



Regular Meeting
February 14, 2024

Meeting called to order at 7:00 p.m.

Members Present: S. Keene, A. Faist, M. McDonald
Absent: A. Grimes, S. Kasprzycki

A. Grimes presented the agenda for review.

A. Faist presented the minutes from the regular board meeting held on January 10, 2024, the special meeting held on February 7, 2024, and the Election Commission meeting held on February 5, 2024.

Moved by M. McDonald, supported by S. Keene, to approve the January 10, 2024, and February 5 and 10, 2024 meeting minutes as submitted and reviewed. Carried.

SPECIAL ORDER

Nancy Smith of Senator Sue Shink’s office provided an update on the latest happenings in the senator’s office.

County Commissioner, Margie Walz, provided an update on the latest happenings at the county level. She spoke regarding flock cameras and asked for the township’s opinion on their use. M. Walz also spoke regarding the poor condition of Jordan and Wooster roads.

PUBLIC COMMENT

S. Ranier of 10716 McCreery made public comment.

TREASURER’S REPORT – MARIA MCDONALD

Balances as of 1/31/2024

General Fund balance:	\$ 3,2771.84
Delinquent Tax Account balance:	\$ 482.50
Stabilization Fund balance:	\$ 102,617.05
Public Improvement Fund balance:	\$ 542,140.63

Vehicle Replacement Fund balance:	\$ 310,653.93
ARPA Funds balance:	\$ 60,741.57
Total Interest Earned:	\$ 3,147.97

BUILDING DEPARTMENT – R. TRIPP

Fees Collected:	\$ 3,510.00
Total Construction Cost:	\$ 70,600.00
Building Permits:	7
Electrical Permits:	4
Mechanical Permits:	5
Plumbing Permits:	4
Site Plan Reviews:	3
Address Signs:	0
Expired Permits:	1

ORDINANCE ENFORCEMENT/ZONING – J. Cook

Hours Worked:	13
New Complaints:	0
Open Ordinance Violations:	12
Written Warnings:	3
Verbal Warnings:	0
Total Civil Infractions:	1
Total Ordinance Violations:	12
Site Plans/Non-Permit:	0
Total Resolved Violations:	3
Total Miles Driven:	183

ASSESSOR

2024 Fieldwork- has been completed and values tentatively set for 2024.

Assessment Change Notices have been sent to the printer & will be mailed out 14 days prior to MBOR. The 2024 inflation rate multiplier is 5% (1.05) and will again increase phone calls/walk-ins questioning increases on the assessment notices.

March Board of Review Hours:

Tuesday, March 12, 2024	9:00 am -12:00 pm & 1:00 pm - 4:00 pm
Tuesday, March 13, 2024	1:00 pm - 4:00 pm & 6:00 pm - 9:00 pm
Tuesday, March 05, 2024	3:00 pm – Organizational Meeting

Deeds, PTA's & PRE's are up to date.

FIRE DEPARTMENT – R. WETMORE

Building Fire:	2
Chimney or flue fire:	1
Medical Call:	21
Motor vehicle accident with injuries:	1
Motor vehicle accident with no injuries:	1
Carbon Monoxide Incident:	3
Dispatched & Canceled en route:	1
No incident found on arrival at dispatch address:	1
TOTAL CALLS FOR JANUARY:	31

R. Wetmore stated that the Fire Department will hold an open house for those interested in becoming Cadets on 2/25/24 from 3-5 p.m. R. Wetmore also stated that the Fire Department is accepting applications for firefighters.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$5,644.00
Modern Waste Refuse Trucking:	\$1,786.59
Salary for the Month:	\$1,172.50
Total Expenses:	\$4,652.09

Total Recycled for 2024 #28.2 Tons or 56,400 Pounds

PLANNING COMMISSION – N. HAWLEY

N. Hawley stated that the planning commission did not meet in January and the February meeting will be rescheduled due to it falling on the same day as the Presidential Primary Election. N. Hawley stated that the planning commission will be looking to update the Master Plan and a survey is available to the community on the township's website to give input regarding Master Plan updates.

ELECTION DEPARTMENT – S. KEENE

S. Keene stated that there will be a Presidential Primary Election on February 27, 2024. Voters in Henrietta Township can vote up to 9 days early in either Blackman or Summit townships (2/17/24-2/25/24). S. Keene stated that the public accuracy test was successful and that the Election Commission appointed the election inspectors for the February 27, 2024 election.

UNFINISHED BUSINESS

NEW BUSINESS

M. Krutsch provided an update on the "Put Your Town On The Map" grant the township applied for.

A. Faist stated that the Board has appointed Matthew Chrisinske as township treasurer to begin on March 27, 2024.

A. Faist presented a Resolution for alternate dates for the Board of Review for review and adoption.

Moved by S. Keene, supported by M. McDonald to adopt the Resolution for alternate dates for the Board of Review as presented and reviewed.

Roll Call: A. Faist; yes, M. McDonald; yes, S. Keene; yes. Motion Carried.

A. Faist presented a Resolution to Allow Local Residents to Protest to the Board of Review in Writing for review and adoption.

Moved by S. Keene, supported by M. McDonald to adopt the Resolution to Allow Local Residents to Protest to Board of Review in Writing as presented and reviewed.

Roll Call: A. Faist; yes, M. McDonald; yes, S. Keene; yes. Motion Carried.

OTHER REPORTS/CORRESPONDENCE

PUBLIC COMMENT

R. Troman of 806 Crest Dr. questioned if there were any updates on the dilapidated building on Meridian Rd. No update was provided.

PAYMENT OF BILLS

Moved by M. McDonald, supported by S. Keene, to pay the bills as submitted and reviewed. Motion Carried.

Moved by S. Keene, supported by M. McDonald, to adjourn the meeting. Motion Carried.

Meeting adjourned at 7:57 p.m.

Sally J. Keene, Clerk
Henrietta Township



**Special Meeting
February 7, 2024
6:00 PM**

A meeting of the Henrietta Township Board was called to order on Wednesday, February 7, 2024, beginning at 6:00 p.m.

Members Present: A. Faist, M. McDonald, A. Grimes, S. Keene.

Members Absent: S. Kasprzycki

The purpose of this meeting was to hold interviews for the upcoming open Treasurer's position to begin on March 27, 2024.

Interviews were held in the following order: T. Buras, M. Chrisinske, and E. Koepfgen.

Interviews concluded at 7:10 p.m.

Discussion Followed.

Moved by A. Faist, Supported by S. Keene to appoint Matthew Chrisinske as Treasurer to begin on March 27, 2024.

Roll Call: A. Faist; yes, S. Keene; yes, A. Grimes; yes.

Motion Carried.

Moved by A. Faist, Supported by S. Keene to adjourn the meeting.

Meeting adjourned at 7:50 p.m.

Sally J. Keene, Clerk
Henrietta Township

Henrietta Township
11732 Bunkerhill Rd
Pleasant Lake, MI 49272

ELECTION COMMISSION

A meeting of the Henrietta Township Election Commission was called to order on Monday, February 5, 2024 beginning at 3:00 p.m.

The purpose of the meeting was to appoint election inspectors for the Presidential Primary scheduled for Tuesday, February 27, 2024.

Moved by A. Grimes, supported by M. McDonald to appoint election inspectors as submitted and reviewed. Carried.

A Public Accuracy Test followed the appointment of election inspectors.

The commission adjourned at 4:27 p.m. following test.

Sally J. Keene, Clerk
Henrietta Township