



Regular Meeting  
December 13, 2023

Meeting called to order at 7:00 p.m.

Members Present: A. Faist, S. Keene, S. Kasprzycki, A. Grimes

Members Absent: M. McDonald.

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the regular board meeting held on November 8, 2023, for review and approval.

Moved by A. Faist, supported by S. Keene, to approve the minutes of the regular board meeting held on November 8, 2023, as presented and reviewed. Motion Carried.

**SPECIAL ORDER**

County Commissioner, Margie Walz was in attendance and provided an update on numerous boards and events at the county level.

**PUBLIC COMMENT**

Dana Blaszkowski, Director of the Stockbridge Area Senior Center was in attendance and provided information on opportunities the Stockbridge Area Senior Center has to offer Seniors in the surrounding townships and counties. More information can be found by visiting [www.stockbridgeareaseniors.org](http://www.stockbridgeareaseniors.org), calling 517-480-0353, or emailing [directorofsasc@gmail.com](mailto:directorofsasc@gmail.com). The Stockbridge Area Senior Center is located at 219 W. Elm St. Stockbridge, MI.

**TREASURER’S REPORT – MARIA MCDONALD**

General Fund balance:	\$ 211,606.50
Delinquent Tax Accounts balance:	\$ 365.50
Stabilization Fund balance:	\$ 102,453.22
Public Improvement Fund balance:	\$ 521,428.40
Vehicle Replacement Fund balance:	\$ 310,154.73
ARPA Funds balance:	\$ 129,251.29
Total Interest Earned:	\$ 863.99

**BUILDING DEPARTMENT – R. TRIPP**

Fees Collected:	\$ 4,340.00
Total Construction Cost:	\$ 668,659.00
Building Permits:	11
Electrical Permits:	6
Mechanical Permits:	5
Plumbing Permits:	0
Site Plan Reviews:	5
Address Signs:	0
Expired Permits:	4

**ORDINANCE ENFORCEMENT/ZONING – J. Cook**

Hours Worked:	15.5
New Complaints:	1
Open Ordinance Violations:	16
Written Warnings:	5
Verbal Warnings:	2
Total Civil Infractions:	2
Total Ordinance Violations:	16
Site Plans/Non-Permit:	1
Total Miles Driven:	262

**ASSESSOR**

December Board of Review was completed on December 12, 2023; there were 3 clerical errors & 1 uncapping presented & corrected

Fieldwork for 2024 Update: Only Permit yearend fieldwork remains to be completed

Deeds, PTA's & PRE's are up to date and scanned | Laserfiche

Working on ECF's for 2024

**FIRE DEPARTMENT – R. WETMORE**

Building Fire:	3
Brush/Grass Fire:	1
Medical Call:	25
Dispatched & Canceled en route:	3
System Malfunction:	1
TOTAL CALLS FOR JULY:	33

R. Wetmore presented a request to the Board to purchase two sets of EMS turnout gear for the two fire personnel who only run medical calls and stand by on fire calls.

R. Wetmore presented an Estimate from Allied Fire Sales & Service LLC for \$1,160.00 for 1 set of EMS turnout gear.

Moved by S. Keene, supported by S. Kasprzycki to authorize R. Wetmore to purchase 2 sets of EMS turnout gear from Allied Fire Sales & Service LLC for \$2,320.00. Motion Carried.

### **TRANSFER STATION – A. GRIMES**

Monthly Reported Income:	\$5,753.00
Modern Waste Refuse Trucking:	\$3,928.33
Salary for the Month:	\$1,220.00
Total Expenses:	\$5,632.14

Total Recycled for November #8.56 Tons or 17,120 Pounds

Total Recycled for 2023 #85.97 Tons or 171,940 Pounds

### **PLANNING COMMISSION – N. HAWLEY**

N. Hawley stated that at their last planning commission meeting discussions included commercial solar and renewable energy at both the local and state levels. N. Hawley stated that a motion was carried to recommend a moratorium on commercial solar to the township board. The planning commission has begun its research into shipping containers and looking at fellow townships' ordinances. N. Hawley also presented a summary of her meeting with Waterloo Township and 5-Healthy Towns regarding updating the Munith Park. There is not a scheduled planning commission meeting in December or January.

### **ELECTION DEPARTMENT – S. KEENE**

S. Keene stated that there will be a Presidential Primary Election on February 27, 2024. Voters in Henrietta Township will have the opportunity to vote up to 9 days early in either Blackman or Summit townships.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

A. Grimes discussed a few projects that have been completed using ARPA funds including multiple road improvements, updating computers, paying off the brush truck early, and installing a generator at the township campus.

A. Grimes stated that the remaining ARPA funds needed to be spent or have a signed contract by December 31, 2024.

R. Wetmore discussed the need for 20 new sets of turnout gear for the firefighters.

More discussion will follow at the next budget meeting.

S. Keene opened the sealed bids for the used diesel fuel tank. There were 2 bids total, 1 in the amount of \$429 and 1 in the amount of \$300.

Moved by S. Keene, supported by A. Faist to accept the bid of \$429 for the used diesel fuel tank from Mike Kimmel. Motion Carried.

A quarterly budget meeting has been scheduled for December 20, 2023, at 3:00 p.m. at the Henrietta Township Office.

A. Grimes stated that the Planning Commission has recommended a moratorium on Commercial Solar. Discussion followed, including running concerns by the township's attorney. No action was taken.

## **OTHER REPORTS/CORRESPONDENCE**

A. Faist questioned if there was an update on the old Meridian Rd. school. A. Grimes stated that there was no update on that property however another property in violation has recently met all requirements for cleaning up.

A. Grimes stated that the township's annual audit went well and Scott McLane will present the final report to the board.

## **PUBLIC COMMENT**

## **PAYMENT OF BILLS**

Moved by A. Faist, supported by S. Keene, to pay the bills as submitted and reviewed. Motion Carried.

Moved by S. Keene, supported by A. Faist, to adjourn the meeting. Motion Carried.

Meeting adjourned at 8:10 p.m.

Sally J. Keene, Clerk  
Henrietta Township