markiewicz to discuss the procedure and process of reducing speed limits.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 4/30/23:	\$ 315,401.75
Delinquent Tax Account balance 4/30/23:	\$ 380.50
Stabilization Fund balance 4/30/23:	\$ 102,598.63
Public Improvement Fund balance 4/30/23:	\$ 536,974.12
Vehicle Replacement Fund balance 4/30/23:	\$ 234,423.83
ARPA Funds balance 4/30/23:	\$ 252,011.85
Total Interest Earned:	\$ 547.44

BUILDING DEPARTMENT – R. TRIPP

Fees Collected:	\$ 8,012.78
Total Construction Cost:	\$ 1,484,322.00
Building Permits:	14
Electrical Permits:	12
Mechanical Permits:	5
Plumbing Permits:	3
Site Plan Reviews:	9
Address Signs:	3
Expired Permits:	3

ORDINANCE ENFORCEMENT/ZONING – J. Cook

Hours Worked:	12.5
New Complaints:	3
Open Ordinance Violations:	12
Written Warnings:	11
Verbal Warnings:	0
Total Civil Infractions:	0
Total Ordinance Violations:	15
Total Miles Driven:	145

ASSESSOR

None.

FIRE DEPARTMENT – R. WETMORE

The Fire Department responded to a total of 44 calls for the month of April of which 22 were medical, 7 fires, 1 service call, 1 motor vehicle accident with no injuries, 1 carbon monoxide incident, 1 person in distress, 1 police assist, 2 unauthorized burning, 5 dispatched and cancelled en route, 1 no incident found on arrival and 1 special type of incident.

R. Wetmore presented the board with a quote from Bodell's Sealcoat in the amount of \$5,500 to seal the fire station, township office and transfer station.

Discussion followed to wait until the new budget takes effect. No action was taken.

R. Wetmore stated that the Henrietta Firefighter's Annual Rummage Sale will take place June 8-10, 2023. They will be accepting donations until June 7th. Donations can be dropped off at the Henrietta Township Fire Department Monday-Friday 9 a.m.-5 p.m.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$ 6,708.00
Modern Waste Refuse Trucking:	\$ 4,572.42
Salary for the Month:	\$ 1,525.00
Total Expenses:	\$ 6,340.68

Total Recycled for April: #9.69 Tons or 19,380 Pounds.
Total Recycled for 2023: #30.96 Tons or 61,900 Pounds.

PLANNING COMMISSION – N. HAWLEY

N. Hawley provided an update on a continued site plan review on proposed commercial property along with items currently in the preliminary phase with the planning commission. The next Planning Commission meeting will be at 7:00 p.m. on May 23, 2023 at the Henrietta Township Office.

UNFINISHED BUSINESS

A. Grimes presented a response email from Eric White at White & Hotchkiss, PLLC on the legalities and examples of conditional re-zoning.

NEW BUSINESS

A. Grimes presented an email and pictures from the Jackson Department of Transportation regarding a failing culvert on Territorial Rd. EGLE has issued a permit for the replacement of a 48" culvert. The email states that the County's policy requires a 50/50 match from the municipality for any culvert 48" in diameter or greater on a local road, the township's share would be approximately \$23,226.00

Moved by A. Faist, supported by M. McDonald to enter into contract with the Jackson Department of Transportation to replace the failing culvert on Territorial Rd. at a cost not to exceed \$23,226.00 from the Public Improvement Fund. Motion Carried.

A. Grimes presented the Resolution for Notification of Release of Right of First Refusal Under Public Act 123 of 1999 for The County of Jackson for review and adoption.

Moved by A. Faist, supported by M. McDonald to adopt the Resolution for Notification of Release of Right of First Refusal Under Public Act 123 of 1999 for The County of Jackson as presented and reviewed.

Roll Call: A. Faist, yes; M. McDonald, yes; S. Keene, yes; A. Grimes, yes. Motion Carried.

A. Grimes presented the Resolution to Establish Township Officers Salary for review and adoption.

Moved by M. McDonald, supported by S. Keene to adopt the Resolution to Establish Township Officers Salary as presented and reviewed.

Roll Call: A. Faist, yes; M. McDonald, yes; S. Keene, yes; A. Grimes, yes. Motion Carried

A. Grimes presented the 2023-2024 proposed budget for review and adoption.

Moved by A. Faist, supported by M. McDonald to adopt the proposed 2023-2024 budget as presented and reviewed.

Roll Call: A. Faist, yes; M. McDonald, yes; S. Keene, yes; A. Grimes, yes. Motion Carried

A. Faist discussed the poor condition of the Meridian Rd. school and if the new owners had any future plans with the building and property.

A. Grimes stated that it is owned by an LLC, he has tried to contact the owners with no response back. The township's attorney will draft a letter.

OTHER REPORTS/CORRESPONDENCE

A. Grimes stated that the Jackson Department of Transportation will begin the road work that the township partnered on next week.

PUBLIC COMMENT

None.

PAYMENT OF BILLS

Moved by A. Faist, supported by M. McDonald to pay the bills as submitted and reviewed. Motion Carried.

Moved by M. McDonald, supported by S. Keene, to adjourn the meeting. Motion Carried.

Meeting adjourned at 6:52 p.m.

Sally J. Keene, Clerk
Henrietta Township