



Regular Meeting  
April 10, 2024

Meeting called to order at 7:00 p.m.

All members were present.

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the regular board meeting held on March 13, 2024, for review and approval.

Moved by A. Faist, supported by S. Keene, to approve the March 13, 2024, meeting minutes as submitted and reviewed. Motion Carried.

**SPECIAL ORDER**

Jackson County Sheriff, Gary Schutte, was in attendance and provided a presentation on the Jackson County Public Safety Millage 2024.

County Commissioner, Margie Walz, provided an update on multiple boards and programs at the county level.

**PUBLIC COMMENT**

No public comment was given

**TREASURER’S REPORT – M. CHRISINSKE**

Balances as of 3/31/2024

General Fund balance:	\$ 335,137.88
Delinquent Tax Account balance:	\$ 236.50
Stabilization Fund balance:	\$ 102,775.81
Public Improvement Fund balance:	\$ 555,934.16
Vehicle Replacement Fund balance:	\$ 311,137.78
ARPA Funds balance:	\$ 60,834.90
Total Interest Earned:	\$ 915.98

### **BUILDING DEPARTMENT – R. TRIPP**

Fees Collected:	\$ 4,984.22
Total Construction Cost:	\$ 435,080.00
Building Permits:	9
Electrical Permits:	6
Mechanical Permits:	3
Plumbing Permits:	2
Site Plan Reviews:	5
Address Signs:	0
Expired Permits:	3

### **ORDINANCE ENFORCEMENT/ZONING – J. Cook**

Hours Worked:	14
New Complaints:	3
Open Ordinance Violations:	12
Written Warnings:	2
Verbal Warnings:	0
Total Civil Infractions:	0
Total Ordinance Violations:	15
Site Plans/Non-Permit:	0
Total Resolved Violations:	1
Total Miles Driven:	182

### **ASSESSOR**

March Board of Review – The board received 16 appeals and decision letters were mailed out. 2024 MBOR values frozen, all reports submitted to the county, state and all taxing authorities; the county has equalized values and awaiting state equalization on May 1st.

2025 Fieldwork- Fieldwork letters have been mailed out and fieldwork has begun

EMPP Report has been submitted to the State

Deeds, PTA's, PRE's are up to date

**FIRE DEPARTMENT – R. WETMORE**

Building fire:	2
Brush fire:	2
Medical Call:	27
Motor Vehicle with no injuries:	3
Rescue or EMS standby:	1
Lock-out:	1
Dispatched & Canceled en route:	2
<b>TOTAL CALLS FOR MARCH:</b>	<b>38</b>

**TRANSFER STATION – A. GRIMES**

Monthly Reported Income:	\$6,897.00
Modern Waste Refuse Trucking:	\$3,339.92
Salary for the Month:	\$1,525.00
Total Expenses:	\$5,064.03

Total Recycled for March #2.79 Tons or 5,580 Pounds  
 Total Recycled for 2024 #36.13 Tons or 72,260 Pounds

A. Grimes stated that the annual tire collection will be held at Henrietta Township on June 15, 2024. The grant is only allowing for 1 53-foot trailer to be filled this year.

**PLANNING COMMISSION – N. HAWLEY**

N. Hawley stated that the next Planning Commission meeting will be held at the Henrietta Township Office on April 23, 2024, at 7 p.m. N. Hawley stated the planning commission will be reviewing responses from the survey available on [henrietatownshipmi.gov](http://henrietatownshipmi.gov) regarding Master Plan Updates, the planning commission will also be reviewing text updates to the zoning ordinance.

**ELECTION DEPARTMENT – S. KEENE**

S. Keene stated that Henrieta Township will be having a special election on May 7, 2024, for East Jackson Community Schools. Early voting will NOT be available for this election. S. Keene stated that there will be an Election Commission meeting to appoint Election Inspectors for the May 7, 2024 election and a Public Accuracy Test on Monday, April 15, 2024, at 3 p.m. Nominating petitions and Affidavits of Identity for partisan and nonpartisan candidates are due on Tuesday, April 23, 2024 at 4:00 p.m.

## **UNFINISHED BUSINESS**

A. Grimes stated that there is no update at this time on an updated agreement with the Jackson Public Library, he will continue working with them.

## **NEW BUSINESS**

A. Grimes presented options with cost estimates for Skip Paving on portions of Coon Hill Rd., Territorial Rd., Kinch Rd., and an additional location of Territorial Rd. from the Jackson Department of Transportation. Discussion Followed.

Moved by M. Chrisinske, supported by A. Faist for A. Grimes to enter into a contract with the Jackson Department of Transportation to skip pave with approximately 1.25" of Hot Mix Asphalt approximately 1860' of Coon Hill Rd. (between Meridian and M-106), approximately 1650' of Territorial Rd. (between McCreery Rd. and Twp. Line), approximately 700' of Kinch Rd. (M106 and Coon Hill Rd.) and approximately 730' of Territorial Rd. (between McCreery Rd. to Twp. Line) at a Township share cost of \$59,314 from Public Improvement Funds. Motion Carried.

A. Grimes presented a Michigan Uniform Video Service Local Franchise Agreement from Comcast. Discussion Followed.

Moved by M. Chrisinske, supported by S. Kasprzycki to authorize A. Grimes to enter into the Michigan Uniform Video Service Local Franchise Agreement with Comcast as presented and reviewed. Motion Carried.

A. Grimes presented an extended warranty for the Township Campus Generator.

Moved by A. Faist, supported by M. Chrisinske to purchase the extended warranty for the Township Campus Generator in the amount of \$1,485. Motion Carried.

## **OTHER REPORTS/CORRESPONDENCE**

A. Faist discussed a foam fire suppression made of soy.

## **PUBLIC COMMENT**

E. Walther of 325 Dolores questioned the process of running for local public office.

R. Troman of 806 Crest Dr. questioned if there were any updates on the dilapidated building on Meridian Rd. No update was provided.

## **PAYMENT OF BILLS**

Moved by A. Faist, supported S. Keene, to pay the bills as submitted and reviewed. Motion Carried.

Moved by S. Keene, supported by M. Chrisinske, to adjourn the meeting. Motion Carried.

Meeting adjourned at 8:11 p.m.

Sally J. Keene, Clerk  
Henrietta Township