

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

**INFORMATION TO SUBMIT WHEN APPLYING FOR
A BUILDING PERMIT IN HENRIETTA TOWNSHIP
EMAIL: DEPTCLERK@HENRIETTATOWNSHIPMI.GOV**

[Building Permit Application](#)

Property Description and copy of Deed

[Address Application](#)

Well & Septic Permit from Jackson County Health Department
(Jackson County Health Department must sign site plan)

Soil Erosion Permit from Jackson Department of Transportation

Driveway Permit from Jackson Department of Transportation

Two sets of House Plans (to be kept on file with the Building Department)

Building Materials List (Pole Barns & Sheds only)

[Michigan Uniform Energy Code Compliance Form](#)

Site Plan including distance between buildings and all lot lines

Contractor, License #, Workers Comp #, Federal I.D. #, MESC Employer #
(Picture Copies)

Passive Radon Control System

Jackson Department of Transportation:

<https://www.co.jackson.mi.us/451/Department-of-Transportation>

(517) 788-4230

2400 N Elm Ave. Jackson, MI 49201

Jackson County Health Department

<https://www.co.jackson.mi.us/276/Health-Department>

(517) 788-4420

1715 Lansing Ave. Jackson, MI 49202