

Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925

Regular Meeting
July 12, 2023

Meeting called to order at 7:00 p.m.

All Members Present.

A. Grimes presented the agenda for review.

A. Faist questioned the status of the Nims Rd. Gravel Pit. A. Keene stated that all required paperwork is current.

A. Grimes presented the minutes from the regular board meeting held on June 14, 2023 for review and approval.

Moved by M. McDonald, supported by S. Keene, to approve the June 14, 2023 regular meeting minutes as presented and reviewed. Motion Carried.

SPECIAL ORDER

County Commissioner Margie Walz was in attendance and provided an update on numerous boards and committees at the county level.

PUBLIC COMMENT

None.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 6/30/23:	\$ 319,943.84
Delinquent Tax Account balance 6/30/23:	\$ 380.50
Stabilization Fund balance 6/30/23:	\$ 102,646.98
Public Improvement Fund balance 6/30/23:	\$ 479,500.63
Vehicle Replacement Fund balance 6/30/23:	\$ 234,525.00
ARPA Funds balance 6/30/23:	\$ 161,371.58
Total Interest Earned:	\$ 495.20

BUILDING DEPARTMENT – R. TRIPP

Fees Collected:	\$ 6,435.00
Total Construction Cost:	\$ 382,166.00
Building Permits:	9
Electrical Permits:	10
Mechanical Permits:	10
Plumbing Permits:	3
Site Plan Reviews:	5
Address Signs:	0
Expired Permits:	7

ORDINANCE ENFORCEMENT/ZONING – J. Cook

Hours Worked:	14
New Complaints:	5
Open Ordinance Violations:	18
Written Warnings:	15
Verbal Warnings:	1
Total Civil Infractions:	2
Total Ordinance Violations:	23
Total Miles Driven:	145

ASSESSOR

Fieldwork for 2024 Update: In Progress

July Board of Review will take place Tuesday, July 18, 2023 at 3:00 pm to correct clerical errors and mutual mistakes of fact.

Deeds, PTA's and PRE's are up to date.

FIRE DEPARTMENT – R. WETMORE

Burning fire:	3
Passenger vehicle fire:	1
Grass fire:	1
Medical:	42
Hazardous condition, other:	1
Unauthorized burning:	1
No incident found on arrival at dispatch address:	1
Authorized controlled burning:	1
TOTAL CALLS FOR MAY:	51

R. Wetmore stated that the new date for the Henrietta Firefighter's Association car show will be July 30, 2023 from 12pm-4pm at the Henrietta Township's fire station, rain or shine.

R. Wetmore stated that the Annual Chicken Dinner is scheduled for August 26, 2023 starting at noon. It will take place at the Henrietta Township Fire Station.

R. Wetmore presented proposals to upgrade the fire reporting system.

Moved by S. Keene, supported by A. Faist to authorize R. Wetmore to purchase Emergency Reporting System from Emergency Network at a cost of \$4,810.68 for the first year of service and a cost of \$2,933.67 for the second year of service. Motion Carried.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$ 8,481.00
Modern Waste Refuse Trucking:	\$ 6,471.52
Salary for the Month:	\$ 1,505.00
Total Expenses:	\$ 8,249.46

Total Recycled for June: #12.27 Tons or 24,540 Pounds.
Total Recycled for 2023: #54.20 Tons or 108,400 Pounds.

PLANNING COMMISSION – N. HAWLEY

N. Hawley presented the Henrietta Township Planning Commission’s Annual Report for Fiscal Year 2022-2023 for review.

N. Hawley provided an update on a continued site plan review on proposed commercial property along with items currently in the preliminary phase with the planning commission. The next Planning Commission meeting will be at 7:00 p.m. on July 25, 2023 at the Henrietta Township Office.

UNFINISHED BUSINESS

None.

NEW BUSINESS

S. Keene stated that Henrietta Township will hold an election on 8/8/2023 for Northwest Schools. S. Keene presented a letter from the Secretary of State regarding FOIA’s and election security. S. Keene stated that the Election Commission would meet on July 18, 2023 at 2:30 p.m. to appoint election inspectors for the 8/8/2023 election and would meet on July 24, 2023 at 3:00 p.m. for a Public Accuracy Test.

A. Grimes stated that the White Lake Weed Control is up for a Special Assessment Renewal. Two public hearings will be necessary with a goal of having it completed for the Winter 2023 Tax Bill.

A. Grimes presented quotes from JDOT and American Asphalt to extend the Fire Department’s parking lot. No action was taken.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

J. Leicht of 13000 Bunkerhill Rd. spoke in regards to the un-plated cars at the Batteese Parkway.

R. Troman of 806 Crest Dr. asked about an update on the Pleasant Lake school. A. Grimes stated that a letter was sent to the owners by the Township's attorney.

PAYMENT OF BILLS

Moved by A. Faist, supported by M. McDonald to pay the bills as submitted and reviewed. Motion Carried.

Moved by S. Keene, supported by A. Faist, to adjourn the meeting. Motion Carried.

Meeting adjourned at 7:56 p.m.

Sally J. Keene, Clerk
Henrietta Township