



Regular Meeting  
November 8, 2023

Meeting called to order at 7:00 p.m.

All Members Present.

A. Grimes presented the agenda for review.

A. Grimes added a Moratorium on shipping containers under New Business.

A. Grimes presented the minutes from the regular board meeting and the minutes from the White Lake Weed Control Public Hearing both held on October 11, 2023, for review and approval.

Moved by M. McDonald, supported by S. Kasprzycki, to approve the regular board meeting minutes and the minutes from the White Lake Weed Control Public Hearing both held on October 11, 2023. Motion Carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

None.

**TREASURER’S REPORT – MARIA MCDONALD**

General Fund balance 10/31/23:	\$ 154,142.02
Delinquent Tax Account balance 10/31/23:	\$ 248.50
Stabilization Fund balance 10/31/23:	\$ 102,374.04
Public Improvement Fund balance 10/31/23:	\$ 554,950.06
Vehicle Replacement Fund balance 10/31/23:	\$ 309,913.46
ARPA Funds balance 10/31/23:	\$ 159,199.77
Total Interest Earned:	\$ 877.57

**BUILDING DEPARTMENT – R. TRIPP**

Fees Collected:	\$ 5,230.00
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Total Construction Cost:	\$ 148,019.00
Building Permits:	15
Electrical Permits:	13
Mechanical Permits:	8
Plumbing Permits:	1
Site Plan Reviews:	5
Address Signs:	0
Expired Permits:	7

**ORDINANCE ENFORCEMENT/ZONING – J. Cook**

Hours Worked:	16.5
New Complaints:	1
Open Ordinance Violations:	18
Written Warnings:	17
Verbal Warnings:	2
Total Civil Infractions:	2
Total Ordinance Violations:	19
Total Miles Driven:	221

**ASSESSOR**

Fieldwork for 2024 Update: In Progress; approx. 40+/- left.

Deeds, PTA's & PRE's are up to date and scanned in Laserfiche.

Working on Land Values & ECF's for 2024.

December Board of Review will be December 12, 2023 3:00 pm.

**FIRE DEPARTMENT – R. WETMORE**

Fire: Trash or rubbish	1
Medical:	21
Mutual Aid:	2
Motor Vehicle Fire:	1
Motor Vehicle Accidents:	4
Severe weather	1
Undetermined incident	1
TOTAL CALLS FOR JULY:	31

**TRANSFER STATION – A. GRIMES**

Monthly Reported Income:	\$
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Modern Waste Refuse Trucking:	\$
Salary for the Month:	\$
Total Expenses:	\$

No report was given.

**PLANNING COMMISSION – N. HAWLEY**

N. Hawley stated that the Planning Commission had finished their site plan review for the Family Dollar/Dollar Tree retail store to be located at 5035 E. Berry Rd Pleasant Lake. Their next meeting will be held on November 28, 2023. This will be the last meeting of the year.

**ELECTION DEPARTMENT – S. KEENE**

The November 7, 2023 election went well. Work will begin on the February Primary in December.

**UNFINISHED BUSINESS**

A. Grimes updated the board on the Meridian Rd school.

**NEW BUSINESS**

N. Hawley presented the board with the final revised site plan for the Family Dollar/Dollar General. She stated that the proposal had been reviewed by the township planning commission and that the planning commission recommended it be approved.

Moved by S. Keene, supported by M. McDonald, to approve the site plan for the Family Dollar/Dollar Tree as presented and reviewed. Carried.

The Planning Commission held a Public Hearing on September 26, 2023, and approved text recommendations to the Henrietta Township Zoning Ordinances. On October 12, 2023, the Jackson County Planning Commission reviewed and approved said text amendments. N. Hawley presented the text amendments for the township board’s approval.

Moved by A. Faist, supported by S. Kasprzycki to approve the text amendments as presented and reviewed; omitting (2) in 1400.1-Outdoor Lighting-General. Roll Call. Five (5) yes. Carried.

James Moss, owner of Affordable Dumpster, Munith, MI was in attendance. He expressed an interest in leasing/purchasing the township transfer station. A. Grimes stated that the station was not currently for sale and that he felt it was important to retain ownership as the township was able to control costs and operations.

The township will take sealed bids for the sale of its 300-gallon diesel tank with a 110 electric pump. Information will be posted on Henrietta's website and Facebook. Bids must be received no later than 5:00 p.m. December 12, 2023.

Moved by A. Faist, supported by M. McDonald, to adopt a Resolution placing a moratorium on the placement of a shipping container on any parcel in all zoning districts within Henrietta Township for a period of 365 days for the purpose of receiving information and reviewing and/or revising the current zoning ordinance. Roll Call. Five (5) yeas. Carried.

### **OTHER REPORTS/CORRESPONDENCE**

The township's annual audit will begin on Monday, November 20, 2023.

### **PUBLIC COMMENT**

Chris Little, 10419 McCreery Rd questioned the need for another retail store so close to an already existing one. He has seen abandoned stores in smaller communities and questioned if there had been a feasibility study done.

### **PAYMENT OF BILLS**

Moved by S. Kasprzycki, supported by A. Faist, to pay the bills as submitted and reviewed. Motion Carried.

Moved by S. Keene, supported by M. McDonald, to adjourn the meeting. Motion Carried.

Meeting adjourned at 8:20 p.m.

Sally J. Keene, Clerk  
Henrietta Township

White Lake Weed Control Public Hearing  
Wednesday, October 11, 2023  
7:00 PM

White Lake Weed Control Public Hearing was called to order at 7:00 p.m.

All members were present.

The purpose of the meeting was to allow residents to ask questions, and show support or opposition to the project.

R. Dunham of 750 White Lake Rd. spoke regarding his dissatisfaction with the weed control results in the past.

J. Dunham of 750 White Lake Rd. spoke regarding her dissatisfaction with the weed control on the north side of White Lake.

A. Grimes recommended they reach out to James Scherer, the environmental scientist with PLM Lake & Land Management Corp. and would provide them with contact information after the meeting.

Moved by A. Faist, supported by M. McDonald, to accept the White Lake Weed Control District and project as presented and reviewed. Motion Carried.

Roll Call: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes.  
Motion Carried.

Moved by M. McDonald, supported by S. Keene to adjourn the meeting at 7:11 p.m.  
Motion Carried.

Sally J. Keene, Clerk  
Henrietta Township