

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
August 9, 2023

Meeting called to order at 7:00 p.m.

All Members Present.

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the regular board meeting held on July 12, 2023 for review and approval.

Moved by M. McDonald, supported by A. Faist, to approve the July 12, 2023 regular meeting minutes as presented and reviewed. Motion Carried.

**SPECIAL ORDER**

County Commissioner Margie Walz was in attendance and provided an update on numerous boards and committees at the county level.

**PUBLIC COMMENT**

R. Fisher of 504 S. Main St. spoke regarding the poor condition and safety concerns of Main St. in Munith. A. Grimes stated that he would reach out to the Road Commission for possible solutions.

Ms. Tatar of Munith spoke regarding potential construction at the Munith Community Park. A. Grimes stated that the park is located in Waterloo Township.

E. Swihart of 575 Ramsey Ln. Spoke regarding the poor conditions of the roads in Pleasant Bay Estates and would like to see the township share the cost of improving them. E. Swihart questioned if there were other ways to help fund road improvements. E. Swihart also spoke regarding safety concerns on Pleasant Lake due to the use of wake boats during peak hours and suggested putting a time ban on their use during those peak hours.

**TREASURER’S REPORT – MARIA MCDONALD**

General Fund balance 7/31/23:	\$ 352,891.60
Delinquent Tax Account balance 7/31/23:	\$ 380.50
Stabilization Fund balance 7/31/23:	\$ 102,668.33
Public Improvement Fund balance 7/31/23:	\$ 479,559.96
Vehicle Replacement Fund balance 7/31/23:	\$ 234,574.80
ARPA Funds balance 7/31/23:	\$ 161,501.02

Total Interest Earned:	\$ 630.71
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**BUILDING DEPARTMENT – R. TRIPP**

Fees Collected:	\$ 3,574.72
Total Construction Cost:	\$ 353,550.00
Building Permits:	7
Electrical Permits:	5
Mechanical Permits:	3
Plumbing Permits:	1
Site Plan Reviews:	5
Address Signs:	0
Expired Permits:	2

**ORDINANCE ENFORCEMENT/ZONING – J. Cook**

Hours Worked:	
New Complaints:	
Open Ordinance Violations:	
Written Warnings:	
Verbal Warnings:	
Total Civil Infractions:	
Total Ordinance Violations:	
Total Miles Driven:	

**ASSESSOR**

Fieldwork for 2024 Update: In Progress.

July Board of Review has completed for 2023. There were 27 total petitions which included 4 Veterans Exemptions and 23 clerical errors. BOR decision letters were mailed out and treasurers' & taxing authorities notified.

Deeds, PTA's & PRE's are up to date.

**FIRE DEPARTMENT – R. WETMORE**

Burning fire:	2
Medical:	30
Motor vehicle accident with injuries:	2
Service call, other:	3
No incident found on arrival at dispatch address:	1
Authorized controlled burning:	1
False alarm or false call, other	1
<b>TOTAL CALLS FOR JULY:</b>	<b>50</b>

R. Wetmore stated that the Henrietta Firefighter's Association car show was a great success.

R. Wetmore stated that the Annual Chicken Dinner BBQ is scheduled for August 26, 2023 starting at noon. It will take place at the Henrietta Township Fire Station.

## **TRANSFER STATION – A. GRIMES**

Monthly Reported Income:	\$ 8,335.65
Modern Waste Refuse Trucking:	\$ 3,430.71
Salary for the Month:	\$ 1,600.00
Total Expenses:	\$ 5,357.86

Total Recycled for July: #12.00 Tons or 24,000 Pounds.

Total Recycled for 2023: #66.20 Tons or 132,400 Pounds.

## **PLANNING COMMISSION – N. HAWLEY**

N. Hawley provided an update on a continued site plan review on a proposed commercial building on Berry Rd. N. Hawley stated that a motion was made at their last meeting to recommend approval of the commercial building to the township board with stipulations. The next Planning Commission meeting will be at 7:00 p.m. on August 22, 2023 at the Henrietta Township Office.

## **UNFINISHED BUSINESS**

A. Grimes presented a letter from the Township’s attorney regarding cleanup on a property located on Sayers. Rd.

## **NEW BUSINESS**

A. Grimes presented a Certificate of White Lake Weed Control Petition.

A. Grimes presented the Resolution for White Lake Weed Control for review and adoption.

Motion was made by S. Keene, seconded by M. McDonald, and unanimously carried that the petitions be received by the township board and the report pertaining thereto be filed as a part of the minutes of the meeting.

Motion was made by M. McDonald, seconded by A. Faist, and unanimously carried directing the township to proceed with the plans for the improvement, the location thereof, and an estimate of the same.

Motion was made by S. Keene, seconded by M. McDonald, to adopt the Resolution for White Lake Weed Control as presented and reviewed.

Roll Call: A. Faist, Yes; M. McDonald, Yes; S. Keene, Yes; S. Kasprzycki, Yes; A. Grimes, Yes.  
Motion Carried.

A. Grimes presented the Metro Act Right of Way Permit Extension Letter Agreement for review.

Moved by S. Keene, Supported by A. Faist to authorize A. Grimes to sign the Metro Act Right of Way Permit Extension Letter Agreement as presented and reviewed. Motion Carried.

A. Grimes recommended transferring \$150,000 from the General fund to Public Improvement.  
Discussion Followed.

Moved by M. McDonald, supported by S. Keene to transfer \$75,000 from the General Fund to Vehicle Replacement and \$75,000 from the General Fund to Public Improvement, earmarked for Road Improvement.

Roll Call: A. Faist, Yes; M. McDonald, Yes; S. Keene, Yes; S. Kasprzycki, Yes; A. Grimes, Yes.  
Motion Carried.

Moved by A. Faist, supported by M. McDonald to authorize the Clerk to make adjustments to balance departments for the 2022/2023 Budget.

A. Grimes presented a bid from Bodell's Sealcoat for crack repair and sealcoat and the township hall, fire department and transfer station. Discussion followed; no action was taken.

### **OTHER REPORTS/CORRESPONDENCE**

It was stated that the culvert on Territorial Road is complete.

### **PUBLIC COMMENT**

R. Troman of 806 Crest Dr. asked for an update on the Pleasant Lake school. A. Grimes stated that the township is working with legal counsel regarding the property.

### **PAYMENT OF BILLS**

Moved by A. Faist, supported by M. McDonald to pay the bills as submitted and reviewed. Motion Carried.

Moved by S. Keene, supported by M. McDonald, to adjourn the meeting. Motion Carried.

Meeting adjourned at 8:24 p.m.

Sally J. Keene, Clerk  
Henrietta Township