

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
August 10, 2022

Meeting called to order at 6:00 p.m.

Members present: A. Grimes, M. McDonald, and S. Keene.

Members absent: A. Faist and S. Kasprzycki

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the regular board meeting held on July 13, 2022 and the minutes of the Special Meeting held July 21, 2022 for review and approval.

Moved by M. McDonald, supported by S. Keene, to approve the minutes of the regular meeting held on July 13, 2022 and the minutes of the Special Meeting held July 21, 2022 as presented and reviewed. Motion carried.

SPECIAL ORDER

None

PUBLIC COMMENT

None

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 7/31/22	\$ 415,623.55
Delinquent Tax Account balance 7/31/22	\$ 116.50
Stabilization Fund balance 7/31/22	\$ 102,391.92
Public Improvement Fund balance 7/31/22	\$ 397,714.23
Vehicle Replacement Fund balance 7/31/22	\$ 149,578.30
ARPA Funds balance 7/31/22	\$ 377,298.65
Total Interest Earned	\$ 368.08

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$6,360.00 in fees during July with a total construction cost of \$111,122.00. Permits included 9 building permits, 14 electrical permits, 9 mechanical permits, 3 plumbing permits, 5 site plan reviews, and 0 address signs. Letters were sent for 6 expired permits.

ORDINANCE ENFORCEMENT/ZONING – J. Cook

In July J. Cook worked 16.5 hours, received 5 new complaints, had 17 open ordinance violations for a total of 22 ordinance violations, issued 4 written warnings, issued 5 verbal warnings, 2 civil infractions and drove 105 miles.

ASSESSOR

July Board of review has completed for 2022. There were 14 total petitions which included 1 Veteran's Exemption, 12 clerical errors. BOR decision letters were mailed out. Fieldwork is in progress-Batteese Lake is complete, White Lake is 75% complete. MTT Small Claims: PRE appeal for 2020& 2021 – was denied by previous assessor. Amber Khozouie 304 S Main St, Munith is scheduled for telephonic hearing 10/3/2022 at 9am. MTT- Entire Tribunal: Dollar General-awaiting proof of service of petition due by Aug. 9th. This appeal will require an attorney. Deeds, PTA's and PRE's are up to date.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported that the fire department responded to 43 calls in July including 3 building fires, 29 rescue/EMS type/incident, 1 motor vehicle accident with injuries, 1 hazardous condition, 1 police assists, 2 dispatched and cancelled in route, and 1 no incident found on arrival, 3 special type/other incident and 2 citizen complaints.

Henrietta Firefighters Association Annual Chicken BBQ is Saturday, August 27, 2022. 12 p.m. until sold out.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$ 5,480.00
Modern Waste Refuse Trucking:	\$ 2,652.18
Salary for the Month:	\$ 1,220.00
Total Expenses:	\$ 4,127.17

Total Recycled for July: #10.93 Tons or 21,860 pounds.
Total Recycled for 2022: #54.42 Tons or 108,840 Pounds.

PLANNING COMMISSION – N. Hawley

N. Hawley reported that a planning commission meeting was held in the month of July. Discussion included zoning updates and revisions. A public hearing will take place August 23, 2022 at 7p.m at the Henrietta Township Office.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Grimes presented the Chip Seal Quote for McCreery Rd. (Territorial to Baseline).

Motioned by S. Keene, supported by M. McDonald to enter into contract with The Jackson County Department of Transportation to seal McCreery Rd. at a cost not to exceed \$27,839.33 from AARPA funds. Motion Carried.

A. Grimes presented the payoff quote for Engine 2 in the amount of \$83,176.16.
A. Grimes stated that by paying off the Engine now it would save approximately \$3,267.60 in interest.

Motioned by S. Keene, supported by M. McDonald to authorize S. Keene to payoff Engine 2 to at a cost not to exceed \$83,176.16 from the General Fund. Motion Carried.

A. Grimes discussed the surplus of funds in the General Fund.

Motioned by S. Keene, supported by M. McDonald to transfer \$100,000 from the General Fund to Public Improvement and \$67,000 from the General Fund to Vehicle Replacement. Motion Carried.

OTHER REPORTS/CORRESPONDENCE

None

PUBLIC COMMENT

Ron Hawkins introduced himself as a candidate for Representative in State Legislature 45th district.

P. Kenyon of 2309 Bartlett Rd. spoke about the farmer's markets that are held in neighboring townships and the benefit it could be to host a similar farmer's market in Henrietta Township.

Payment of Bills

Moved M. McDonald, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by M. McDonald to adjourn the meeting. Motion carried. Meeting adjourned at 7:00 p.m.

Sally J. Keene, Clerk
Henrietta Township

**Henrietta Township
Special Meeting
July 21, 2022**

A special meeting of the Henrietta Township Board was called to order on Thursday, July 21, 2022 beginning at 3:00 p.m.

Members Present: A. Grimes, S. Keene, M. McDonald and S. Kasprzycki.

The purpose of the meeting was to discuss the location of a proposed well on the south side of the township.

A. Grimes has been in discussion with Leoni Township in hopes of sharing the cost of the well installation. As of the meeting Leoni had not committed to said project.

The proposed site of the well location is at the trailhead (DNR owned property) on Hawkins Rd. Another possible location would be at 6496 Laredo Drive. The township has been given first right of refusal due to county foreclosure. If interested, the township would need to pay back taxes in the amount of \$2,191.14 by August 1, 2022.

Moved by S. Keene, supported by M. McDonald, to proceed with installation of a new well at the DNR trailhead on Hawkins Rd. Carried.

Cost for installation is approximately \$52,000.00. A.R.P.A. funds will be used to cover the cost of installation.

Moved by S. Keene, supported by M. McDonald, to adjourn the meeting at 3:46 p.m. Carried.

Sally J. Keene, Clerk
Henrietta Township